

# **Town of Litchfield New Hampshire**



## **Annual Reports** **for** **2007**

## EMERGENCY TELEPHONE NUMBERS

Ambulance .....	911
Fire .....	911
Police .....	911

## BUSINESS TELEPHONE NUMBERS

Animal Control .....	424-4047
Building Inspector .....	424-4592
Planning Board .....	424-2131
Police Chief .....	424-4047
Public Library .....	424-4044
Selectmen .....	424-4046
Town Clerk & Tax Collector .....	424-4045

## –OFFICE HOURS–

Selectmen's Office .....	Town Hall
Monday–Friday 8:00 a.m. to 4:00 p.m.	
Town Clerk & Tax Collector .....	Town Hall
Monday–10:00 a.m. to 6:00 p.m.	
Tuesday–Friday 7:30 a.m. to 3:00 p.m.	

Building Department .....	Town Hall
Weekdays–8:00 a.m. to 4:00 p.m.	

Public Library	
Monday–Closed; Tuesday, Wednesday, Thursday–10:00 a.m. to 8:00 p.m.	
Friday–10:00 a.m. to 6:00 p.m.; Saturday–9:00 a.m. to 12:00 p.m.	
No Saturday hours during the months of July & August.	
Closed Holidays	

Incinerator Facility Hours	
Sunday–9:00 a.m. to Noon – Brush & Landfill Items Only	
Wednesday–3:00 p.m. to 7:00 p.m.; Saturday–7:00 a.m. to 4:00 p.m.	
Thursday–7:00 a.m. to Noon; Friday–4:00 p.m. to 8:00 p.m.	

## –PUBLIC MEETINGS–

Selectmen .....	Town Hall
The 1st, 2nd, 3rd, & 4th Monday evenings at 6:00 p.m. during the months of September-May; and the 2nd and 4th Monday evenings during the months of June-August.	
Planning Board .....	Town Hall
1st Tuesday of the month at 7:00 p.m.	
3rd Tuesday of the month at 7:00 p.m.	
Zoning Board of Adjustment .....	Town Hall
2nd Wednesday of the month at 7:00 p.m.	
Library Trustees .....	Library
2nd Monday of the month at 7:00 p.m.	
Conservation Commission .....	Town Hall
1st Thursday of the month at 7:00 p.m.	

# **Town of Litchfield New Hampshire**



## **Annual Reports**

Year ending December 31, 2007

also

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Year ending June 30, 2007

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		<b>LITCHFIELD, NH</b>	
		<b>TOWN OFFICERS</b>	
	<b>Office:</b>	<b>Office Holder a/o 12/31/07:</b>	<b>Term Expires:</b>
	<b>Moderator:</b>	John Regan	2009
	<b>Assistant Moderator (Town &amp; School)</b>	Philip M. Reed	2009
	<b>Selectmen:</b>	George Lambert	2010
		M. Patricia Jewett	2008
		Raymond Peeples - <b>Chairman</b>	2008
		Albert Raccio	2009
		Andrew Santom	2010
	<b>Administrative Assistant:</b>	Howard L. Dilworth, Jr.	
	<b>Retiring Administrative Assistant:</b>	Cecile Durocher	
	<b>Budget Committee:</b>	Brent Lemire - <b>Chairman</b>	2010
		Mike Falzone	2009
		Raymond Peeples	Selectman Rep.
		Dennis Miller	School Rep.
		Brian McCue	2009
		John Harte	2010
		William Spencer - Vice Chairman	2008
		Paul Parker	2008
	<b>Cable Advisory Committee</b>	Richard Penheny - <b>Chairman</b>	2009
		John Beaulieu - Alternate	2010
		Scott Cavanagh	2010
		Andy McLavey	2008
		Timothy Kearns	2010
	Alternate	Cynthia Couture	2009
	Alternate	David Hunt	2008
	Alternate	Robert J. Fay, Jr.	2008

<b>Cemetery Association Trustees</b>		
Hillcrest Cemetery	Rosalyn Calawa - <b>President</b>	2008
	Warren Adams - <b>Treasurer</b>	2008
	Edith Eldridge - <b>Secretary</b>	2008
	Elaine Young - <b>Vice President</b>	2008
Pinecrest Cemetery	Robert Leary - <b>President</b>	2008
	Karen Hodge	2010
	Robert Martineau	2009
	Joan Kendall	2008
	Jamie Plumluf	2011
	Richard Stoddard	2012
<b>Checklist Supervisors:</b>	Robert Redding - <b>Chairman</b>	2010
	Christine Lepine	2008
	Shirley Reed	2012
<b>Code Enforcement Officer:</b> Retired	Roland E. Bergeron	tenure
Asst. Code Enforce. Officer:	Kevin Lynch	2008
<b>Conservation Commission:</b>	Thomas W. Levesque, Sr., - <b>Chairman</b>	2008
	Joan McKibben - <b>Vice Chairman</b>	2008
	Raymond C. Peeples, Jr.	Selectman Rep
	Roger St. Laurent, Jr.	2010
	Sharon Jones	2010
Alternate	Richard Curry	Resigned
	Marion A. Godzik	2009
<b>Fire Chief:</b>	Thomas Schofield	2010
Forest Fire Warden	Thomas Schofield	2010
<b>Health Officer:</b>	Kevin Lynch	8/13/2008
Deputy Health Officer	Jacqueline Hoey, RN	8/13/2008
<b>Library Trustees:</b>	Gail Musco	2009
	Marilyn Spraghan	2010
	Kristin Robert	2010
	Michaela Huston - <b>Treasurer</b>	2008
	Diane L. Jerry - <b>Chairman</b>	2008

<b>Director of Library Services</b>	Vicki L. Varick	
<b>Planning Board:</b>	Jayson Brennen	2009
Alternate	Carlos Fiertes	2010
	Alison Douglas	2009
	Mary Ann Geist - <b>Clerk</b>	2008
	Steven Perry - <b>Chairman</b>	2008
	Leon Barry	2010
Alternate	Edward Almeida	2010
	Marc Ducharme	2010
<b>Police Chief:</b>	Joseph O'Brien	tenure
<b>Recreation Commission:</b>	Horace W. Seymour III, - <b>Chairman</b>	2008
	John Ferlan	2008
	Andrew Santom	Selectman Rep
Alternate	David Hansberry	2009
	Anthony Schaffer	2010
	Laurie Ortalano	2008
<b>Road Agent:</b>	Gerard J. DeCosta	2009
<b>So. NH Regional Plann. Comm.</b>	M. Patricia Jewett	
<b>Town Clerk/Tax Collector:</b>	Theresa L. Briand	2008
Deputy Town Clerk/Tax Col.:	Patricia A. Textor	2008
<b>Treasurer:</b>	Horace W. Seymour III	2008
Deputy Treasurer	William Gray	2008
<b>Trustees, Town Trust Funds:</b>	Linda Peebles	2010
	Sheryl Hartling	2007
	Maureen Lasceles	2009
<b>Zoning Board of Adjustment:</b>	Gregory Lepine - Chairman	2008
	John Brunelle	2007
	Laura Gandia - Vice Chairman	2009
Alternate	Eric Cushing	2008
	Richard Riley, Jr.	2010
Alternate	John R. Devereaux	2010
	Albert Guilbeault	2010
Alternate	Thomas J. Cooney	2009
	John Regan - Clerk	2009

# **TOWN WARRANT**

## **TOWN OF LITCHFIELD**

To the inhabitants of the Town of Litchfield in the County of Hillsborough in said State, qualified to vote in Town affairs:

You are hereby notified that the first session of the annual meeting of the Town of Litchfield will be held at Campbell High School, 1 Highlander Court, in said Litchfield on February 2, 2008, at 2:00 o'clock in the afternoon for explanation, discussion and debate of each warrant article. Warrant Articles may be amended at this session per RSA § 40:13, IV, except for Warrant Article 8, the wording of which is prescribed by law and cannot be amended per RSA § 40:13(IV) (a).

You are hereby notified that the second session of the annual meeting of the Town of Litchfield will be held at Campbell High School, 1 Highlander Court, in said Litchfield on Tuesday, March 11, 2007, at 7:00 o'clock in the fore noon for the choice of Town Officers elected by official ballot to vote on questions required by law to be inserted on the official ballot and to vote on all Warrant Articles from the first session on official ballot per RSA § 40:13, VII. The polls for the election of Town Officers and other action required to be inserted on said ballot will open on said date at 7:00 o'clock in the fore noon and will not close earlier than 7:00 o'clock in the evening.

Article 1. To elect by ballot the following Town Officers: Two Selectman – three-year term; one Town Clerk/Tax Collector – three-year term; two Budget Committee Members – three year term; one Town Treasurer – three-year term; two Library Trustees – three-year term; one Checklist Supervisor – six-year term.

BOARD OF SELECTMEN – 3 year term

Vote for not more than 2

Steven D. Perry  
John Pinciaro  
Kevin H. Smith  
Robert D. Bennett  
John R. Brunelle  
Frank A. Byron  
James J. Censabella  
M. Patricia Jewett

BUDGET COMMITTEE – 3 year term

Vote for not more than 2

Paul D. Parker  
Raymond C. Peeples Jr.  
Moiria P. Beineid

TOWN CLERK/TAX COLLECTOR – 3 year term

Vote for not more than 1

Theresa L. Briand

TREASURER – 3 year term

Vote for not more than 1

Horace W. Seymour III

LIBRARY TRUSTEE – 3 year term

Vote for not more than 2

Diane L. Jerry

CHECKLIST SUPERVISOR – 6 year term

Vote for not more than 1

Christine E. Lepine

Mary Nicholas

Article 2. Are you in favor of the adoption of the Zoning Ordinance Amendment No 1 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

AMEND Growth Management – Section 2106.00, Sunset; to extend the sunset date from 2008 to 2010 by amending the following text, “This ordinance expires May 1, 2010 unless re-adopted prior to that date”

This amendment has Planning Board approval.

*Yes*

☐

*No*

☐

Article 3. “To see if the Town will raise and appropriate the sum of \$1.9 million for the design, construction, and fit-up of a new fire station on Town owned land at Two Liberty Way, and authorize the issuance of not more than \$1,900,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33), and to authorize the Board of Selectmen to issue and sell such bonds or notes and to determine the rate of interest thereon; and further, to raise and appropriate the sum of \$52,144.44 for the purpose of paying the first year’s bond issuance costs and interest on said bonds or notes.

Recommended by the Board of Selectmen and recommended by the Budget Committee.

(3/5 Ballot Vote Required).”

Article 4. Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$4,265,631.00. Should this article be defeated, the default budget shall be \$4,037,400.00 which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA § 40:13,X and XVI, to take up the issue of a revised operating budget only. Recommended by the Selectmen and the Budget Committee.

“NOTE: This warrant article (operating budget) does not include appropriation in ANY other warrant article.”

**AMENDED Article 4.** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$4,307,452.00. Should this article be defeated, the default budget shall be \$4,037,400.00 which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA § 40:13,X and XVI, to take up the issue of a revised operating budget only.

“NOTE: This warrant article (operating budget) does not include appropriation in ANY other warrant article.”

Article 5 To see if the Town will vote to raise and appropriate the sum of \$62,000.00 for engineering services to design Albuquerque Avenue at the Chase Brook drainage project. This appropriation shall be non-lapsing per RSA § 32:7, VI, and will not lapse until the work is completed or December 31, 2012.  
Recommended by the Board of Selectmen and recommended by the Budget Committee.

**AMENDED Article 5.** To see if the Town will vote to raise and appropriate the sum of \$67,000.00 for engineering services to design Albuquerque Avenue at the Chase Brook drainage project. This appropriation shall be non-lapsing per RSA § 32:7, VI, and will not lapse until the work is completed or December 31, 2012.

Article 6. To see if the Town will vote to raise and appropriate the sum of \$428,300.00 to engineer and construct a road drainage system on Corning Road; and to authorize the use of \$428,300.00 from the Highway Block Grant Fund. This appropriation shall be non-lapsing per RSA § 32:7, VI, and will not lapse until the work is completed or December 31, 2012. Recommended by the Board of Selectmen and recommended by the Budget Committee.

**AMENDED Article 6.** To see if the Town will vote to raise and appropriate the sum of \$382,680.00 to engineer and construct a road drainage system on Corning Road; and to authorize the use of \$382,680.00 from the Highway Block Grant Fund. This appropriation shall be non-lapsing per RSA § 32:7, VI, and will not lapse until the work is completed or December 31, 2012.

Article 7. To see if the Town will vote to raise and appropriate the sum of \$52,600.00 to hire two (2) full-time police officers effective July 6, 2008. The cost for the period of July 6, 2008 through December 31, 2008 is \$52,600.00, of which \$36,200.00 is for salary and \$16,400.00 is for benefits and equipment. The annual cost for said officers will be \$109,403.00, of which \$75,339.00 will be for salary and \$34,064.00 will be for benefits and equipment. Recommended by the Board of Selectmen and recommended by the Budget Committee.

Article 8. To see if the Town will vote to raise and appropriate the sum of \$10,000 to engineer and construct a road guard rail on Albuquerque Road at Nesenkeag Brook. This appropriation shall be non-lapsing per RSA § 32:7, VI, and will not lapse until the work is completed or December 31, 2012.  
Recommended by the Board of Selectmen and not recommended by the Budget Committee.

Article 9. To see if the Town will vote to discontinue the elected office of Highway Agent, and to authorize the Selectmen to appoint the Highway Agent, which appointment shall be for a term of one (1) year. The current Highway Agent shall continue to hold the office until the 2009 Annual Town Meeting election, at which time the elected office shall terminate. If adopted, the authority of the Selectmen to appoint the Highway Agent shall continue in effect until changed by a majority vote at an annual or special town meeting.

**AMENDED Article 9.** To see if the Town with vote to direct the Board of Selectmen to investigate changing the position of Road Agent to a full time elected position and to report back to the 2009 Town Meeting.

**Deliberative Session  
Town of Litchfield  
February 2, 2008**

Time, Place: Meeting called to order at 2:00 p.m. at Campbell High School Auditorium by Moderator John Regan.

Present were: Selectman Raymond Peeples - Chairman; M. Patricia Jewett, Andrew Santom, George Lambert and Alfred Raccio; Budget Committee members Brent Lemire - Chairman; William Spencer – Vice chairman, John Harte, and Brian McCue, Dennis Miller – School Board Rep., Mike Falzone and Raymond Peeples – Selectmen Rep.; Town Counsel David Lefevre, and approximately 100 Litchfield voters and guests.

Ballot Clerks on duty were Joan Mckibben, Bertha Mieckowski and Patricia Regan.

Following a series of announcements the moderator led the assembly in the Pledge of Allegiance to the American Flag. He then announced that there would be an “open mike” period partway through the session to allow voters to bring up issues of interest unrelated to official business of the meeting.

First order of business was a voice vote that would authorize non-voters to speak.

Moderator John Regan asked for volunteers to carry ballot boxes in the event a paper ballot vote is required John and Jason.

Article 1. To elect by ballot the following Town Officers: Two Selectman – three-year term; one Town Clerk/Tax Collector – three-year term; two Budget Committee Members – three year term; one Town Treasurer – three-year term; two Library Trustees – three-year term; one Checklist Supervisor – six-year term.

Article 2. Are you in favor of the adoption of the Zoning Ordinance Amendment No 1 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

AMEND Growth Management – Section 2106.00, Sunset; to extend the sunset date from 2008 to 2010 by amending the following text, “This ordinance expires May 1, 2010 unless re-adopted prior to that date”

*This amendment has Planning Board approval.*

**Yes** ☐

**No** ☐

Article 3. “To see if the Town will raise and appropriate the sum of \$1.9 million for the design, construction, and fit-up of a new fire station on Town owned land at Two Liberty Way, and authorize the issuance of not more than \$1,900,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33), and to authorize the Board of Selectmen to issue and sell such bonds or notes and to determine the rate of interest thereon; and further, to raise and appropriate the sum of \$52,144.44 for the purpose of paying the first year’s bond issuance costs and interest on said bonds or notes. Recommended by the Board of Selectmen and recommended by the Budget Committee.  
(3/5 Ballot Vote Required).”

Chief Thomas B. Schofield presented a slide show illustrating the current fire station. Chief Schofield displayed slides of the over crowded conditions in the town’s current fire station. Slides showed how closely trucks must be parked in order to fit them inside the building and explained the caution that must be used in parking these vehicles. Chief Schofield then presented virtual images of the new fire station.

Article 4. Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$4,265,631. Should this article be defeated, the default budget shall be \$ 4,037,400 which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA § 40:13,X and XVI, to take up the issue of a revised operating budget only. Recommended by the Selectmen and the Budget Committee.

“NOTE: This warrant article (operating budget) does not include appropriation in ANY other warrant article.”

Bill Spencer MOVED to amend the operating budget to \$4,213,487 reducing the amount by \$52,144 due to a clerical error. The interest for the first payment on the fire station was adding into this amount in error. Seconded by Dennis Miller.

There were no further questions, on a voice vote, the amendment was passed and the Article will appear on the ballot as **AMENDED**.

Horace Seymour MOVED to amend the Article by increasing the operating budget to \$4,228,487 adding \$15,000 to the recreation budget for building maintenance. Seconded by Tom Schofield.

Brent Lemire – Chairmen of the Budget Committee stated that the budget committee works very hard to present you with a budget that they feel that every department head can work within.

Horace explained that this additional money is needed to bring the building up to code after the recent shut down by the fire department.

There were no further questions, on a voice vote, the amendment was passed and the Article will appear on the ballot as **AMENDED**.

Steve Harris MOVED to amend the bottom line to \$4,248,487 adding \$20,000 for Police Training. Seconded by Eric Gibbons.

Chief Joseph O'Brien spoke to the article. Explaining that this amount was in his original budget however was taken out by the budget committee.

Bill Spenser Budget committee explained that they felt that because the police department was not fully staffed that the amount that the budget committee approved would be adequate for training.

Chief O'Brien explained that they just hired another full time officer and that they are now fully staffed.

Bill Spenser stated the money that the budget committee approved was for hiring a lieutenant. Lieutenant pay is what \$67,000 and a full time officer is \$37,000 the difference would make up the training.

There were no further questions, on a voice vote, the amendment was passed and the Article will appear on the ballot as **AMENDED**.

Steve Harris MOVED to amend the bottom line to \$4,277,487 adding \$29,000 for a new police car.

Chief Joseph O'Brien spoke to the article. This vehicle has over an hundred thousand miles on it and with the cruisers they are idling most of the time so we determine the new cars based on hours.

There were no further questions, on a voice vote, the amendment was passed and the Article will appear on the ballot as **AMENDED**.

John Latcher MOVED to amend the bottom line to \$4,307,452 adding \$29,965 to the contingency fund for the mosquito control initiative.

There were no further questions, on a secret ballot vote, the amendment was passed and the Article will appear on the ballot as **AMENDED**.

**AMENDED Article 4.** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as

amended by vote of the first session, for the purposes set forth therein, totaling \$4,307,452.00 . Should this article be defeated, the default budget shall be \$4,037,400.00 which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA § 40:13,X and XVI, to take up the issue of a revised operating budget only.

“NOTE: This warrant article (operating budget) does not include appropriation in ANY other warrant article.”

Article 5 To see if the Town will vote to raise and appropriate the sum of \$62,000.00 for engineering services to design Albuquerque Avenue at the Chase Brook drainage project. This appropriation shall be non-lapsing per RSA § 32:7, VI, and will not lapse until the work is completed or December 31, 2012.

Recommended by the Board of Selectmen and recommended by the Budget Committee.

Alfred Raccio MOVED to amend the \$62,000 adding \$5,000 for a total of \$67,000 for engineering services to design Albuquerque Avenue at the Chase Brook drainage project. Seconded by Andrew Santom.

There were no further questions, on a voice vote, the amendment was passed and the Article will appear on the ballot as **AMENDED**.

**AMENDED Article 5.** To see if the Town will vote to raise and appropriate the sum of \$67,000.00 for engineering services to design Albuquerque Avenue at the Chase Brook drainage project. This appropriation shall be non-lapsing per RSA § 32:7, VI, and will not lapse until the work is completed or December 31, 2012.

Open Discussion: Selectmen Peoples - I would like to take this time to thank all the employees of the town and certainly all the department heads for the fine work that they do each year.

Chief Tom Schofield introduced Mr. Ed Glancy to award the Fire Fighter of the Year Award – I would like to thank the Moderator for this time. I am here to present the Fire Fighter of the Year Award. This is the fourth year presenting this award. This year the award goes to Brian Schofield. **Thank you and Congratulations Brian!**

Article 6. To see if the Town will vote to raise and appropriate the sum of \$428,300.00 to engineer and construct a road drainage system on Corning Road; and to authorize the use of \$428,300.00 from the Highway Block Grant Fund. This appropriation shall be non-lapsing per RSA § 32:7, VI, and will not lapse until the work is completed or December 31, 2012. Recommended by the Board of Selectmen and recommended by the Budget Committee.

Alfred Raccio MOVED to amend the \$428,300 decreasing the total amount to \$382,680. Also to authorize the use of \$382,680 from the Highway Block Grant Fund. Seconded by Dennis Miller.

There were no further questions, on a voice vote, the amendment was passed and the Article will appear on the ballot as **AMENDED**.

**AMENDED Article 6.** To see if the Town will vote to raise and appropriate the sum of \$382,680.00 to engineer and construct a road drainage system on Corning Road; and to authorize the use of \$382,680.00 from the Highway Block Grant Fund. This appropriation shall be non-lapsing per RSA § 32:7, VI, and will not lapse until the work is completed or December 31, 2012.

Article 7. To see if the Town will vote to raise and appropriate the sum of \$52,600.00 to hire two (2) full-time police officers effective July 6, 2008. The cost for the period of July 6, 2008 through December 31, 2008 is \$52,600.00, of which \$36,200.00 is for salary and \$16,400.00 is for benefits and equipment. The annual cost for said officers will be \$109,403.00, of which \$75,339.00 will be for salary and \$34,064.00 will be for benefits and equipment. Recommended by the Board of Selectmen and recommended by the Budget Committee.  
No further discussion and the article will appear as written.

Article 8. To see if the Town will vote to raise and appropriate the sum of \$10,000 to engineer and construct a road guard rail on Albuquerque Road at Nesenkeag Brook. This appropriation shall be non-lapsing per RSA § 32:7, VI, and will not lapse until the work is completed or December 31, 2012. Recommended by the Board of Selectmen and not recommended by the Budget Committee.

There were no further questions, on a voice vote, the amendment was passed and the Article will appear on the ballot as **AMENDED**.

Article 9. To see if the Town will vote to discontinue the elected office of Highway Agent, and to authorize the Selectmen to appoint the Highway Agent, which appointment shall be for a term of one (1) year. The current Highway Agent shall continue to hold the office until the 2009 Annual Town Meeting election, at which time the elected office shall terminate. If adopted, the authority of the Selectmen to appoint the Highway Agent shall continue in effect until changed by a majority vote at an annual or special town meeting.

Diane Jerry MOVED to amend Article 9 to read as follows: To see if the town will vote to direct the Board of Selectmen to investigate changing the position of Road Agent to a full-time elected position, and to report back to the 2009 Town Meeting. Seconded by Pat Jewett.

There were no further questions, on a voice vote, the amendment was passed and the Article will appear on the ballot as **AMENDED**.

AMENDED Article 9. To see if the Town will vote to direct the Board of Selectmen to investigate changing the position of Road Agent to a full time elected position and to report back to the 2009 Town Meeting.

With no further questions or business to discuss at 6:05 p.m. John Regan moved to adjourn. Seconded by Andrew Santom. The motion carried by voice vote.

A true record of business conducted at the Deliberative Session, attest:

Theresa L. Briand  
Town Clerk

# BUDGET OF THE TOWN WITH A MUNICIPAL BUDGET COMMITTEE

OF: LITCHFIELD

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED  
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2008 to December 31, 2008

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

### IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the operating budget and all special and individual warrant articles in the appropriate recommended and not recommended area. All proposed appropriations must be on this form.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): January 25, 2008

### BUDGET COMMITTEE

*Please sign in ink.*

*[Handwritten signatures of Budget Committee members]*

*[Handwritten signature]*

**THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

1                      2                      3                      4                      5                      6                      7                      8                      9

ACCT #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
					Ensuing Fiscal Year (RECOMMENDED)	(NOT RECOMMENDED)	Ensuing Fiscal Year RECOMMENDED	NOT RECOMMENDED
GENERAL GOVERNMENT								
4130-4139	Executive		105,537	130,936	114,794		100,794	23,000
4140-4149	Election,Reg.& Vital Statistics		92,535	88,334	92,204		92,174	30
4150-4151	Financial Administration		305,887	313,959	311,749		311,354	395
4152	Revaluation of Property							
4153	Legal Expense		58,700	88,551	72,600		72,600	
4155-4159	Personnel Administration		236,000	226,610	319,650		241,953	77,697
4191-4193	Planning & Zoning		55,899	54,631	68,204		67,404	800
4194	General Government Buildings		51,857	81,537	54,414		54,014	400
4195	Cemeteries		850	800	1,650		1,650	
4196	Insurance		60,505	55,284	47,936		47,936	
4197	Advertising & Regional Assoc.							
4199	Other General Government		35,131	1,601	35,000		35,000	
PUBLIC SAFETY								
4210-4214	Police		1,029,413	1,067,635	1,132,690		996,389	136,301
4215-4219	Ambulance		35,000	33,881	35,000		35,000	
4220-4229	Fire		584,803	564,995	582,941		565,868	17,073
4240-4249	Building Inspection		85,258	84,694	103,948		101,495	2,453
4290-4298	Emergency Management		10,600	7,723	26,000		26,000	
4299	Other (Including Communications)							
AIRPORT/AVIATION CENTER								
4301-4309	Airport Operations							
HIGHWAYS & STREETS								
4311	Administration		17,640	112,563	24,178		24,178	
4312	Highways & Streets		882,146	742,927	715,030		678,030	37,000
4313	Bridges							

1 2 3 4 5 6 7 8 9

PURPOSE OF APPROPRIATIONS (RSA 32:3.V)			OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED) (NOT RECOMMENDED)		BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED NOT RECOMMENDED	
ACCT #	HIGHWAYS & STREETS cont.								
4316	Street Lighting			13,000	15,301	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4319	Other							12,000	1,000
SANITATION									
4321	Administration			70,739	72,508	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4323	Solid Waste Collection							75,536	
4324	Solid Waste Disposal			330,346	315,925			310,496	
4325	Solid Waste Clean-up								
4326-4329	Sewage Coll. & Disposal & Other								
WATER DISTRIBUTION & TREATMENT									
4331	Administration			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4332	Water Services								
4335-4339	Water Treatment, Conserv & Other								
ELECTRIC									
4351-4352	Admin. and Generation			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4353	Purchase Costs								
4354	Electric Equipment Maintenance								
4359	Other Electric Costs								
HEALTH/WELFARE									
4411	Administration			2,261	1,971	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4414	Pest Control			17,700	17,687			32,140	29,965
4415-4419	Health Agencies & Hosp. & Other							19,127	
4441-4442	Administration & Direct Assist.			10,450	10,450			11,495	
4444	Intergovernmental Welfare Pymnts								
4445-4449	Vendor Payments & Other			40,000	9,792			40,500	30,000
									10,500

1 2 3 4 5 6 7 8 9

ACCT. #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art. #	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year NOT RECOMMENDED
CULTURE & RECREATION								
4520-4529	Parks & Recreation		71,782	71,649	88,476		85,733	2,743
4550-4559	Library		145,826	140,387	167,080		167,080	
4583	Patriotic Purposes		750	1,432	1,495		1,495	
4589	Other Culture & Recreation		19,003	17,886	42,603		42,603	
CONSERVATION								
4611-4612	Admin & Purch. of Nat. Resources		3,252	2,089	3,907		3,907	
4619	Other Conservation							
4631-4632	REDEVELOPMNT & HOUSING							
4651-4659	ECONOMIC DEVELOPMENT							
DEBT SERVICE								
4711	Princ.- Long Term Bonds & Notes							
4721	Interest-Long Term Bonds & Notes				52,144		52,144	
4723	Int. on Tax Anticipation Notes		1		1		1	
4790-4799	Other Debt Service							
CAPITAL OUTLAY								
4901	Land							
4902	Machinery, Vehicles & Equipment							
4903	Buildings							
4909	Improvements Other Than Bldgs.							
OPERATING TRANSFERS OUT								
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							
4914	To Enterprise Fund							
	Sewer-							
	Water-							

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year NOT RECOMMENDED
OPERATING TRANSFERS OUT cont.								
	Electric-		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
	Airport-							
4915	To Capital Reserve Fund *							
4916	To Exp.Tr.Fund-except #4917 *							
4917	To Health Maint. Trust Funds *							
4918	To Nonexpendable Trust Funds							
4919	To Fiduciary Funds							
OPERATING BUDGET TOTAL			4,372,871	4,333,741	4,595,988		4,265,631	330,357

\* Use special warrant article section on next page.



1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensnuing Year
<b>TAXES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3120	Land Use Change Taxes - General Fund				
3180	Resident Taxes				
3185	Timber Taxes		2,750	708	2,750
3186	Payment in Lieu of Taxes		28,094	54,581	28,094
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		27,100	33,739	27,100
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)		2,463	2,464	2,463
<b>LICENSES, PERMITS &amp; FEES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3210	Business Licenses & Permits		96,830	99,219	96,830
3220	Motor Vehicle Permit Fees		1,325,100	1,316,936	1,325,100
3230	Building Permits		51,990	43,639	51,990
3290	Other Licenses, Permits & Fees		35,890	39,461	35,890
3311-3319	FROM FEDERAL GOVERNMENT		400	51,869	400
<b>FROM STATE</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenues		60,000	64,378	38,538
3352	Meals & Rooms Tax Distribution		300,000	352,141	352,141
3353	Highway Block Grant		160,906	160,906	160,906
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement		361	361	361
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)		75	27	75
3379	FROM OTHER GOVERNMENTS				
<b>CHARGES FOR SERVICES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3401-3406	Income from Departments		57,557	73,942	57,777
3409	Other Charges				
<b>MISCELLANEOUS REVENUES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Municipal Property				
3502	Interest on Investments		125,000	155,840	125,000
3503-3509	Other		12,781	148,073	12,781
<b>INTERFUND OPERATING TRANSFERS IN</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
INTERFUND OPERATING TRANSFERS IN cont.			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds				
3916	From Trust & Fiduciary Funds		5,700	9,093	5,700
3917	Transfers from Conservation Funds				
OTHER FINANCING SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934	Proc. from Long Term Bonds & Notes				1,900,000
	Amounts VOTED From F/B ("Surplus")				
	Fund Balance ("Surplus") to Reduce Taxes				
TOTAL ESTIMATED REVENUE & CREDITS			2,287,295	2,613,339	4,217,976

**\*\*BUDGET SUMMARY\*\***

	PRIOR YEAR ADOPTED BUDGET	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
Operating Budget Appropriations Recommended (from pg. 5)	4,372,871	4,595,988	4,265,631
Special Warrant Articles Recommended (from pg. 6)		2,390,300	2,390,300
Individual Warrant Articles Recommended (from pg. 6)	5,700	62,600	52,600
TOTAL Appropriations Recommended	4,378,571	7,048,000	6,708,531
Less: Amount of Estimated Revenues & Credits (from above)	2,287,295	4,217,976	4,217,976
Estimated Amount of Taxes to be Raised	2,091,276	2,830,912	2,490,555

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18:  
(See Supplemental Schedule With 10% Calculation)

478,635

**INSTRUCTIONS FOR FORM MS-7  
BUDGET OF THE TOWN-MBA  
PREPARATION AND POSTING OF THE BUDGET**

The budget committee is responsible for the preparation of the budget and delivery to the selectmen for posting.

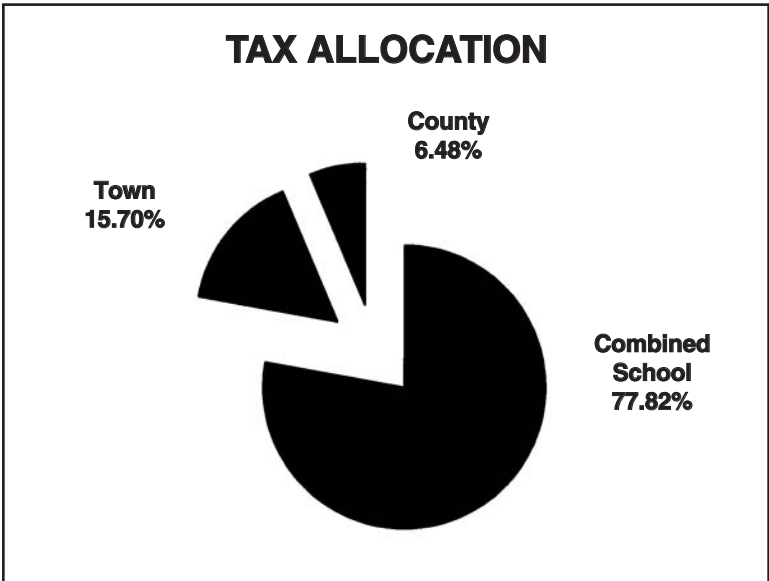
<b>Pages 2 - 5 Operating Budget</b>	Use these pages for the proposed operating budget. In column 4, put last year's appropriations as voted and approved by the DRA. In column 5, enter last year's actual expenditures. If you are on the optional fiscal year, enter the actual expenditures for the year for the most recently completed fiscal year and indicate which fiscal year. List in columns 6 & 7, under the appropriate headings, the selectmen's recommended and not recommended appropriations and the budget committee's budget, both recommended and not recommended in column 8 & 9. Use page 6 for proposed appropriations other than for operating budget.
<b><i>RSA 32 requires all appropriations be posted.</i></b>	The operating budget and all special and individual warrant articles must be posted.
<b>Page 6 Special Warrant Articles</b>	Special warrant articles are defined in RSA 32.3, VI, as: 1) petitioned warrant articles; 2) an article whose appropriation is raised by bonds or notes; 3) an article which calls for an appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; and 4) any article designated on the warrant as a nonlapsing or nontransferable article. Be sure to list the account number and warrant article number and add additional pages if necessary.
<b>Page 6 Individual Warrant Articles</b>	"Individual" warrant articles are not necessarily the same as "special warrant articles". Examples of individual warrant articles could be ratification of negotiated cost items for labor agreements, leases, or items of a one time nature. Be sure to list the account number and warrant article number.
<b>Pages 7 - 8 Revenues</b>	Insert last year's estimated and actual revenue in columns 4 and 5. Enter this year's estimate of revenue in the "Estimated Revenue", column 6. The "Warr. Art. #", column 3, is for the related warrant article, if any.
<b>10% Limitations</b>	Complete the supplemental schedule for calculating the 10% limitation and show the maximum allowable increase on page 8.
<b>Posting &amp; Report Distribution</b>	A hearing must be held on the budget and a signed copy of this budget must be posted with the warrant. Within 20 days after the meeting, send a signed copy to the Department of Revenue Administration at the address below.
<b>Default Budget RSA 32:5, VII (b)</b>	If you have adopted SB2, you will also need to complete and post a default budget form showing how the default budget was calculated. This task may be delegated to the budget committee if so voted under RSA 40:14-b.

This form is available on our website: [www.nh.gov/revenue/forms/msforms.htm](http://www.nh.gov/revenue/forms/msforms.htm)

**NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397**

**2007 TAX RATE**

<b>School</b>	<b>\$9.05</b>
<b>Town</b>	<b>2.23</b>
<b>County</b>	<b>0.92</b>
	<b><u>\$12.20</u></b>
<b>State School Effort</b>	<b>2.00</b>
<b>Combined Tax Rate</b>	<b><u>\$14.20</u></b>



**Property assessed at \$300,000 has a resulting tax bill of \$4,260.00 which represents payment for each of the governmental units:**

<b>School</b>	<b>\$3,315.13</b>
<b>Town</b>	<b>668.82</b>
<b>County</b>	<b>276.05</b>
	<b><u>\$4,260.00</u></b>

**2007 SUMMARY INVENTORY**

## Residential And Commercial Valuations:

Residential Land	\$367,964,500	
Commercial Land	12,953,200	
Conservation Restriction Land at Current Use Value	2,038	
Current Land Use Values	482,579	\$381,402,317

Residential Buildings	\$513,272,600	
Manufactured Housing	7,113,400	
Commercial Buildings	17,870,900	538,256,900

Gross Taxable Valuation		\$919,659,217
-------------------------	--	---------------

## Less:

Blind Exemptions	\$ 60,000	
Elderly Exemptions	2,508,050	
Physically Handicapped Improvement Exemptions	82,600	\$ 2,650,650
Net Taxable Valuation		\$917,008,567

Gross Property Taxes at Total Rate (14.20)		\$ 13,021,522
--	--	---------------

Less War Service Exemptions		(93,846)
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Net Property Taxes		\$ 12,927,676
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## Utility Valuations:

Public Water Utility	\$ 3,773,800	
Gas Utility	433,700	
Electric Utility	22,080,900	
Total Valuations		\$ 26,288,400
Utility Tax Commitment at Modified Rate (12.20)		320,718

Total Property Tax Commitments		\$ 13,248,394
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Total Tax Exempt & Non-Taxable Property		\$ 47,699,400
---	--	---------------

**TAX COLLECTOR'S REPORT**For the Municipality of LITCHFIELD Year Ending 12/31/2007**DEBITS**

UNCOLLECTED TAXES AT THE BEGINNING OF THE YEAR*		2007	PRIOR LEVIES		
			2006	2005	2004+
Property Taxes	#3110	XXXXXX	\$ 490,972.96	\$ 0.00	\$ 0.00
Resident Taxes	#3180	XXXXXX	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	#3120	XXXXXX	\$ 44,500.00	\$ 40,000.00	\$ 0.00
Timber Yield Taxes	#3185	XXXXXX	\$ 682.85	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	#3187	XXXXXX	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	#3189	XXXXXX	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes		XXXXXX	\$ 0.00	\$ 0.00	\$ 0.00
		XXXXXX			
		XXXXXX			

**TAXES COMMITTED THIS FISCAL YEAR**

Property Taxes	#3110	\$ 13,244,885.00	\$ 2,631.00
Resident Taxes	#3180	\$ 0.00	\$ 0.00
Land Use Change Taxes	#3120	\$ 115,475.00	\$ 12,600.00
Timber Yield Taxes	#3185	\$ 707.93	\$ 0.00
Excavation Tax @ \$.02/yd	#3187	\$ 2,463.68	\$ 0.00
Utility Charges	#3189	\$ 0.00	\$ 0.00
Betterment Taxes		\$ 0.00	\$ 0.00

**FOR DRA USE ONLY****OVERPAYMENTS**

Remaining From Prior Year		\$ 11,613.65			
New This Fiscal Year		\$ 26,789.93			
Interest - Late Tax	#3190	\$ 6,974.85	\$ 31,476.26	\$ 9,386.75	\$ 0.00
Resident Tax Penalty	#3190	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>TOTAL DEBITS</b>		<b>\$ 13,408,910.04</b>	<b>\$ 582,863.07</b>	<b>\$ 49,386.75</b>	<b>\$ 0.00</b>

\*This amount should be the same as the last year's ending balance. If not, please explain.

NH DEPARTMENT OF REVENUE ADMINISTRATION  
COMMUNITY SERVICES DIVISION  
MUNICIPAL FINANCE BUREAU  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

# TAX COLLECTOR'S REPORT

For the Municipality of LITCHFIELD Year Ending 12/31/2007

## CREDITS

REMITTED TO TREASURER	2007	PRIOR LEVIES		
		2006	2005	2004+
Property Taxes	\$ 12,740,833.39	\$ 364,415.37	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 37,475.00	\$ 57,100.00	\$ 40,000.00	\$ 0.00
Timber Yield Taxes	\$ 707.93	\$ 0.00	\$ 0.00	\$ 0.00
Interest & Penalties	\$ 6,974.85	\$ 31,476.26	\$ 9,386.75	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 2,463.68	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Converted To Liens (Principal only)	\$ 0.00	\$ 129,871.44	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Discounts Allowed	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Prior Year Overpayments Assigned	\$ 9,129.65			

## ABATEMENTS MADE

Property Taxes	\$ 4,916.00	\$ 0.00	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CURRENT LEVY DEEDED	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

## UNCOLLECTED TAXES -- END OF YEAR #1080

Property Taxes	\$ 499,135.61	\$ 0.00	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 78,000.00	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Remaining Overpayments - Prior Yrs.	\$ 0.00			
Remaining Overpayments - This Year	\$ 670.42			
This Years' Overpayments Returned	\$ 26,119.51			
Prior Years' Overpayments Returned	\$ 2,484.00			
<b>TOTAL CREDITS</b>	<b>\$ 13,408,910.04</b>	<b>\$ 582,863.07</b>	<b>\$ 49,386.75</b>	<b>\$ 0.00</b>

# TAX COLLECTOR'S REPORT

For the Municipality of LITCHFIELD Year Ending 12/31/2007

## DEBITS

UNREDEEMED & EXECUTED LIENS	2007	PRIOR LEVIES		
		2006	2005	2004+
Unredeemed Liens Beginning of FY		\$ 0.00	\$ 39,105.73	\$ 2,741.60
Liens Executed During FY	\$ 0.00	\$ 140,560.97	\$ 0.00	\$ 0.00
Unredeemed Elderly Liens Beg. of FY		\$ 0.00	\$ 0.00	\$ 0.00
Elderly Liens Executed During FY	\$ 0.00	\$ 0.00		
Interest & Costs Collected	\$ 0.00	\$ 2,370.93	\$ 7,895.43	\$ 1,627.61
<b>TOTAL LIEN DEBITS</b>	<b>\$ 0.00</b>	<b>\$ 142,931.90</b>	<b>\$ 47,001.16</b>	<b>\$ 4,369.21</b>

## CREDITS

REMITTED TO TREASURER		2007	PRIOR LEVIES		
			2006	2005	2004+
Redemptions		\$ 0.00	\$ 65,392.74	\$ 17,680.48	\$ 2,741.60
Interest & Costs Collected	#3190	\$ 0.00	\$ 2,370.93	\$ 7,895.43	\$ 1,627.61
Abatements of Unredeemed Liens		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Liens Deeded to Municipality		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Unredeemed Liens End of FY	#1110	\$ 0.00	\$ 75,168.23	\$ 21,425.25	\$ 0.00
Unredeemed Elderly Liens End of FY		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>TOTAL LIEN CREDITS</b>		<b>\$ 0.00</b>	<b>\$ 142,931.90</b>	<b>\$ 47,001.16</b>	<b>\$ 4,369.21</b>

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a) ? \_\_\_\_\_

TAX COLLECTOR'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

Theresa L. Briand

# Town Clerk's Report

## January 1, 2007 through December 31, 2007

Disposal Fees	\$2,284.00
Dogs Licenses	
1,411 Regular	\$9,568.00
6 Group	\$120.00
60 Senior	\$120.00
2 Guide	N.C.
Duplicate Tags	\$7.50
Fines and Penalties	\$2,198.00
Dump Permits	\$25.00
Dredge & Fill Permits	\$60.00
Election Materials	
Candidate Filing Fees	\$20.00
Voter Checklists	\$0.00
Incorporation Filings	\$10.00
Motor Vehicles Registrations	
9,543 Regular	\$1,260,621.91
7 Military	n.c.
5 Municipal	n.c.
E-Reg	\$947.25
Municipal Agent Fees	\$22,062.50
Titles	\$7,246.00
Boats	\$24,600.53
Photocopies	\$0.00
Pole Permits	\$40.00
Postage	\$7,727.38
Resident Decals	\$0.00
Returned-Check Fees	\$853.26
UCC's	
Regular Filings	\$1,155.00
IRS Direct-Deposit Filings	\$0.00
Releases	\$0.00
IRS Direct-Deposit Release	\$0.00
Searches	\$10.00
Vital Records	
Marriage Licenses	\$810.00
Certified Copies	\$1120.00
Zoning /Subdivision Manuals	\$0.00
Hawkers Permit	\$200.00
	Included in Office Deposits
	\$1,341,806.33
	Direct-Deposited
	\$0.00

A true record of Town Clerk receipts, attest:

Theresa L. Briand, Town Clerk

## TOWN CLERK AND TAX COLLECTOR ANNUAL REPORT

**Motor Vehicle Registrations:** Residents of Litchfield have three options when it comes time to renew registrations. You may come to the office and pay with either cash or checks, surf to [www.litchfield.mv.com](http://www.litchfield.mv.com) and renew online using your routing and checking account number (your decals are mailed to you), or renew by mail using checks and the renewal notices sent to you.

Litchfield is now on-line with the State of New Hampshire so we are now able to register vehicles up to 26,000 pounds. We can issue vanity plates and we can renew those late renewals right here in our office.

To register a Title Exempted Vehicle for the first time the law (RSA 261:2-a) requires that *in addition to a bill of sale* a person registering a 1993 Model Year vehicle (or older) must present additional documentation on the vehicle. The owner must present one of the following additional documents; a previously issued NH Registration (a photocopy is okay), a valid NH or Out of State Title (a photocopy is okay), or a completed "Verification of Vehicle Identification" form (Form 19A) which can be obtained from the Town Clerk's office, Police Department, or a local inspection station.

Inspection stickers for a vehicle renewal need to be in place by the 10th day of the following month of your renewal due date. Late renewals do not get a 10-day grace period. Every trailer and semi-trailer (including campers) with a registered weight of 3,000 pounds or greater shall be inspected (Saf-C 3209.06). Campers and motorcycles are to be inspected by July 1 of each year and will get a sticker with a number 6. All other trailers, such as utility trailers or snowmobile trailers, are inspected by birth month like regular vehicle registrations.

Internet users can go to the Department of Motor Vehicle site: [www.egov.nh.gov/platecheck/pass.asp](http://www.egov.nh.gov/platecheck/pass.asp) to check for initial plate availability. State of NH Motor Vehicle Agency phone numbers are: NH Title Bureau: 271-3111, Concord Motor Vehicle Registration: 271-2251, Walking Disability Desk: 271-2275, & TTD (hearing impaired): 1-800-735-2964. Driver licensing is done in Manchester, Milford, Salem or Concord.

**Elections:** This year there will be four elections. Voting is the most fundamental right in a democracy because it is through voting that citizens protect all other rights by carefully selecting the public servants who guide and direct our self-governance. You can come to the Town Clerk's office to register to vote. You may also register to vote on Election Day. You are eligible to vote if you are 18 years of age or older on Election Day, are a US citizen and are domiciled in New Hampshire. A person can have several residences, but may have only one voting domicile. You have to provide your driver's license or social security card at the time of registration. If you are currently on the checklist please check to update your information. Voter registration cards are now required by the State of NH to show place of birth and driver's license or social security number. Any change of address, name change, or party affiliation change should be updated with the Supervisors.

**Vital Records:** The fee for a marriage license is \$45.00. There is no longer a 3-day waiting period after you get a marriage license to be married. This past year there was one ceremony at the Town Office immediately after the marriage the license was issued! There is a fee of \$12.00 for the first copy of a death, birth or marriage certificate and \$8.00 each for extra copies.

**Dogs:** There were 1,508 dogs licensed in 2007. **DOG TAGS EXPIRE APRIL 30 OF EACH YEAR.** Residents can renew dog licenses starting January 2nd. This year the Town Clerk will be at the annual Rabies Clinic at the Litchfield Fire Station to issue dog licenses. If you show the rabies certificate from the previous year the Vet can administer a 3-year rabies shot instead of the 1-year shot. There is a minimum of a \$25.00 fine for failure to register your dog in a timely manner plus monthly late charges. **If you no longer have your dog please let us know. IMPORTANT:** Review your previous license to make sure that your dog's rabies vaccination is up-to-date. If you cannot find your vaccination certificate or license from 2007 call the office and we can research your records. You may renew your dog's license via the mail as long as the rabies vaccine is up to date. To register by mail please include: a check made payable to the Town of Litchfield (**NO CASH PLEASE**), and a self-addressed-stamped envelope for return of your new license and dog tag.

License fees:	Puppies (3-7 months) or spayed/neutered over 7 months	\$6.50
	Male / Female (not spayed/neutered)	\$9.00
	Senior owner (over 65)	(for one dog) \$2.00

**NH Hunting and Fishing Licenses:** Beginning January 2008 the Town Clerk's office will be able to issue you a New Hampshire Hunting and/or Fishing License.

**Tax Collector News:** As Town Clerk/Tax Collector for the Town of Litchfield, I completed my third year of the four year state certification program in 2007. At that time I graduated as a NH Certified Tax Collector and have one more year to complete before receiving certification for Town Clerk. It is a pleasure and honor to be a resident and public servant for Litchfield. I am very proud of where I grew up and currently reside and happy to represent Litchfield at the meetings and conferences that I am required to attend throughout New Hampshire.

**Tax Collector Lien/Deed Calendar for 2008** *\*Dates and fees subject to change*

March-2008	Delinquent notice of all taxes owed	No charge
April-2008	Notice of impending lien certified to property owners	\$18.00
	2nd or subsequent parcel	\$ 2.00
June-2008	Notice of impending tax deed certified to property owners	\$16.00
June 18, 2008	Execution of Tax Lien	\$18.50
	2nd or subsequent parcel	\$ 8.00
June-2008	Identifying mortgagee holders (for Liens)	\$13.00
July-2008	Notice of executed tax lien to mortgagee holders	\$16.00
July-2008	Identifying mortgagee holders (for Deeding)	\$18.00
July-2008	Notice of impending tax deed to mortgagee holders	\$16.00
Aug. 20, 2008	Execution of Tax Deed	\$10 plus recording fees

**Town Clerk / Tax Collector Office Hours:**

Monday 10:00 AM to 6:00 PM  
Tuesday - Friday 7:30 AM to 3:00 PM

Address: 2 Liberty Way, Suite 3, Litchfield, NH 03052  
Phone: (603) 424-4045  
Fax: (603) 424-8154  
Email: [txcollector4u@yahoo.com](mailto:txcollector4u@yahoo.com)

**Town Clerk/Tax Collector Office Calendar for 2008** *\*dates subject to change*

January 1, 2009	Closed
March 11, 2008	Election Day - OFFICE OPEN; Polls Open 7-7
April, 2008	Rabies Clinic at the Litchfield Fire Station 1 PM-3 PM
May 26, 2008	Memorial Day - OFFICE CLOSED
June 18, 2008	Tax Lien execution
July 4, 2008	Independence Day - OFFICE CLOSED
Aug. 11-Aug. 15	Town Clerk NH certification classes - OFFICE OPEN
August 20, 2008	Tax Deed execution
September 1, 2008	Labor Day - OFFICE CLOSED
September, 2008	State Primary Election - OFFICE OPEN
Fall, 2008	Annual Tax Collector conference - OFFICE OPEN
Oct. 8-10, 2008	Annual Town Clerk conference - OFFICE OPEN
November, 2008	General Election - OFFICE OPEN
November 11, 2008	Veterans' Day - OFFICE CLOSED
Nov. 27-Nov. 28	Thanksgiving Holiday - OFFICE CLOSED
December 24, 2008	Closing at noon for Christmas Eve
December 25, 2008	Christmas Day - OFFICE CLOSED
December 31, 2008	Closing at Noon
January 1, 2009	New Year's Day - OFFICE CLOSED

**Respectfully Submitted,  
Theresa L. Briand  
Town Clerk/Tax Collector**

# Town of Litchfield, New Hampshire

## 2007 Summary of Cash Statement

Cash and Investment Balance, December 31, 2006	\$4,530,864.00
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Deposits:

Town Clerk	\$1,337,826.33	
Tax Collector	\$13,451,257.40	
Selectmen's Office	\$908,978.56	
Building Department	\$43,510.00	
Interest on Investments	\$155,839.68	
Transfers from Escrows	\$41,870.49	
Transfers from Recreation Commission	\$7,335.00	
Transfers from DARE Fund	\$2,883.04	
Transfers from Fire Camera Equipment Fund	\$138.00	
Transfers from Impact Fees	\$135,805.88	
Transfers from Conservation	\$151,516.00	
Transfers from Police Detail	\$52,386.93	
Transfers from Cablevision Fund	\$1,603.76	
Transfers from Sawmill Brook Recreation Fund	\$0.00	
Transfers from Library Insurance Fund	\$0.00	
NFS Checks - Net	(\$168.90)	
Other	\$345.00	
Total Receipts	\$16,291,127.17	\$16,291,127.17

Less Selectmen's Orders Paid	(\$16,171,309.90)
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Cash and Investment Balance, December 31, 2007	\$4,650,681.27
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TD BankNorth Checking Account	\$555,979.62	
TD BankNorth Overnight Repurchase	\$788,494.26	
TD BankNorth Certificate of Deposit	\$4,646,761.81	
Citizens Municipal Repurchase	\$121,792.50	
Outstanding Checks	(\$1,475,510.00)	
Deposits in Transit	\$13,163.08	

Cash and Investment Balance, December 31, 2007	\$4,650,681.27
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Horace W. Seymour III  
Treasurer  
Town of Litchfield

**Town of Litchfield, New Hampshire  
Other Town Funds  
2007 Statement of Activity**

	Beginning Balance	Deposits & Interest	Withdrawn	Ending Balance
Cable Equipment Fund	\$6,107.05	\$185.05	(\$1,603.76)	\$4,688.34
Civil Defense/Fire Pond Dredge/Ind. Dev.	\$17,731.55	\$498.34	\$0.00	\$18,229.89
Crowell Estates - OffSite Improvements	\$10,498.95	\$518.74	\$0.00	\$11,017.69
Fire Camera Equipment Fund	\$4,524.75	\$11.33	(\$138.00)	\$4,398.08
Parker Park Footbridge Fund	\$15,173.04	\$749.69	\$0.00	\$15,922.73
Recreation Commission Revolving Fund	\$7,927.73	\$7,548.00	(\$7,335.00)	\$8,140.73
Sawmill Brook Recreation Fund	\$16,672.51	\$823.80	\$0.00	\$17,496.31
D.A.R.E. Program	\$14,392.53	\$3,064.68	(\$2,883.04)	\$14,574.17
Police Special Detail Fund	\$928.66	\$52,079.56	(\$52,386.93)	\$621.29
Environmental Fund	\$974.34	\$48.14	\$0.00	\$1,022.48
Town Office Complex - Furniture	\$3,772.81	\$186.43	\$0.00	\$3,959.24
Conservation Fund	\$994,379.70	\$195,779.93	(\$151,516.00)	\$1,038,643.63
Conservation Education Fund	\$3,475.42	\$156.07	\$0.00	\$3,631.49
Library Insurance Settlement Fund	\$15,001.45	\$37.84	\$0.00	\$15,039.29
Regional Pandemic Planning	\$2,500.29	\$6.26	\$0.00	\$2,506.55
250th Anniversary Fund	\$644.51	\$29.10	\$0.00	\$673.61
Municipal Impact Fees	\$613.83	\$21.13	(\$634.96)	\$0.00
Library Impact Fees	\$1,152.12	\$33.00	(\$529.40)	\$655.72
Recreation Impact Fees	\$464.57	\$15.99	(\$480.56)	\$0.00
New - Road Impact Fees	\$154,219.47	\$63,943.20	\$0.00	\$218,162.67
New - Elementary School Impact Fees	\$412,866.15	\$109,933.24	(\$68,123.43)	\$454,675.96
New - High School Impact Fees	\$192,605.98	\$64,933.11	\$0.00	\$257,539.09
New - Fire Impact Fees	\$23,338.49	\$7,687.86	\$0.00	\$31,026.35
New - Police Impact Fees	\$21,800.46	\$5,152.44	\$0.00	\$26,952.90
New - Municipal Impact Fees	\$8,537.24	\$1,050.43	(\$8,311.10)	\$1,276.57
New - Library Impact Fees	\$32,282.30	\$7,543.80	(\$2,513.01)	\$37,313.09
New - Recreation Impact Fees	\$288,322.35	\$70,551.88	(\$54,051.38)	\$304,822.85
<b>Total</b>	<b>\$2,250,908.25</b>	<b>\$592,589.04</b>	<b>(\$350,506.57)</b>	<b>\$2,492,990.72</b>

Horace W. Seymour III  
Treasurer  
Town of Litchfield

**Town of Litchfield, New Hampshire  
Escrow Funds  
2007 Statement of Activity**

Name of Account	Beginning Balance	Deposits & Interest	Withdrawn	Ending Balance
110 Page Road, LLC	\$1,828.46	\$3.64	(\$613.35)	\$1,218.75
43 Culter Rd, LLC	\$1,256.28	\$2.83	(\$926.03)	\$333.08
AMP Properties, LLC	\$5,492.43	\$13.75	\$0.00	\$5,506.18
Anndale	\$2,775.99	\$3,003.42	(\$1,663.61)	\$4,115.80
Boucher	\$3,703.18	\$9.27	\$0.00	\$3,712.45
Building Relationships	\$888.88	\$2.22	\$0.00	\$891.10
Carcon Company	\$876.27	\$2.20	\$0.00	\$878.47
Charbonneau, Richard	\$1,318.00	\$3.29	\$0.00	\$1,321.29
Continental Paving (Golf Course)	\$3,818.53	\$9.56	\$0.00	\$3,828.09
Continental Paving (Quarry)	\$5,157.72	\$12.91	\$0.00	\$5,170.63
Continental Paving (Quarry Project)	\$2,072.85	\$5.19	\$0.00	\$2,078.04
Continental Paving (Mini Storage)	\$3,862.78	\$9.67	\$0.00	\$3,872.45
Cooper Financial	\$2,487.60	\$6.23	\$0.00	\$2,493.83
Cooper Financial	\$3,171.26	\$7.93	\$0.00	\$3,179.19
Cooper, Mark	\$26,590.61	\$66.56	\$0.00	\$26,657.17
Cutler & Page, LLC	\$1,633.03	\$62.99	(\$172.40)	\$1,523.62
Cutler & Page LLC (Rolling Acres III)	\$1,218.65	\$2.28	(\$1,184.30)	\$36.63
Etchstone Properties (Cutler)	\$5,817.95	\$14.30	(\$390.88)	\$5,441.37
Empire Homes	\$4,569.26	\$11.44	\$0.00	\$4,580.70
Homes by Paradise (Larchmont Amend.)	\$1,731.70	\$4.33	\$0.00	\$1,736.03
Homes by Paradise (Rockery Way)	\$3,561.49	\$8.92	\$0.00	\$3,570.41
Homes by Paradise (Moose Hollow Ext)	\$756.99	\$1.89	\$0.00	\$758.88
Jacobson, Linda	\$785.08	\$1.48	(\$206.70)	\$579.86
Kehoe, Donna	\$0.00	\$5,005.57	(\$4,988.89)	\$16.68
Lavoie, Eric	\$752.99	\$1.89	\$0.00	\$754.88
Leary, Florence (Excavation Fund)	\$1,455.42	\$3.64	\$0.00	\$1,459.06
Leary, Florence (Restoration Bond)	\$13,517.54	\$33.83	\$0.00	\$13,551.37
Lovejoy, Jeffrey	\$881.86	\$3,057.57	(\$2,888.42)	\$1,051.01
Moheban	\$779.66	\$2.19	\$0.00	\$781.85
Moheban II	\$515.26	\$834.63	(\$1,349.89)	\$0.00
Morin, Maurice	\$1,119.26	\$2,220.52	(\$578.03)	\$2,761.75
Morin, Maurice Road Bond	\$28,316.17	\$11.63	(\$28,327.80)	\$0.00
Open Doors Church	\$287.36	\$3,537.50	(\$3,093.00)	\$731.86
Page & Cutler	\$2,767.37	\$6.93	\$0.00	\$2,774.30
Pinecreek Village	\$1,086.06	\$589.69	(\$461.75)	\$1,214.00
R&D Londonderry	\$2,762.79	\$986.25	(\$979.50)	\$2,769.54
R.J. Moreau Companies (Augusta)	\$2,615.26	\$6.55	\$0.00	\$2,621.81
Robert Pace Homes	\$954.50	\$2.39	\$0.00	\$956.89
Rolling Acres IV	\$0.00	\$5,003.62	(\$4,395.47)	\$608.15
Sanborn Development	\$0.00	\$10,584.76	(\$3,583.55)	\$7,001.21
Savoie, Bobby	\$0.00	\$12,703.43	(\$7,695.68)	\$5,007.75
Sawmill Brook Development Corp.	\$6,552.44	\$16.40	\$0.00	\$6,568.84
Stage Crossing	\$3,770.84	\$520.92	(\$726.18)	\$3,565.58
Theroux, Rene	\$0.00	\$5,001.23	(\$1,102.30)	\$3,898.93
Tim's Turf	\$0.00	\$3,580.63	(\$2,077.95)	\$1,502.68
VAB Properties (Pinecrest)	\$5,539.99	\$3,482.62	(\$5,102.60)	\$3,920.01
Valley, Brandon	\$0.00	\$500.36	\$0.00	\$500.36
Vessels, William	\$1,139.53	\$2.85	\$0.00	\$1,142.38
Vigeant, Leonard	\$357.75	\$0.90	\$0.00	\$358.65
West, Alida (Old English Estates)	\$2,195.83	\$338.57	(\$333.10)	\$2,201.30
West, Kurt & Alida (Olde Estates)	\$715.74	\$424.56	(\$422.95)	\$717.35
Total	<u>\$163,458.61</u>	<u>\$61,727.93</u>	<u>(\$73,264.33)</u>	<u>\$151,922.21</u>

Horace W. Seymour III  
Treasurer  
Town of Litchfield

**COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES**  
**FISCAL YEAR ENDING DECEMBER 31, 2007**

Account	Appropriations	Expended	Unexpended	
			Balances	Deficits
Executive	16,215.00	30,890.98		14,675.98
Administration	76,422.00	87,471.08		11,049.08
Town Meeting	12,900.00	12,574.39	325.61	
Town Clerk's Office	90,905.00	86,887.12	4,017.88	
Voter Registration	1,630.00	1,446.50	183.50	
Accounting and Auditing	210,492.00	223,498.58		13,006.58
Tax Collector's Office	85,488.00	81,119.14	4,368.86	
Treasury	8,107.00	8,023.98	83.02	
Budget Committee	1,800.00	1,316.92	483.08	
Legal Expenses	58,700.00	88,551.42		29,851.42
Personnel Administration	236,000.00	226,610.25	9,389.75	
Planning Board	50,395.00	49,880.76	514.24	
Zoning Board of Adjustment	5,504.00	4,750.71	753.29	
General Government Buildings	51,857.00	81,536.96		29,679.96
Cemeteries	850.00	800.00	50.00	
Insurance	60,505.00	55,284.00	5,221.00	
Contingency	35,131.00	1,600.70	33,530.30	
Police Department	1,029,413.00	1,067,635.06		38,222.06
Animal Control	17,700.00	17,687.39	12.61	
Ambulance Service	35,000.00	33,881.37	1,118.63	
Fire Department	584,803.00	597,795.04		12,992.04
Emergency Management	10,600.00	7,722.70	2,877.30	
Code Enforcement	85,258.00	84,694.48	563.52	
Highway Administration	17,640.00	112,563.10		94,923.10
Highways and Streets	882,146.00	742,926.94	139,219.06	
Street Lighting	13,000.00	15,301.42		2,301.42
Sanitation Administration	70,739.00	72,508.13		1,769.13
Sanitation	330,346.00	315,925.58	14,420.42	
Health Administration	2,261.00	1,970.52	290.48	
Health Agencies	10,450.00	10,450.00	-	
Vendor Payments - Welfare	40,000.00	9,791.57	30,208.43	
Parks and Recreation	71,782.00	71,649.22	132.78	
Library	145,826.00	140,387.41	5,438.59	
Library Warrant Art. -Children's Room Rebuild				
Patriotic Purposes	750.00	1,432.15		682.15
Cable Advisory Committee	19,003.00	17,885.94	1,117.05	
Conservation	3,252.00	2,089.08	1,162.92	
Interest Tax Anticipation Loans	1.00	-	1.00	
Police Detail Warrant Article	5,700.00		5,700.00	
Totals	4,378,571.00	4,366,540.59	261,183.32	249,152.92
			249,152.92	
Net Surplus of Appropriation			12,030.40	

## EXECUTIVE

<b>APPROPRIATION</b>		<b>16,215.00</b>
Selectmen's Salaries	8,580.00	
Selectmen's Expenses	900.00	
Public Notices & Ads	1,965.16	
Recording Fees	16.39	
Cell Phone Charges	650.56	
Consulting Services	12,720.00	
Printing	120.55	
Dues and Subscriptions	5,374.24	
Florals/Memorials	486.16	
Postage	77.92	
<b>EXPENDED</b>		<b>30,890.98</b>
<b>UNEXPENDED</b>		<b>(14,675.98)</b>

## ADMINISTRATION

<b>APPROPRIATION</b>		<b>76,422.00</b>
Adm. Assistant's Salary	81,080.18	
Health Insurance	5,550.04	
Dental Insurance	354.80	
Short-Term Disability Ins.	238.50	
Dues and Subscriptions	20.00	
Mileage and Tolls	227.56	
<b>EXPENDED</b>		<b>87,471.08</b>
<b>UNEXPENDED</b>		<b>(11,049.08)</b>

## TOWN MEETING

<b>APPROPRIATION</b>		<b>12,900.00</b>
Ballot Clerks Wages	594.29	
Election Workers Wages		
Voting Booth Set-Up	326.03	
Moderator Wages		
Optech Programming Support	699.00	
Equipment Maintenance Contract		
Printing	1,500.00	
Annual Town Report	6,695.32	
Office Supplies	4.50	
Ballots	2,755.25	
<b>EXPENDED</b>		<b>12,574.39</b>
<b>DEFICIT</b>		<b>325.61</b>

## **TOWN CLERK'S OFFICE**

<b>APPROPRIATION</b>		<b>90,905.00</b>
Town Clerk's Salary	23,470.64	
Deputy Town Clerk Wages	19,045.60	
Clerk Wages	11,835.76	
Deputy Town Clerk Overtime. Wages	1,130.55	
Clerk Overtime Wages	457.29	
Health Insurance	11,464.80	
Dental Insurance	946.92	
Short-Term Disability Insurance	284.84	
Telephone	992.78	
Software Support Services	4,277.43	
Microfilming and Binding		
Equipment Maintenance Contract	1,191.91	
Internet Access		
Dues and Subscriptions	45.00	
Office Supplies	1,028.63	
Dog Tags and License Forms	537.33	
Town Permits/Stickers		
Postage	4,279.53	
Equipment Repairs and Maintenance	737.75	
Equipment Purchases	3,266.06	
Mileage and Tolls	1,002.89	
Seminars and Conventions	891.41	
<b>EXPENDED</b>		<b>86,887.12</b>
<b>UNEXPENDED</b>		<b>4,017.88</b>

## **VOTER REGISTRATION**

<b>APPROPRIATION</b>		<b>1,630.00</b>
Checklist Supervisors Salaries	970.20	
Software Support	240.00	
Office Supplies	184.98	
Postage	24.60	
Mileage and Tolls	26.72	
<b>EXPENDED</b>		<b>1,446.50</b>
<b>DEFICIT</b>		<b>183.50</b>

## ACCOUNTING AND AUDITING

<b>APPROPRIATION</b>		<b>210,492.00</b>
Sec/Bookkeeping Staff Wages	83,106.03	
Sec/Bookkeeping Staff Overtime Wages	4,581.58	
Heath Insurance	17,335.02	
Dental Insurance	1,103.40	
Short-Term Disability Insurance	572.40	
Tax Map Update		
Telephone	1,984.46	
Software Support Service	7,483.15	
Payroll Service	6,841.60	
Equipment Maintenance Contract	2,039.17	
Printing	182.17	
Dues and Subscriptions	1,184.70	
Office Supplies	1,890.41	
Postage and Envelopes	407.98	
Equipment Repair and Maintenance	283.00	
Equipment Purchases		
Audit Services	15,455.24	
Assessing Services	79,048.27	
<b>EXPENDED</b>		<b>223,498.58</b>
<b>UNEXPENDED</b>		<b>(13,006.58)</b>

## TAX COLLECTOR'S OFFICE

<b>APPROPRIATION</b>		<b>85,488.00</b>
Tax Collector Salary	23,470.64	
Deputy Tax Collector Wages	19,045.61	
Clerk Wages	11,835.44	
Deputy Tax Collector Overtime Wages	1,147.80	
Clerk Overtime Wages	439.52	
Health Insurance	11,464.86	
Dental Insurance	946.92	
Short-Term Disability Insurance	284.84	
Property Title Research	1,339.99	
Recording Fees	274.78	
Telephone	1,108.90	
Software Support Services	3,020.16	
Equipment Maintenance Contract	385.00	
Dues & Subscriptions	20.00	
Office Supplies	776.05	
Postage and Envelopes	3,115.75	
Equipment Repairs & Maintenance	380.70	
Equipment Purchases	113.97	
Mileage and Tolls	970.84	
Seminars & Conventions	977.37	
<b>EXPENDED</b>		<b>81,119.14</b>
<b>UNEXPENDED</b>		<b>4,368.86</b>

## TREASURY

<b>APPROPRIATION</b>		<b>8,107.00</b>
Treasurer Salary	6,102.00	
Town Trustees Salaries	151.69	
Safety Deposit Box Rental		
Dues and Subscriptions	35.00	
Postage and Envelopes	1,735.29	
<b>EXPENDED</b>		<b>8,023.98</b>
<b>UNEXPENDED</b>		<b>83.02</b>

## BUDGET COMMITTEE

<b>APPROPRIATION</b>		<b>1,800.00</b>
Secretarial/Steno Services	1,268.75	

## PERSONNEL ADMINISTRATION

<b>APPROPRIATION</b>		<b>236,000.00</b>
Social Security (FICA) Taxes	59,235.15	
Medicare Taxes	21,670.36	
Employee Retirement Contributions	30,440.99	
Firefighter Retirement Contributions	16,622.84	
Police Retirement Contributions	58,729.26	
Unemployment Taxes	100.44	
Worker Compensation Insurance	39,811.21	
<b>EXPENDED</b>		<b>226,610.25</b>
<b>UNEXPENDED</b>		<b>9,389.75</b>

## PLANNING BOARD

<b>APPROPRIATION</b>		<b>50,395.00</b>
Administrative Assistant Wages	12,087.16	
Public Notices and Ads	409.30	
Recording Fees	44.84	
Telephone	425.16	
Secretarial/Steno Services	2,749.50	
NRPC Planner	24,724.70	
NRPC Special Projects		
Printing	385.00	
NRPC Dues	5,497.00	
Office Supplies	263.54	
Postage & Envelopes	14.59	
Equipment Repair & Maintenance	70.42	
Copier Charges	60.50	
Equipment Purchases	2,973.56	
Furniture/Fixture Purchases		
Mileage and Tolls	100.49	
Seminars & Conventions	75.00	
<b>EXPENDED</b>		<b>49,880.76</b>
<b>UNEXPENDED</b>		<b>514.24</b>

## ZONING BOARD OF ADJUSTMENT

<b>APPROPRIATION</b>		<b>5,504.00</b>
Secretary-Clerk Wages	486.07	
Public Notices and Ads	742.30	
Secretarial Services	536.25	
Dues and Subscriptions	64.00	
Office Supplies	14.00	
Postage and Envelopes	868.62	
Copier Charges	66.52	
Equipment Purchases	1,846.95	
Seminars	126.00	
<b>EXPENDED</b>		<b>4,750.71</b>
<b>DEFICIT</b>		<b>753.29</b>

## GENERAL GOVERNMENT BUILDINGS

<b>APPROPRIATION</b>		<b>51,857.00</b>
Custodian Wages	12,052.25	
Pay Phones - TH/FS	560.00	
Electricity - TH/PS	11,187.72	
Propane Gas - TH/PS	5,388.35	
Water Charges - TH/PS	1,990.86	
HVAC Maintenance Contract - TH/PS	1,176.00	
Water System Maintenance - FS	299.00	
Tile and Carpet Cleaning - TH/PS	1,095.00	
Alarm Maintenance Contract - TH/PS	838.56	
Generator Maintenance Contract	560.00	
Telephone Maintenance Contract - TH/PS	682.00	
Trash Container Services	1,397.16	
Building Maintenance and Repairs	6,617.45	
Equipment Repairs and Maintenance	2,243.95	
Generator Diesel Fuel	208.15	
Custodial Maintenance Supplies	1,974.71	
Septic Tank Cleaning		
Pest Control Spraying	250.00	
Lawn Maintenance	1,120.00	
Equipment Purchases	29,579.47	
Furniture/ Fixture Purchases	99.00	
Mileage and Tolls	7.76	
Fire Alarm Phone System-Meeting House	742.97	
Fire Detectors Test/Inspections - TH/PS	1,466.60	
<b>EXPENDED</b>		<b>81,536.96</b>
<b>DEFICIT</b>		<b>(29,679.96)</b>

## CEMETERIES

<b>APPROPRIATION</b>		<b>850.00</b>
Pinecrest Cemetery Subsidy	400.00	
Center Cemetery Maintenance		
Hillcrest Cemetery Subsidy	400.00	
<b>EXPENDED</b>		<b>800.00</b>
<b>UNEXPENDED</b>		<b>50.00</b>

## INSURANCE

<b>APPROPRIATION</b>		<b>60,505.00</b>
Property and Mobile Equipment	6,926.00	
Auto	12,599.00	
General Liability	20,041.00	
Law Enforcement Liability	13,356.00	
Crime	731.00	
Additional Limits	1,631.00	
<b>EXPENDED</b>		<b>55,284.00</b>
<b>DEFICIT</b>		<b>5,221.00</b>

## OTHER GENERAL GOVERNMENT (CONTINGENCY)

<b>APPROPRIATION</b>		<b>35,131.00</b>
		-
<b>AVAILABLE APPROPRIATION</b>		<b>35,131.00</b>
<b>EXPENDED</b>	1,600.70	<b>1,600.70</b>
<b>UNEXPENDED</b>		<b>33,530.30</b>

## POLICE DEPARTMENT

<b>APPROPRIATION</b>		<b>1,029,413.00</b>
<b>ADMINISTRATION:</b>		
Police Chief Salary	73,531.64	
Lieutenant Wages	78,161.09	
Lieutenant Overtime	6,072.88	
Uniform Allowance	900.00	
Health Insurance	26,329.12	
Dental Insurance	2,292.90	
Short-Term Disability	667.80	
Uniforms and Accessories		
Public Notices and Ads	475.60	
Telephone	11,877.00	
Pre-Employment Physicals/Testing	7,145.56	
Equipment Maintenance Contract	1,290.85	
Dues and Subscriptions	1,685.75	
Community Relations	51.98	
Office Supplies	14,519.96	
Postage	435.68	
Seminars and Conventions	2,376.94	227,814.75
<b>CRIME CONTROL AND INVESTIGATION:</b>		
Photo Laboratory Services		
Equipment Maintenance Contract	26,592.79	
Film and Photo Supplies	34.85	
Minor Tools and Supplies	5,709.60	
Equipment Purchases	59,598.68	91,935.92

**TRAFFIC CONTROL:**

Master Patrolman Wages	53,286.70	
Full Time Patrolman Officers Wages	204,073.20	
Corporal Wages	56,889.52	
Special Officers Wages	46,240.99	
Master Patrolman Overtime Wages	12,008.93	
FT Patrolman Officers Overtime	49,191.57	
Corporal Overtime Wages	13,572.25	
Uniform Allowance	3,387.50	
Health Insurance	63,131.88	
Dental Insurance	5,687.48	
Short-Term Disability Insurance	1,996.52	
Long-Term Disability Insurance	1,710.12	
Life Insurance	192.00	
Uniforms and Accessories	5,908.19	
Radar Certification	90.00	
Vehicle Fuel	24,583.84	
Vehicle Repairs and Maintenance	7,655.78	
Tire Purchases	2,989.20	
Radio Installation & Repair	447.00	
Cruiser Purchase	54,963.00	608,005.67

**TRAINING:**

Ammunition Purchases	3,463.41	3,463.41
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**SUPPORT SERVICES:**

FT Secretary/Dispatchers Wages	71,241.10	
PT Secretary/Dispatcher Wages	19,418.05	
Secretary/ Dispatchers Overtime	1,284.45	
Training Wages/PT Secretary/Dispatchers		
Uniform Allowance	1,000.00	
Health Insurance	10,660.32	
Dental Insurance	1,116.08	
Short-Term Disability Insurance	548.55	
Long-Term Disability Insurance	517.40	
Life Insurance	49.60	
Uniforms and Accessories	267.94	
Emergency Response Team Fees	2,500.00	
Dispatch Service Contract	25,171.00	
Medical Service Charges		
Internet Maintenance Contract	935.32	
Equipment Purchases/Rentals		
Printing	498.50	
Equipment Repair & Maintenance	160.00	135,368.31
Police Grant	1,047.00	1,047.00
<b>EXPENDED</b>		<b>1,067,635.06</b>
<b>UNEXPENDED</b>		<b>(38,222.06)</b>

## ANIMAL CONTROL

<b>APPROPRIATION</b>		<b>17,700.00</b>
Animal Control officer Wages	10,198.89	
Mileage Allowance	2,085.12	
Uniform and Accessories	149.99	
Telephone	351.61	
Veterinarian Services	166.70	
Electricity	2,297.65	
Dues and Licenses	200.00	
Office Supplies	99.96	
Postage	41.00	
Equipment Repairs and Maintenance		
Custodial Maintenance Supplies	146.24	
Food and Accessories	72.14	
Equipment Purchases	1,800.00	
Minor Tools & Supplies	28.09	
Seminars	50.00	
<b>EXPENDED</b>		<b>17,687.39</b>
<b>UNEXPENDED</b>		<b>12.61</b>

## AMBULANCE

<b>APPROPRIATION</b>		<b>35,000.00</b>
<b>EXPENDED</b>	<b>33,881.37</b>	<b>33,881.37</b>
<b>UNEXPENDED</b>		<b>1,118.63</b>

## FIRE DEPARTMENT

<b>APPROPRIATION</b>		<b>584,803.00</b>
Fire Chief Salary	1,866.00	
Uniforms and Accessories	369.50	
Contracted Secretarial Services	6,343.33	
Public Notices and Ads	107.94	
Telephone	8,108.33	
Computer Software Contract	735.00	
Pre-Employment Physical/Testing		
Printing	723.19	
Dues and Subscriptions	2,487.31	
Office Supplies	721.83	
Postage	24.37	
Copier Lease	911.34	
Computer Equipment Purchase	2,538.14	
Chief's Vehicle Lease /Purchase	9,003.00	
Mileage and Tolls		
Seminars and Conventions	1,160.00	<b>35,099.28</b>

**FIREFIGHTING:**

Full Time Firefighter Wages	96,985.72	
Call Firefighter Wages	71,688.94	
Coverage for FT Firefighters	12,835.91	
Full Time Firefighter Overtime	16,947.87	
Health Insurance	16,843.38	
Dental Insurance	1,641.96	
Short-Term Disability Ins.	3,837.14	
Uniforms and Accessories	2,843.94	
Fire Pump Service & Certification	2,364.26	
Equipment Rental	1,675.00	
Foam and Extinguisher Supplies	893.68	
Vehicle Fuel	3,659.92	
Diesel Fuel	18,352.01	
Provisions	1,018.47	
Minor Tools and Supplies	306.03	
Equipment Purchases	56,446.62	
Fire Tanker/Truck Lease Purchase	59,565.07	
FD Property Damage Claims	1,859.85	369,765.77

**FIRE PREVENTION:**

Community Relations	739.82	739.82
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**TRAINING:**

Training Wages	26,329.64	
Training Charges	9,347.04	
Training Equipment Purchase	579.51	
Mileage and Tolls	1,104.39	37,360.58

**COMMUNICATIONS:**

Dispatch Service Contract	3,063.00	
Radio Installation & Repairs	9,514.83	12,577.83

**REPAIR SERVICES:**

Equipment Repair Wages	2,261.70	
Equipment Repair and Maintenance	2,901.93	
Air Compressor Service Contract	641.91	
Scott Air Packs Maintenance Contract	2,481.53	
Vehicle Repairs and Maintenance	102,711.88	
Tire Purchases	5,116.30	
Minor Tools and Supplies	642.32	116,757.57

**MEDICAL SERVICES:**

Oxygen Tank Refills	322.64	
Medical Equipment Maint Contract	394.76	
Medical Supplies	3,838.07	
Medical Equipment	881.94	5,437.41

**FIRE STATION:**

Electricity	4,546.28	
Heating Oil	6,167.44	
Repairs to Station	4,270.34	
Custodial Maintenance Supplies	1,563.67	
Septic Tank Cleaning	455.00	
Furniture/Fixture Purchases	204.32	17,207.05

**INCIDENT & FIRE INVESTIGATIONS**

Investigation Schooling	1,616.32	
Equipment purchases	1,233.41	2,849.73
<b>EXPENDED</b>		<b>597,795.04</b>
<b>UNEXPENDED</b>		<b>(12,992.04)</b>

**EMERGENCY MANAGEMENT**

<b>APPROPRIATION</b>		<b>10,600.00</b>
Emergency Planning Expenses	2,016.02	
Hazardous Material District Assessment	5,706.68	
<b>EXPENDED</b>		<b>7,722.70</b>
<b>DEFICIT</b>		<b>2,877.30</b>

**CODE ENFORCEMENT**

<b>APPROPRIATION</b>		<b>85,258.00</b>
Code Enforcement Salary	65,084.50	
Temporary Inspector Wages	6,462.00	
Dental Insurance	677.64	
Short-Term Disability Ins	286.20	
Telephone	1,894.51	
Comm. Equip. Maint. Contract	69.95	
Printing	9.00	
Drawings/Blueprints	9.00	
Dues, Licenses and Subscriptions	795.75	
Office Supplies	365.57	
Film and Photo Supplies	38.43	
Postage	81.25	
Vehicle Fuel	1,269.35	
Vehicle Repairs and Maintenance	192.84	
Radio Repairs		
Code Materials	356.34	
Copier Charges	8.98	
Safety Equipment Purchases	26.97	
Equipment Purchases	234.45	
Vehicle Lease/Purchase	5,760.98	
Milage & Tolls	104.77	
Seminars and Conventions	966.00	
<b>EXPENDED</b>		<b>84,694.48</b>
<b>UNEXPENDED</b>		<b>563.52</b>

## HIGHWAY AND STREETS

<b>APPROPRIATION</b>		<b>845,408.00</b>
<b>FEMA May Flood Reimbursement</b>		<b>54,378.00</b>
<b>Total Funding</b>		<b>899,786.00</b>
<b>ADMINISTRATION:</b>		
Road Agent Salary	760.00	
Public Notices & Ads	1,587.62	
Telephone	866.42	
Communication Equipment Maint. Contract	264.15	
Dues and Subscriptions	94.95	
Film and Photo Supplies		
Postage	47.24	
Copier Charges	8.52	
Mileage and Tolls		
Seminars	620.00	4,248.90
<b>ENGINEERING:</b>		
Consulting Engineer Services	108,314.20	
Drawings/Blueprints		108,314.20
<b>ROAD MAINTENANCE:</b>		
Culvert Replacements		
Workmen Wages	55,624.44	
Workmen Overtime	8,976.29	
Uniforms and Accessories	348.95	
Electricity	1,842.78	
Propane Gas - Garage Heat	3,564.68	
Equipment Rental Charges	2,413.28	
Equipment Hire	158,098.95	
Pavement Striping/Markings	10,005.20	
Tree Removals	5,885.00	
Street Sweeping	6,970.00	
State Work Release Program	1,404.06	
Road Maintenance/Improvement	278,114.00	
Equipment Repair and Maintenance	7,432.64	
Vehicle Fuel	8,698.39	
Roadside Mowing	6,200.00	
Vehicle Repairs and Maintenance	7,527.38	
Tire Purchases	1,240.00	
Gravel Purchases	5,446.38	
Asphalt and Cold Patch	497.36	
Signs, Posts and Accessories	4,543.53	
Minor Tools and Supplies	4,221.97	
Safety Equipment Purchases	524.97	
Vehicle Lease	5,999.00	585,579.25
<b>STORM DRAINS:</b>		
Catch Basin Clean Outs	13,590.00	
Catch Basin Replacements	27,700.52	41,290.52

**SNOW PLOWING/REMOVAL:**

FEMA Flood Reimbursement	3473.50	
Building Repairs and Maintenance	7,891.00	
Plow and Spreader Repairs	15,318.40	
Custodial Maintenance Supplies	162.95	
Salt Purchases	81,407.40	
Sand Purchases	3,323.92	
Liquid Ice Ban	4,480.00	
Loader Lease		116,057.17
EXPENDED		855,490.04
UNEXPENDED		44,295.96

**STREET LIGHTING**

APPROPRIATION		13,000.00
Monthly Fees and Installation Charges	15,301.42	
EXPENDED		15,301.42
DEFICIT		(2,301.42)

**SANITATION**

APPROPRIATION		401,085.00
ADMINISTRATION:		
Facility Manager Wages	37,205.03	
Assistant Manager Wages	21,670.21	
Facility Manager Overtime	1,995.89	
Assistant Manager Overtime	1,319.65	
Health Insurance	7,195.62	
Dental Insurance	760.20	
Public Notices and Ads		
Telephone	870.47	
Dues-Northeast Resource Recovery	500.00	
Operations License Fees	959.47	
Office Supplies		
Seminars & Workshops	31.59	
Copier Charges		72,508.13
SOLID WASTE DISPOSAL:		
Demolition Material & Tire Disposal	127,066.97	127,066.97

**INCINERATION:**

Incinerator Operators/Laborer Wages	41,908.32	
Laborers Overtime	541.66	
Uniforms and Accessories	1,648.98	
Ash Testing	606.25	
Electricity - Incinerator	11,863.54	
Equipment Rental	1,453.66	
Building Repairs and Maintenance	14,220.23	
Equipment Repairs and Maintenance	22,015.22	
Gas and Oil	479.36	
Diesel Fuel	1,509.90	
Incinerator Fuel Oil	41,545.30	
Custodial Maintenance Supplies	203.56	
Septic Tank Cleaning	200.00	
Tire Purchases		
Ash Disposal Expenses	10,406.19	
Signs, Posts, & Assessories	494.00	
Minor Tools and Supplies	1,319.68	150,415.85

**RECYCLING:**

Propane Gas - Heat Recycling Building	2,313.40	
Building Maintenance & Repairs	416.32	
Equipment Maintenance	311.39	
Recyclables-Disposal Fees	18,759.65	
Electronics Recycling	1,950.00	
Equipment Purchases	9,100.00	
Recycling Facility Improvements		32,850.76

**HAZARDOUS WASTE:**

Residential Material Disposal	5,592.00	5,592.00
<b>EXPENDED</b>		<b>388,433.71</b>
<b>DEFICIT</b>		<b>12,651.29</b>

**HEALTH ADMINISTRATION**

<b>APPROPRIATION</b>		<b>2,261.00</b>
Health Officer Salary	1,331.00	
Telephone	155.81	
Water Analysis	106.00	
Internet/Computer Charges		
Printing	25.00	
Film and Photo Supplies	352.71	
Postage		
Mileage and Tolls		
<b>EXPENDED</b>		<b>1,970.52</b>
<b>UNEXPENDED</b>		<b>290.48</b>

**HEALTH AGENCIES**

<b>APPROPRIATION</b>		<b>30,411.00</b>
Big Brothers/Big Sisters	200.00	
Child Advocacy Center	1,000.00	
Visiting Nurses Association	7,500.00	
St. Joseph's Community Services.	325.00	
Bridges	75.00	
Nashua Area Health Center	75.00	
Nashua Mediation Program	75.00	
Nashua Community Council	1,200.00	
<b>EXPENDED</b>		<b>10,450.00</b>

**VENDOR PAYMENTS - WELFARE**

<b>APPROPRIATION</b>		<b>40,000.00</b>
Prescriptions/Medical Services		
Utilities	1,112.51	
Heating Oil/Propane Gas		
Groceries, Household Items	295.06	
Housing	8,384.00	
Transportation		
<b>EXPENDED</b>		<b>9,791.57</b>
<b>DEFICIT</b>		<b>30,208.43</b>

**PARKS AND RECREATION**

<b>APPROPRIATION</b>		<b>71,782.00</b>
<b>ADMINISTRATION AND PROGRAMS:</b>		
Public Notices and Ads		
Telephone	642.62	
Dues and Subscriptions	202.95	845.57
<b>MAINTENANCE OF PARKS:</b>		
Groundskeeper Wages	5,294.29	
Electricity - Sprinkler System	1,213.05	
Chemical Toilet Rental	1,942.00	
Equipment Repairs and Maintenance	101.17	
Field Mowing	11,031.82	
Field Maintenance/Trash Removal	13,606.66	
Field Improvements- Capital Outlay	4,350.00	
Equipment Purchases		37,538.99
<b>MAINTENANCE OF FACILITIES:</b>		
Custodian Wages	5,000.68	
Electricity - Talent Hall	4,674.70	
Propane Gas - Talent Hall	10,318.23	
Water Charges	1,159.76	
Trash Container Services	2,980.87	
Building Repairs and Maintenance	2,178.71	
Equipment Repairs and Maintenance		
Ropes Course Repairs & Maintenance	500.00	
Septic Tank Cleaning	300.00	
Furniture / Fixture Purchases	6,000.00	
Custodial Maintenance Supplies	151.71	33,264.66
<b>EXPENDED</b>		<b>71,649.22</b>
<b>DEFICIT</b>		<b>132.78</b>
<b>PATRIOTIC PURPOSES</b>		
<b>APPROPRIATION</b>		<b>750.00</b>
Printing	66.88	
Flags and Holders	1,155.27	
Wreaths	190.00	
Flowers and Prizes	20.00	
<b>EXPENDED</b>		<b>1,432.15</b>
<b>UNEXPENDED</b>		<b>(682.15)</b>

**CABLE ADVISORY COMMITTEE**

<b>APPROPRIATION</b>		<b>19,003.00</b>
PEG Contracted Services	12,116.05	
Telephone/Internet Access	2,508.45	
Electricity	2,043.04	
Office Supplies	52.61	
Building Repairs & Maintenance		
Copier Charges	27.42	
Equipment Repairs & Maintenance	455.94	
Minor Tools and Supplies	327.49	
Equipment Purchases	354.94	
<b>EXPENDED</b>		<b>17,885.94</b>
<b>DEFICIT</b>		<b>1,117.06</b>

**LIBRARY**

<b>APPROPRIATION</b>		<b>145,826.00</b>
Library Director Wages	28,973.27	
Children's Librarian Wages	25,068.82	
Adult Services Librarian Wages	25,420.27	
Library Assistant Wages		
Assistant Librarian Wages	14,212.26	
Temporary Director Assistant Wages	1,356.71	
Page Wages	5,734.59	
Custodian Wages	2,261.41	
Tuition Reimbursement	125.00	
Telephone	908.58	
Software Purchases/Licenses	1,022.00	
Electricity	3,768.89	
Heating Oil	2,550.28	
Equipment Maintenance. Contract	2,996.02	
Water Cooler Supplies/Services	7.64	
Trash Container Services	1,137.41	
Dues and Subscriptions	644.48	
Community Programs	350.00	
Postage	190.91	
Library Supplies	1,976.16	
Building Maintenance and Repairs	3,056.07	
Equipment Repairs and Maintenance	1,938.60	
Custodial Maintenance Supplies	365.60	
Septic Tank Cleaning	225.00	
Sidewalk Maintenance	35.00	
Reference Media Purchases	2,621.15	
Books and Media	9,636.73	
Periodicals	1,209.52	
Equipment Purchases	1,346.17	
Furniture/Fixture Purchases	89.99	
Mileage and Tolls	578.88	
Seminars	340.00	
Story Hour Program	240.00	
<b>EXPENDED</b>		<b>140,387.41</b>
<b>UNEXPENDED</b>		<b>5,438.59</b>

## CONSERVATION

<b>APPROPRIATION</b>		<b>3,252.00</b>
Property Management	837.10	
Wildlife Sanctuary Lease	1.00	
Publications	12.00	
Dues and Subscriptions	256.00	
Office Supplies	13.80	
Film and Photo Supplies	17.65	
Postage	2.40	
Equipment Repair & Maintenance	-	
Copier Charges	6.02	
Equipment Purchases	234.90	
Mileage and Tolls	88.21	
Seminars and Annual Meeting	95.00	
Youth Fishing Derby	525.00	
<b>EXPENDED</b>		<b>2,089.08</b>
<b>UNEXPENDED</b>		<b>1,162.92</b>

## INTEREST ON TAX ANTICIPATION LOANS

<b>APPROPRIATION</b>	<b>1.00</b>
<b>UNEXPENDED</b>	<b>1.00</b>

## HIGHWAY BLOCK GRANT FUND

<b>Fund Balance - 12/31/06</b>	<b>379,567.00</b>
<b>2007 Revenues</b>	<b>160,905.54</b>
<b>Available Funds - 2007</b>	<b>540,472.54</b>
<b>Project Payments:</b>	<b>0.00</b>
<b>Fund Balance - 12/31/2007</b>	<b>540,472.54</b>

## **OUTSTANDING BILL PAYMENTS**

2006 Outstanding Payroll	30,511.68
2006 Town Clerk	313.49
2006 Accounting	1,386.05
2006 Tax Collection	241.54
2006 Budget Committee	185.00
2006 Legal Expenses	4,772.87
2006 Personnel Administration	7,903.27
2006 Planning Board	4,432.89
2006 General Government Buildings	1,891.97
2006 Police Department	10,251.82
2006 Ambulance	8,569.62
2006 Fire Department	5,533.67
2006 Code Enforcement	436.26
2006 Highway Administration	280.67
2006 Highway Department	29,994.30
2006 Street Lights	2,810.67
2006 Sanitation Administration	62.49
2006 Solid Waste Disposal	15,250.74
2006 Animal Control	350.68
2006 Welfare	1,004.40
2006 Recreation	1,717.18
2006 Library	7,786.45
2006 Cable Committee	257.40
2006 Conservation	7.00
Total Payments	135,952.11

## **PAYMENTS TO SCHOOL DISTRICT**

2006-2007 School Appropriation Payments	3,186,497.60
2007-2008 School Appropriation	10,864,909.00
Payments to School District	7,432,485.43
Balance Due District	2,932,423.57

## **COUNTY TAX**

Hillsborough County Treasurer	876,914.00
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## **PAYMENTS TO STATE**

Marriage Licenses & Records Fees	1,375.00
Dog License Fees & Population Control	3,477.50
Total	4,852.50

**DISCOUNTS, ABATEMENTS & REFUNDS**

<b>Property Tax Abatements</b>	<b>20,305.53</b>
<b>Property Tax Duplicate Payment Refunds</b>	<b>27,101.51</b>
<b>Total</b>	<b>47,407.04</b>

**OPERATING TRANSFERS OUT**

<b>Federal Withholding Taxes</b>	<b>208,654.14</b>
<b>FICA Employee Contributions</b>	<b>59,632.67</b>
<b>Medicare Employee Contributions</b>	<b>22,595.64</b>
<b>Charitable Contributions</b>	<b>156.00</b>
<b>Employee Retirement Contributions</b>	<b>19,505.97</b>
<b>Police Retirement Contributions</b>	<b>53,895.20</b>
<b>Firefighter Retirement Contributions</b>	<b>10,199.11</b>

## **2007 ANNUAL REPORT**

### **LITCHFIELD BOARD OF SELECTMEN**

The Litchfield Board of Selectman humbly submits this report and offers our thanks to the residents of the town. It should be noted that our town runs on volunteers and a dedicated, yet small staff of full and part time employees. We would like to extend our thanks to each and every one of them, as well as to their families, recognizing that their vital work often takes them away from loved ones. Without them we could not run this place, we lovingly call home.

This year has seen many changes. Retired from service this year were Cecile Durocher, Roland Bergeron and James Gaudet. Cecile served 43 Boards of Selectman with Roland retiring with 47 years of service and James with 15. The town extends their hardy congratulations for a long, healthy and well deserved retirement.

We welcomed Howard Dilworth, Jr., to the position of Administrative Assistant.

The Board said goodbye to Selectman Cecil Williams and Selectman Jack Pinciario as they retired from many years of service and hello Selectman to Andy Santom and Selectman George Lambert.

Taken from us this year in almost back to back events were Paul Nicholas and Scott Innes, both had given countless hours of service to our community, losses that will be long in our memories.

The Board of Selectman moved to rename Brick Yard Field, Scott F. Innes Sr. Memorial Field and so it shall be from that day forward.

The spring weather was again not kind to the town as the Brickyard Drive culvert gave way and we lost the road. A public hearing was held to decide on the replacement and the residents expressed the desire to replace it. Engineering was done and work started on the replacement.

The Board worked closely with the Budget Committee, and Road Agent to get this project underway in 2007, many thanks for their support.

It would be easy to point to the many moments that made this a tough year, but a harder look will reveal that many good things happened as well.

“You Have Mail” Yes it’s a canned phrase, but it represents a monumental step for town hall, we have email and high speed internet, and saved money on the total cost of communication. This project was embarked upon after a request to move into the MAPP system by our Town Clerk Terry Briand. Selectman Peeples did the research

and ordered the equipment after the Planning Board, Fire Department and Recreation Commission agreed to use part of their impact fees to fund the project. With commitments in hand and board approval for the project, we now have our own messaging infrastructure in place. We also can now do many things at our own town clerk's office that you had to go to Manchester to do as a result of the MAPP implementation. A team effort, as well as victory!

The board approved and moved forward with the engineering for a new central fire station at the 2 Liberty Way site.

A Sunday morning found a group of volunteers from our call firefighters stripping and installing a new roof, and aluminum trim on the dog kennel. The project was coordinated by Fire Fighter Pierre Grand and saved the town a great deal of money as well as protecting a valuable asset for many years to come.

Selectman Raccio and Peeples went out to UNH's CAT Lab to learn about Project 54, this free program gives high tech voice command systems to departments in the State of New Hampshire. The Board approved the installation of these systems in our police cruisers with high hopes of added safety to the drivers. An interesting side note was that the CAT Lab had never had any other Selectman ever take an enough interest to visit the program, before rolling it out in their community.

Pat Jewett led a very successful campaign to gather supplies, card and letters for our troops, giving many a little comfort from home.

The Board of Selectman formed three new sub committees this year, CTAP, Solid Waste and Space Needs. These committees have been formed to study and understand the special needs and problems that the town will face in the coming years. The widening of I-93, State and Federal regulations that may close our incinerator down and a growing demand for storage space will need to be answered.

The Board commissioned Municipal Resources to study the Police Department and provide an operational assessment. The report will be used to formulate a strategic plan and help set the goals for the Chief and the department for the next five to seven years.

Respectfully Submitted,  
Board of Selectman  
Raymond C. Peeples Jr.  
Chairman

## AARON CUTLER MEMORIAL LIBRARY

### 2007 DIRECTOR'S REPORT

Much work was done in 2007 to further our goal of reopening the lower level of the library, which has now been closed 4 1/2 years due to flooding. With work to correct drainage problems around the library completed by the end of 2006, we could finally pursue our ultimate objective of moving the children's collection back downstairs.

Library Trustee Sheila Huston pursued this goal with a vengeance, communicating with and scheduling contractors for all phases of the project. Trailers were set up in the parking lot to house the Library Director's office, and hold all of the furniture and fixtures from the lower level. Lead paint was removed from the once covered basement floor and baseboards, so that it could be scarified in preparation for a concrete pour to raise the floor level by 3 inches. Once the concrete had cured, many smaller projects began, including extensive wall repair, painting, carpeting, and electrical work, just to name a few. Existing shelving was reinstalled, and measurements were taken for the replacement of damaged fixtures, as well as for additional fixtures to meet the needs of our expanding collection. As 2007 came to an end, much of the Young Readers' Room was back in place. Finishing touches are expected in January with a Re-Grand Opening of the lower level in the first quarter of 2008. Major kudos to Sheila Huston for seeing this project through.

While we were busy with the reconstruction project downstairs, the rest of the library continued to provide great service to its customers, with patron visits up by 13%, and circulation up 7%. *All Booked Up* met monthly to discuss both fiction and nonfiction titles. The *Book of the Month Club* was formed, providing patrons with a featured book to read each month. Copies of books for both of these programs come from other libraries around the state through the Interlibrary Loan program, a service used by many of our patrons. With the help of the Gates foundation and the Friends of the Library, the library joined the New Hampshire Downloadable Audio Books consortium in May, allowing our patrons to download audio books to their MP3 players from their home computers at no charge. Summer reading was in full swing again this year with three clubs. Children joined *Reading Road Trip USA*, teens and tweens joined *Reading Can Take You Anywhere*, and adults joined *Read 4 Kicks on Route 66*. 271 participants enjoyed good books, arts and crafts, contests, performers, and more. Special thanks to local sponsors DLB Paving, Wilson Farms, Pantry Pride, New England Small Tube, and Tim's Turf for underwriting a number of activities, and McDonald's of Hudson, Appletree Cinemas and Bugaboo Creek for providing the reading incentives. A complete list of sponsors can be found on the library website.

In October, the library's circulation system became computerized. Patrons now have the bar codes of their materials scanned, and receive a printed receipt listing

each title checked out and when it is due. The change has been well received. Patrons can now look forward to new credit card style library cards that can be scanned as well.

The library website, [www.cutlerlibrary.blogspot.com](http://www.cutlerlibrary.blogspot.com), continues to keep patrons informed about library happenings. Aside from event postings, patrons can find out what's new on the shelf, reserve a book or activity pass, borrow books from other libraries, access magazine articles, search a recommended website, download audio books, join the F.A.N. Club or an online book club, and search a good portion of our catalog.

The Friends of the Library provided support for our programs in 2007, lending monetary aid to the summer reading clubs, the downloadable audio book consortium, and the Dear Reader online book clubs. They also provided the community with an endless supply of used books through the Annual Porch Sale and the ongoing Second Time Around sale.

The library was also fortunate to have a number of excellent volunteers this year. Gilles Bard and Dick Jerry came to our rescue in the spring and summer when we lost our lawn maintenance. Sheila, Chris, and Kevin Huston raked leaves for us this fall and helped ferry the contents of the storage trailer back into the building. Hannah Gomez, Alex LeBoeuf, Denton McQuesten, and Jessica LeBoeuf helped prep the collection for the new circulation system, and Cameron Harford installed a new garden path. Add to this 17 teens and adults who helped make the children's summer reading club a success, and a handful of others that lent a hand here and there, and that adds up to a lot of community support.

Finally, I would like to thank the library staff for their hard work and dedication. Ann McKillop, Carrie-Anne Pace, Alex Robinson, Kelly Bois, Alyssa Mun, Sean Curran and Martha Dexter all provided terrific service to the community.

### **2007 Library Statistics**

Visits	10,326 (+13%)	Materials Added	852
Average Visits/Day	57	Purchased	754
Circulation	20,378 (+7%)	Gifts	98
		Materials Deleted	1,088
Patrons Added	264	Total Materials	13,662
Total Patrons	5511		

Respectfully submitted by,

Vicki Varick  
Library Director

## **LIBRARY TRUSTEES 2007 REPORT**

You might have noticed, when driving by the library, that a lovely young Japanese Maple now graces its side yard; the Litchfield Women's Club planted it in honor of longtime friend Cheryl Lewis. It was dedicated in June, with the unveiling of a plaque in Cheryl's memory. Closer to the building, Campbell High School sophomore Cameron Harford installed a brick-lined walking path; he and his Mom also added to the plantings gracing its borders. Suspended lights have replaced the old flush-mount fixtures on the porch; vibrations from heavy truck traffic should no longer keep blowing out light bulbs.

Behind the parking lot, we've installed a small storage shed to hold the myriad tables, chairs, and materials we've stored over the past few years in the basement whenever they weren't in use. Flood damage had forced us to close this lower level to the public but now — drum rolls, please — we're within weeks of having a completely operable library again!

New carpeting, expanded shelving, and a computer work station will soon beckon youngsters back into their Young Readers' Room. We hope to rededicate it by late Winter, 2008. Ironically, the stored items needing to be removed from the area are for use during the children's ever-expanding Summer Reading Camp.

On the main floor, bright, attractive lighting makes it a pleasure to browse through the adult collections. Thank you, thank you to the staff for putting up with four years of trekking up and down steep attic stairs to keep the books rotating when there was room to keep only about half of them out.

Thanks also to our patrons for your patient support, and to trustee Sheila Huston for doing a yeoman's job of hiring and coordinating workers for this extensive and complicated renovation.

Special thanks to DLB Paving for preparing the site so the shed could sit on firm ground, and to Tim's Turf for donating crushed stone to keep mud from splashing onto the building in heavy rains.

The 2007 Summer Reading Club was its usual great success, though inclement weather forced part of it into the Middle School and a problem with lawn mowing contracts made the magician's balloons pop by the dozen. Gilles Bard, a Friend of the Library in every sense of the word, mowed the lawn three times to make it look presentable and serve our children comfortably as they enjoyed the outdoor programs.

We were thrilled when Library Director Vicki Varick agreed in September to return to full-time status. Her expertise has been invaluable in refitting the children's room and reorganizing the collections, while simultaneously automating library processes. Carrie-Anne, Alex, Anne, and pages Alyssa and Sean have kept the place running efficiently, while Martha has made it sparkle in spite of ongoing construction messes.

Planning Board member Alison Douglas helped me to work up a realistic Capital Improvements plan and I'm very grateful. Given the library's small lot and unique architectural features, converting its growth-related needs into quantifiable projects requires expertise which I lack.

We reluctantly erected signage noting that parking in the lot is for library patrons only. Staff members are sometimes required to work even on "closed" library days, and a couple of times they arrived to find the lot already filled with cars belonging to guests of neighborhood party hosts. We hope people will respect this policy.

To fellow trustees Sheila Huston, Gail Musco, Kristen Robert, and Marilyn Soraghan, thank you for your competent, consistent dedication to the library and its needs. Sheila will be missed as she leaves the board at the end of her second term in March of '08, as will the generous volunteerism of her husband Bob and sons Chris and Kevin.

It's a dream I expect never to see fulfilled, but I envision a day when the Town will have a library building large enough, and sufficiently equipped, to provide the technology, meeting spaces, and community programs appropriate to the needs of our 21st Century citizens. Until that far-away day, we'll continue to take pride in the little gem we have now.

Respectfully submitted,  
Diane L. Jerry, chairman  
Litchfield Library Trustees

**AARON CUTLER MEMORIAL LIBRARY**  
**TRUSTEES REPORT FOR 2007**

RECEIPTS:

Interest	\$ 13.25
Fines	2,272.61
Copies/printer/fax fees	276.50
Replacement fees	293.67
Donations	175.52
Summer Reading Donations	430.00
Grant	
875.00	
Balance on hand Jan. 1, 2007	<u>7,065.67</u>
	\$11,402.22

EXPENDITURES:

Service charge/return fees	\$ 0.00
Building Maintenance	2,373.40
Administrative Supplies	46.04
Memorial/Bestowments	372.99
Replacement Materials	347.34
Summer Reading	670.00
Misc.	<u>834.96</u>
	\$4,644.73
Balance on hand as of 12/31/07	\$6,757.49

Respectfully submitted,

Gail Musco  
Treasurer, Library Trustees

## ANIMAL CONTROL 2007 ANNUAL REPORT

Litchfield Residents:

This report summarizes the activities of the Litchfield Animal Control Department, for calendar year 2007

This year I would like to let you know about changes the state made regarding 2nd offense fees for violations of (RSA 466:31a) dog control laws. These changes are effective as of January 1, 2008. The changes are in **bold letters**.

466:31-a Penalties. –

I. Any person who violates any provision of RSA 466:31 shall be guilty of a violation; provided that if such person chooses to pay the civil forfeiture specified in paragraph II, the person shall be deemed to have waived the right to have the case heard in district or municipal court and shall not be prosecuted or found guilty of a violation of RSA 466:31. Any person who does not pay the civil forfeiture specified in paragraph II shall have the case disposed of in district or municipal court.

[Paragraph II effective January 1, 2008.]

II. Any person who violates any of the provisions of RSA 466:31 shall be liable for a civil forfeiture, which shall be paid to the clerk of the town or city wherein such dog is owned or kept within 96 hours of the date and time notice is given by any law enforcement officer or other person authorized by the town to the owner or keeper of a dog in violation of RSA 466:31. If the forfeiture is paid, said payment shall be in full satisfaction of the assessed penalty. The forfeiture shall be in the amount as specified for the following violations:

(a) \$25 for the first nuisance offense under RSA 466:31, II(a), (b), (c) or (d); **\$100 for the second or subsequent nuisance offense committed within 12 months of the first nuisance offense** under RSA 466:31, II(a), (b), (c) or (d).

(b) \$50 for the first menace offense under RSA 466:31, II(e) or (f); **\$200 for the second or subsequent menace offense committed within 12 months of the first menace offense** under RSA 466:31, II(e) or (f).

(c) \$100 for the first vicious offense under RSA 466:31, II(g).

(d) **\$400 for the second or subsequent vicious offense committed within 12 months of the first vicious offense** under RSA 466:31, II(g).

III. Any person who pays a civil forfeiture specified in paragraph II 2 times in any 12-month period according to the records of the town or city clerk, may not pay a civil forfeiture for subsequent violations of RSA 466:31 in that 12-month period, but shall have those cases disposed of in district or municipal court. In the case of a vicious dog, as described by RSA 466:31, II(g), where its behavior presents a threat to public safety, immediate district court or municipal court proceedings may be initiated in lieu of the civil forfeiture.

If you have any questions on these, or any other animal related questions, please contact the Animal Control Officer 424-4047.

Respectfully Submitted,  
Gerry Pilon  
Litchfield Police  
Animal Control Officer

<b>Civil Summons</b>	<b>2006</b>	<b>Revenue</b>	<b>2007</b>	<b>Revenue</b>
Unlicensed Dog	76	\$1,900.00	90	\$2,250.00
Dogs Running At Large	6	\$150.00	1	\$25.00
Nuisance	0		0	
Menance	1	\$50.00	0	
Vicious	1	\$100.00	0	
No Tags	0		0	
Rabies Vaccination	2	\$50.00	8	\$200.00
Kennel Fees	3	\$30.00	1	\$335.00
To Appear In Court	1		3	
<b>Total</b>	<b>90</b>	<b>\$2,280.00</b>	<b>103</b>	<b>\$2,810.00</b>

<b>Warnings</b>	<b>2006</b>	<b>2007</b>
Unlicensed Dog	188	200
Dogs Running At Large	48	34
Nuisance	13	19
Menance	1	2
Vicious	5	1
No Tags	2	1
Rabies Vaccination	50	103
<b>Total</b>	<b>307</b>	<b>360</b>

<b>Wild Animal Calls</b>	<b>2006</b>	<b>2007</b>
Bat	0	5
Bear	0	0
Beaver	1	2
Bird	13	14
Coyote	3	3
Deer	10	21
Fisher	0	2
Fox	10	20
Goose	3	1
Horse	9	9
Mink	0	0
Moose	1	0
Muskrat	0	0
Opossum	1	1
Porcupine	0	2
Rabbit	0	0
Raccoon	8	2
Skunk	9	10
Snake	3	2
Squirrel	0	4
Turkey	0	0
Turtle	3	2
Woodchuck	3	1
Wild Animals Tested For Rabies	0	0
Birds Tested For West Nile	0	0
Trap Set For Wild Animal	0	1
Disposal Of Wild Animal	8	11
<b>Total</b>	<b>85</b>	<b>113</b>

<b>Other Calls For Service</b>	<b>2006</b>	<b>2007</b>
Calls About Cats	17	21
Cat Adoptions	0	0
Cat Bites Or Scratches	0	3
Cats Hit By Motor Vehicle	5	5
Cats To Another Shelter	0	0
Cats Euthanized	0	1
Cats Tested For Rabies	0	0
Cats Brought To Kennel	0	1
Stray / Abandoned Cats	0	2
Feral Cats	0	0
Trap Set For Cats	0	1
 Dog Adoptions	 2	 3
Dog Bites	8	6
Dogs Hit By Motor Vehicle	5	2
Dogs Left In Motor Vehicle	0	0
Dogs To Another Shelter	0	0
Dogs Euthanized	1	1
Dogs Tested For Rabies	1	1
Dogs Picked Up	52	38
Dogs Brought To Kennel	27	27
Cruelty To Animals	0	1
 <b>Total</b>	 <b>118</b>	 <b>113</b>
 <b>Licensed Dogs</b>	 <b>1,454</b>	 <b>1,510</b>

<b>Telephone</b>	<b>2006</b>	<b>2007</b>
In Station	103	140
Out Station	80	113
In Home	78	108
Out Home	254	308
<b>Total</b>	<b>515</b>	<b>669</b>

#### **Hours Worked**

In Town	287	368
At Home	232	201.5
At Kennel	27.5	25
Training	12	10
<b>Total</b>	<b>558.5</b>	<b>604.5</b>

#### **Vehicle**

Mileage	4,386	4,810
Cost For Gas	\$1,583.00	\$2,409.00
Tolls	0	0

**Department of Building Safety**  
**REPORT OF THE CODE ENFORCEMENT OFFICER 2007**

There were nine hundred ten (910) building and associated permits issued during the year 2007 and were classified as follows:

Description	Building Permits Issued	Associated Permits Issued	Estimated Valuation
Dwelling Units	45	286	\$25,650,000.00
Additions/Renovations	25	32	1,130,000.00
Breezeways/Garages	20	40	1,216,000.00
Decks/Porches	27	32	870,000.00
Swimming Pools	25	25	475,000.00
Utility Sheds	20	10	26,000.00
Individual Sewage Systems	23	23	184,000.00
Individual Test Pits	15		28,000.00
Individual Electrical		15	220,000.00
Individual Plumbing/Gas Piping		50	340,000.00
Individual Water Wells		6	48,000.00
Individual Foundation	7		56,000.00
Fuel Tanks		54	54,000.00
Chimney/Fireplaces		12	36,000.00
Commercial New & Renovations	4	4	3,110,000.00
Detached Garages	10	10	240,000.00
Demolition	0		
Electrical Service Entrance	20		40,000.00
Emergency Generator	5	5	
Temporary Mobile Homes	0		
Occupancy		60	
	246	664	

Total Estimated cost on completion of construction	\$33,723,000.00
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Permit Fees Received and Returned to the General Fund	43,639.00
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Administered collected and recorded elementary and high school, road, municipal, library, fire, police and recreation impact fees received and placed in escrow	279,090.73
Total Fees	322,729.73

Respectfully Submitted,  
 Roland E. Bergeron  
 Code Enforcement Officer

## **REPORT OF THE CODE ENFORCEMENT OFFICER 2007**

### **Administration and Statistical Report 2007**

Dwelling Units	15
Older Person Units	30
Violations Notices	5
Court Cases	2
Complaints	64
Scheduled Inspections	1,535
Unscheduled and Re-inspections	416
Telephone calls received for information and Radio Dispatching	7,700
Informational assistance given to walk-ins	3,310

## **2007 CONSERVATION COMMISSION ANNUAL REPORT**

The Litchfield Conservation Commission is an advisory board made up of volunteers appointed by the Board of Selectmen. We are authorized under RSA 36-A to work with other Town board for the proper utilization and protection of natural resources and for the protection of the watershed resources of the town. We are also authorized to purchase land or accept land as gifts.

In 2007 we purchased 12.25 acres of upland and forested wetland surrounding the Martin Lane subdivision. This area had been targeted for development. The parcel is a valuable corridor for wildlife adjacent to Chase Brook and Holland Meadow. The area is also valuable for flood storage. This piece of property fits into a town owned corridor in the Page Rd. area.

Our members stay updated on changing laws and related conservation topics by attending seminars given statewide. This year we have attended:

- The Municipal Associations law lecture series
- Saving Special Places workshops
- NH Association of Conservation Commission's Annual Meeting
- NH Audubon Society – Climate Change and Hurricane Lecture
- NH Energy Fair
- NHDOT –I-93 CTAP (Community Technical Assistance Program)

Also in 2007 we have:

- Coordinated conservation projects around town with Campbell High school students and Eagle Scouts. We also maintain a list of projects if students are in need of community service.
- Attended numerous site walks involving wetlands in our advisory capacity to the Zoning and Planning Boards
- Consulted with landowners along the Merrimack River with their applications to the Department of Environmental Services for work on their properties
- Assisted the Librarian with the placement of their storage shed
- Completed our ninth year of cleaning up a two mile section of Route 3A in the state Adopt-A-Highway program
- Requested trail easements on properties where a connection to trails can be made
- Continued our maintenance at Moores Fall Conservation Area, this year re-building a section of trolley bed/trail that had been severely eroded
- In May approximately 100 children and parents turned out for our 26th annual Fishing Derby.

We meet the first Thursday of each month and encourage the public to attend. We continue to look for new members for the commission.

Respectfully submitted,

Thomas W. Levesque, Sr. Chairman  
Joan McKibben, Vice-Chair  
Ray Peebles, Selectmen's Rep.  
Sharon Jones, Secretary  
Roger St. Laurent  
Marion Godzik

# **LITCHFIELD FIRE-RESCUE SERVICES**

## **ANNUAL REPORT- 2007**

Honorable Members of the Board of Selectmen  
Litchfield Residents

Ladies and Gentlemen:

It is my pleasure to present the annual report of the Fire-Rescue Services to you. During 2007, the department responded to 823 incidents of various types and durations. Most notable during the year was the ice storm in January and the collapse of the culvert on Brickyard Drive and associated spring flooding which kept our employees busy.

One of the highlights of the year included the training of 9 fire department members and myself in Emmetsburg, Maryland at the National Fire Academy. Litchfield Firefighters attended classes ranging from Fire Prevention, Company Officer Leadership, Managing Large Scale Incidents and Juvenile Fire setter Interventionist programs.

Other out of town training classes attended during the year included Clandestine Drug Lab Awareness and Fire Investigation. Four firefighters attended and obtained certification at Emergency Medical Technician level. Three employees have continued on and are attending their Intermediate level certification in an effort to provide better, more advanced medical services to you, the resident. This will bring our total number of medically trained personnel to twelve (12). After course completion, these three will be able to administer thirteen (13) different drugs in certain medical emergency situations.

At the request of the Litchfield Public Schools and under my direction, the fire department has been working on an initiative to certify teachers and staff in the use of AED's (automated external defibrillators), basic first aid and CPR (Cardiopulmonary Resuscitation).

Our Fire Prevention Week activities this year kicked off with the annual fire truck parade through town that is always well received by all. Presentations were made at all the schools teaching children from kindergarten through 5th grade. The end of the week was rounded out by our annual Fire Station Open House to remind everyone to be fire safe throughout the year. It is also an opportunity to allow residents to see the equipment purchased with their tax dollars to help us do our jobs and better serve you.

During the month of November, the firefighters volunteered their time on a Sunday to re-roof and repair the dog kennel located at the incinerator. This effort allowed the firefighters to help the community and save some taxpayer money by not having to hire a contractor to do the needed work and repairs.

As of the writing of this report, plans are being finalized to bring a proposal for your approval to construct a new fire- emergency services facility to be located near the current Town Hall & Police Station on Liberty Way. If this facility is approved and

constructed, plans will begin in the next couple of years to explore the feasibility of providing or contracting an ambulance service to be housed in this new facility in order to better serve you. Realizing people will have questions as to what will happen with the current fire station located on Charles Bancroft Hwy, my recommendation to the Board of Selectmen is going to be for the formation of a committee appointed by the Board of Selectmen to explore how to best re-purpose the use of the current facility.

I'm pleased to report that while the year started out rough between the fire and police department administrations, we have put our differences aside and have worked extremely hard to produce a productive working relationship that you our customers can be proud of. I would like to take this opportunity to publicly apologize to the Citizens of Litchfield for the disappointment I may have caused you in my handling of the situation. While I wish this incident never occurred in the first place, I can assure each and every one of you that it will never happen again. I have personally grown from it, and am a better leader because of it.

I wish to sincerely thank the firefighters and their families for their countless hours of service in responding to the community's needs day and night. As the town continues to grow, so do the number of emergency incidents they respond to while still holding their regular jobs. It becomes increasingly difficult for them to balance their very limited free time with the almost daily responses to emergency calls and training.

I would like to recognize and thank both Roland Bergeron and Cecile Durocher for their many years of service to the Town of Litchfield. Thank you both for all your guidance, assistance and wisdom given to the fire department during your tenure with the Town. Congratulations on your retirements!

Following this report you will find an overview of the fire apparatus and equipment Litchfield maintains to provide adequate fire protection and emergency medical response to its residents. The narrative explains the function and use of each vehicle so you, the taxpayer, can have a better understanding the need to have each vehicle and how we utilize the current fleet of apparatus.

In closing I would like to thank all the other boards, commissions and committees in town for their support and cooperation throughout the year, and to you the taxpayers for providing us with the tools, equipment and support we need to get the job done.

Respectfully Submitted,

Thomas B. Schofield  
Fire Chief

The Litchfield Fire/Rescue Services provides emergency response to all fire, emergency medical, rescue, and hazardous materials incidents occurring in the town. In the event of natural or man-made disasters, the fire station serves as the town's Emergency Operations Center, where responses are coordinated by the Fire Chief who also serves as the Town's Emergency Management Director.

The Department has 32 firefighters, 30 of them being part-time or "call" firefighters, meaning they respond from their homes or, in some cases, businesses in the event of an emergency call. The remaining two firefighters are "full-time", working at the station from 8:30 AM to 4:30 PM Monday through Friday, as most of the "call" firefighter's work out of town.

Emergency Medical first response is also provided by firefighters. There is currently 2 Paramedics, 10 Emergency Medical Technicians, with ambulance service provided by the Hudson Fire Department under a contractual agreement.

The department maintains a fleet of 2 engines, 2 tanker/pumpers, 2 brush fire trucks, 2 rescue boats, 1 off road utility vehicle, 1 towable light tower unit, (2) 4x4 SUV vehicles. The 2 primary response engines carry Automatic External Defibrillators, emergency medical equipment, including airbags, the "Jaws of Life" rescue tool, and thermal imaging cameras in addition to a myriad of other firefighting equipment. The Department responds to approximately 800 emergencies a year.

### **Litchfield Fire Apparatus Job Descriptions:**

**Engines** perform several functions:

It responds as a first-due truck to all medical emergencies, building fires, automobile accidents and service calls. Litchfield Engines carry everything necessary for any type of medical emergency. The first-due and second-due Engines both carry defibrillators on-board. They carry tools necessary to combat building fires, and extrication equipment to remove trapped patients involved in automobile accidents.

**Pumper-Tankers** have the main responsibility of carrying lots of water to a fire scene. It is a critical piece of apparatus at building fires, car fires and brush fires where it connects to the Engine and keeps water flowing in non-fire hydrant areas. The term Pumper-Tanker means the truck is not only a tanker that carries water; it has a large fire pump the same as an Engine, allowing it to perform as either an Engine or Tanker. The Pumper-Tanker carries many of the common tools found on the Engine, supplying firefighters with forcible entry tools, hand-lights and air-packs for personnel arriving in private vehicles to a fire.

**Forestry Units** respond to brush fires, forest fires, and any type of emergency located on or off-road. These trucks carry water, pumps, hose, shovels, rakes, chainsaws, and firefighters for man-power deep in the woods to fight fires. They are multi-purposed all-wheel drive vehicles which allow them to be used during other events such as snow storms, flooding and hauling any type of the department's towable trailers.

**Command Vehicles** serve the purpose of being a mobile command post or "Office on Wheels" at the scene of an emergency incident. The vehicle is assigned to the

Fire Chief for his use to respond to an emergency where he can make an initial assessment of the situation, commands can be issued to arriving apparatus, the need for additional resources can be requested if needed and (1) person has overall charge of an emergency from a safe, dry working environment. The Fire Chief is most commonly in charge and is called the Incident Commander. Command vehicles can be equipped with green roof-top mounted emergency beacons which when activated announces to all incoming firefighters the location of the Incident Commander. Command vehicles carry pre-plans, investigation equipment, books and other resources to aide in decision making and mitigation of an emergency incident and serve an important and vital role.

**Rescue Boats** respond to emergencies on Litchfield's numerous ponds and the 8 mile stretch of the Merrimack River with its ever increasing recreational use. (2) Boats are kept on separate trailers housed at the fire station that are designated Marine-1, Marine-2. While both boats can traverse the river, one boat is designed specifically for river rescue operations in shallow water as the rivers water level fluctuates at different times of the year.

**The Kubota OHRV** (Utility-1) is a four-wheel-drive diesel powered off highway vehicle smaller than a car, bigger than an ATV which responds to all types of emergencies. Its versatility allows it to be used for search & rescue, off-road medical emergencies, forest fires and flooding to carry men, equipment, or patients.

### **Apparatus Overview:**

While most department's run specific apparatus first-due all the time putting high mileage and wear/tear on one truck, Litchfield cycles its fleet to the first-out role using each Engine for a 4-month period each, which has cut down on costly repairs, keeps apparatus drivers proficient with each vehicle, spreads the mileage out on each vehicle allowing the fleet to last longer before replacement is required. The oldest Engine is run first-out during winter months when road conditions can be the most hazardous and road salts, frost heaves can cause a myriad of other problems. The newest Engine typically is run during the spring/summer, while the middle aged Engine is run summer through fall. The rotation time is affected if one of the Engine's is taken out of service for repair.

Litchfield Engine's are also unique to other area fire departments where we carry more equipment than a typical fire engine because we lack a rescue truck or ladder truck. Because of this, we carry some of the equipment commonly found on these specialty vehicles and assign our Engines to fill most, but not all of the roles of these vehicles.

**Engine-1** responds first-due from early spring to mid-summer. Engine-1 is our newest truck. A 2003 Emergency-One Typhoon Custom Pumper seating 5 firefighters, it carries 1,000 gallons of water, is our largest fire pump, capable of pumping 1,500 gallons of water per minute from a sustained water source and is equipped with a foam system for extinguishing ordinary combustible fires. An on-board PTO driven hydraulic generator provides up to 5500 watts of power for the (2) truck mounted scene flood lights and any tool requiring electricity.

A Hurst “Jaws of Life” combination cutter/spreader, 30” hydraulic ram, Scott thermal imaging camera, a 4-gas air monitor for detecting hazardous gases, and a cardiac defibrillator are shared between Engine-1 and Engine-4, depending on which truck is first-due.

**Engine-2** responds first-due from late fall through the winter months until spring. Engine-2 is our oldest truck; however, it serves a dual-role as it carries the department’s rescue equipment to handle automobile extrications, industrial accidents, water & ice rescues or any other rescue requiring our specialized equipment. A 1996 Spartan / 3D Custom Pumper seating 6 firefighters, it carries 1,000 gallons of water, has a fire pump capable of 1,250 gallons of water per minute from a sustained water source and is equipped with an on-board diesel powered generator which provides 7500 watts of lighting power to the (3) truck mounted quartz scene floodlights or any tool requiring electricity. It is equipped with a foam system for extinguishing ordinary combustible fires.

In addition to the compliment of firefighting equipment which includes an MSA Thermal Imaging Camera, Engine-2 is equipped with a front bumper mounted 12,000 lb Warn wench, a full size set of Hurst “Jaws of Life” rescue spreaders, Hurst Cutters and Hurst 60” Ram pre-connected to the power unit on dual reels. Engine-2 carries an assortment of Paratech Rescue Lifting Air-Bags capable of lifting objects as heavy as 32 tons. A full compliment of medical equipment including a cardiac defibrillator is also carried.

**Engine-4** responds first-due from mid-summer through the fall. Engine-4 is designated as our mutual aid Engine to respond to surrounding communities unless another truck is specifically requested. Engine-4 is equipped with a special two-way radio provided by the City of Manchester for responses to the City. Engine-4 is a 2001 KME Excel Custom Pumper seating 6 firefighters, it carries 1,250 gallons of water, has a fire pump capable of 1,250 gallons of water per minute from a sustained source of water. Engine-4 is equipped with a 10” rear dump allowing the truck to fill the role of a tanker if needed. The truck has an on-board powered generator which provides 6000 watts of lighting power to (2) truck mounted quartz scene floodlights. It is equipped with a foam system for extinguishing ordinary combustible fires. Engine-4 has a rear receiver hitch allowing it to tow any of the department’s boats, or trailers.

A Hurst “Jaws of Life” combination cutter/spreader, 30” hydraulic ram, Scott thermal imaging camera, a 4-gas air monitor for detecting hazardous gases, and a cardiac defibrillator are shared between Engine-1 and Engine-4, depending on which truck is first-due.

**Tanker-3** responds to any type of fire with lots of water. The trucks primary purpose is to supply water to fire incidents by either directly feeding an Engine from its 2,500 gallon water tank, or by shuttling loads of water from a distant water source to the scene of the fire as quickly as possible. The truck is equipped with a 10” rear quick dump allowing it to dump its entire load of water in just over 1 minute into a portable “swimming pool” called a port-a-tank. The truck carries (2) port-a-tanks, the first tank holds 2,500 gallons of water; the second tank holds 1,500 gallons of water. The

truck dumps its water, and then continues traveling back to the water supply source for more loads of water. Tanker-3 is designated as our mutual aid Tanker and is often called by communities because of the large amount of water it carries.

Tanker-3 is a 1992 Mack / KME pumper-tanker that has seating for 2 firefighters. It carries 2,500 gallons of water and is capable of pumping 1,250 gallons of water per minute. It is the only Litchfield truck that has a foam system to combat large flammable liquid fires.

**Forestry-1** serves multiple roles at most emergency incidents. Although designated as a forestry, forest fires are just a small percentage of what the vehicle is used for. In the summer the truck is equipped with a slide-in skid unit carrying 200 gallons of water, a 300 gallon per minute fire pump, forestry fire hose, rakes, shovels and chainsaws. It also tows all the departments trailered rescue boats, Kubota OHRV and light tower.

The truck is equipped with a 7,500 lb Warn wench that can be mounted to the front or back of the truck in the towing receiver hitch. During the winter months, the skid unit is taken out and the truck has a Fisher Minute Mount V- plow which is mounted during snowstorms. A mini-version salt sander is installed in the rear bed for use at emergency scenes to prevent slips & falls to the firefighters. The truck can open inaccessible driveways, plow a path down one of the many private roads not maintained by the Town during an emergency, spread sand/ salt for either fire apparatus or an ambulance to gain access safely to an area. Because the mini-sander doesn't take up much room, there is a large tool box mounted in the front of the truck with chainsaws, and other equipment safely stored out of the weather, with room left over in the bed for picking up hose, or carrying other equipment. Forestry-1 is a 2003 Ford F-350 4-wheel drive diesel pick-up truck that has seating for 3 firefighters.

**Forestry-2** like the rest of the fleet also serves in multiple roles at emergencies. Forestry-2 is a large capacity forestry tanker that has been reinforced all around the truck with thick steel for offensive firefighting in heavily wooded, normally inaccessible, remote areas. The truck when needed is capable of pushing/ driving over moderate to large size trees to create a fire road where one never existed for crews to access difficult to reach locations. The truck is able to accomplish this amazing feat due to the incredible torque produced by its 10 wheel drive system mounted on three independent floating axles. At no time is there any tire that is not in direct contact with whatever is being driven over including large rocks. Forestry-2 carries 1,300 feet of forestry fire hose, 1,000 gallons of water, chainsaws, portable pumps, axes, shovels, rakes. The truck is equipped with LED emergency warning lights safely protected by the truck body or the brush bars welded to the front bumper and over the cab of the truck. Six off road floodlights are integrated into the front of the light-bar and around the top of the body of the truck for safe night time operations to avoid trips and falls operating in uneven hazardous wooded environments.

The truck is equipped with one side and one rear 6" water dump making it very versatile for water supply in the woods or on a paved street. The truck can be used for search, rescue, firefighting or natural disaster response, and is capable of towing any sized trailer.

Forestry-2 is a 1976 American General diesel powered 5-ton military surplus vehicle with seating for two firefighters. A former Air Force supply unit, the truck is on loan to the State of NH Division of Forest & Lands under the Federal Excess Personal Property Program and was acquired by Litchfield from Forest & Lands in 1997. The FEPP Program enables the New Hampshire Division of Forests and Lands to acquire “on loan” from the Federal Government, property that assists the Division and fire departments in fulfilling their emergency response mission.

Litchfield Fire-Rescue is responsible for equipping the truck for firefighting, any additional repairs, operating costs, maintenance, upkeep and housing the vehicle. The truck is staffed by Litchfield Fire-Rescue for emergency response or mutual-aid anywhere in the state if requested.

**Car-1** is assigned to the Fire Chief for his use as his “Office on Wheels” for responding to emergency calls. The SUV is set up like an office including laptop computer with internet access and printer for researching any information required to assist the Chief in the mitigation or investigation of an emergency incident. Building pre-plans, dry erase boards for tracking apparatus and firefighter accountability, multiple channel mobile radios are some of the equipment carried. The vehicle is a dry, warm, working environment usually located a safe distance away from the loud, often chaotic emergency scene. This is where the Chief can observe, analysis and command an incident free of constant disruptions and focus on the safety of the firefighters and rescue of victims. The SUV is used by the Chief to transport extra firefighters mutual aid to incidents that require more man-power, but not necessarily more apparatus or equipment.

Car-1 is a 2007 Chevrolet Tahoe 4x4 Special Services vehicle designed specifically for heavy duty fire or police service use requiring less maintenance compared to a regular Tahoe performing the same function. The vehicle is equipped with a special V8 motor which shuts down un-needed cylinders of the motor when not needed helping to conserve gasoline consumption, resulting in better gas mileage. The motor runs on Flex Fuel, capable of running on unleaded fuel or up to 85% ethanol, which will become a more widely used fuel in the future. The vehicle is equipped with a towing package to pull any of the department’s boats, OHRV, or light tower trailers. It has seating for 5 firefighters.

**Car-2** is assigned as a support vehicle in a dual role. Originally purchased as the Fire Chief’s Command SUV, Car-2 has been re-purposed after the acquisition of the Chevy Tahoe.

Car-2 carries the department’s fire investigation equipment, responds on calls with the light tower trailer and transports extra firefighters or medical personnel to emergency incidents. It is still set up as a command vehicle carrying dry erase boards for tracking apparatus and firefighter accountability making it a back-up to Car-1 if it is out of service for maintenance or repairs. Car-2 is used by fire department personnel and Town employees when attending training classes or seminars out of town saving the town money on mileage re-imbursement which can be very expensive.

Car-1 is a 1999 Ford Explorer 4x4 with V6 gasoline engine with seating for 4 firefighters.

**OHRV-1** is a four-wheel-drive diesel powered off highway vehicle smaller than a car, bigger than an ATV which responds to all types of emergencies. Its versatility allows it to be used for search & rescue, off-road medical emergencies, forest fires and flooding to carry men, equipment, or patients.

Utility-1 is a 2006 Kubota RTV-900 with a powerful 21.6 horsepower diesel engine. Standard features include hydraulic power steering, independent front, rear suspension, hydraulic dumping body and a rear receiver hitch for towing the department's rescue boats. Due to its light weight compared to a regular vehicle, the Kubota can pull the rescue boats through the deep mud found in the town's farm fields in the early spring to access the Merrimack River for emergencies. Other 4-wheel drive vehicles often become stuck in the mud put in the same situation. The Kubota has a 2000 lb payload capacity and is equipped with a slide-in versatile skid unit that can perform both fire and rescue functions. On the fire side, the skid carries 75 gallons of water and a small pump for putting out small fires or slowing the spread of a brush fire until the arrival of more firefighters and equipment. The pump is equipped with suction hoses for refilling itself at a pond or stream in remote locations. On the rescue side, the fire pump can be quickly removed with the removal of three pins, allowing medical personnel to safely ride next to a patient strapped and secured in the back of the vehicle in a rescue litter basket. Special tubular bars on top of the water tank allow a rescue litter basket to be slid between the bars and safely strapped in with quick connect nylon belts. The Kubota was purchased by the Litchfield Firefighter's Association and donated to the fire department to assist the firefighters during certain situations without putting an added burden to the taxpayers of Litchfield. It is important to note that 31 members of the fire department are town taxpayers.

**Marine-1** is a 1998 Zodiac 16 foot inflatable rescue boat equipped with a 25 horsepower short shaft outboard motor designed to navigate the often fast running, rocky, shallow Merrimack River or any of the numerous ponds in town. Marine-1 is trailered by any of the department's vehicles set up for towing.

(Equipment shared by both boats includes ropes, hooks, cold water-ice rescue suits.)

**Marine-2** is a 1984 Grumman 16 foot aluminum rescue boat equipped with a 15 horsepower long shaft outboard motor. Both Marine units work together during a water rescue to provide backup to each other on any waterway. Marine-2 is trailered by any of the department's vehicles set up for towing. Marine-2 was purchased by the Litchfield Firefighter's Association in 1984 due to the need for a rescue boat with the vast bodies of water in town to protect the public. Because the money wasn't available through the Town Budget, the Firefighter's Association purchased and donated the boat, trailer, motor to the Town.

(Equipment shared by both boats includes ropes, hooks, cold water-ice rescue suits.)

**Fire Station** – Built in 1959 at no cost to the taxpayer, the fire station was built by volunteer labor and donated materials, the lumber was cut down from the site and brought to the mill by the then volunteer firefighters. The construction which took several years resulted in a two bay garage fire station, with an unfinished open second

floor meeting hall. Through the years two more additions were added to the building to accommodate more apparatus as the town grew, again, by volunteer labor and donated materials. Today, the Litchfield Fire Station, located at 257 Charles Bancroft Hwy boasts four overhead doors, containing the fleet of six fire apparatus housed here. Until recently, the two full-time personnel had worked for the last 20 years in a corner cubicle of the second floor conducting the fire department's business. In 2004 under the direction of current Fire Chief Thomas Schofield, the firefighters during nights and weekends began converting the second floor into usable space. Two offices were built for department administrative work, one Emergency Operations Center, kitchen, bathroom/shower room, and small living/day room. Construction was completed in early 2007 through volunteer labor, with materials both donated by area businesses and a small portion through taxpayer money.

The Fire Station not only houses the fire apparatus, it serves many other purposes. The Emergency Operations Center located on the second floor is where the Fire Chief and staff routinely man during large scale incidents such as floods, snow storms and high wind events resulting in wide area power outages, damage. The Manchester-Boston Regional Airport has two flight paths which run through Litchfield increasing the potential of an aircraft crashing in Town. The fire department has been involved in a few searches for missing small aircraft in past years. The Emergency Operations Center would serve a vital role for the Town, State, and Federal Authorities during such an event. Chemical companies, railroads and defense contractors across the Merrimack River could also be potential incidents that would involve the Operations Centers use.

The Fire Station stores all the departments spare hose, spare equipment, a breathing air system for refilling our 60 air-bottles for our air-packs, communications equipment for contacting area fire, police, highway departments. The kitchen area and day room provide a place for the firefighters to eat or rest during an emergency event.

**Mutual Aid Resources** are a necessity whether you are a small community like Litchfield or a large city the size of Manchester and Nashua. It is impractical for any one community small or large to purchase, maintain or staff all the types of equipment that would be necessary and required to protect its citizens. Pooling our resources together between communities allows for a myriad of specialized emergency apparatus, equipment and sufficient manpower necessary to respond to even the largest incidents. The philosophy of the Fire Service has always been the "neighbor helping neighbor" attitude to help each other out and to provide these services at no cost to receiving communities.

Some of the specialized equipment and specially trained personnel available to Litchfield include: ladder trucks, rescue trucks, tankers, dive teams, hazardous materials teams, and med-flight helicopters.



**Specialized Mutual Aid Resources** Litchfield can offer to neighboring communities include, but are not limited to: Large forestry-tanker, large pumper-tanker, remote scene lighting trailer, rescue boats, Kubota OHRV, thermal imaging cameras and extrication equipment to name just a few.

All fire department's have extensive plans in place to provide "backfill" coverage when local resources are dispatched to other communities for emergency assistance. Litchfield being no exception has pre-determined mutual aid assignments to cover Litchfield with same type fire apparatus to protect our citizens when we respond out of town.

Fire Chief's attend monthly meetings to work with each other to plan mutual aid. New equipment when purchased is done after exhaustive research for compatibility with nearby departments in mind. Fire Chief's inform each other what they have available, the equipment information is given to local dispatch centers to be put on dispatch assignments or in a equipment resource list for use depending on the emergency.

Litchfield belongs to three (3) separate mutual aid systems. Border Area Mutual Aid is made up of 31 communities from Concord, NH south and east of the Merrimack River to communities in Northern Massachusetts. Souhegan Mutual Aid is made up of 16 communities on the west side of the Merrimack River into Massachusetts. While both these mutual aid groups provide much needed resources for most emergencies, there is still a void in the training intensive and expensive costs of hazardous materials incidents.

Because no one community could afford these costs alone, fourteen Southern NH communities pooled their money and resources to form the first regional hazardous materials team in the state. Litchfield is a charter member of the Southeastern NH Hazardous Materials Mutual Aid District. The district is made up of highly trained individuals representing the fourteen (14) charter communities. Each community pays a percentage of the district budget depending on the size of the community. Litchfield pays a mere five thousand dollars annually to belong to the district. The district has specialized apparatus and equipment strategically located at various communities throughout the district for immediate response to a hazardous material incidents.

## **REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER**

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 1-800-498-6868 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdf.org](http://www.nhdf.org).

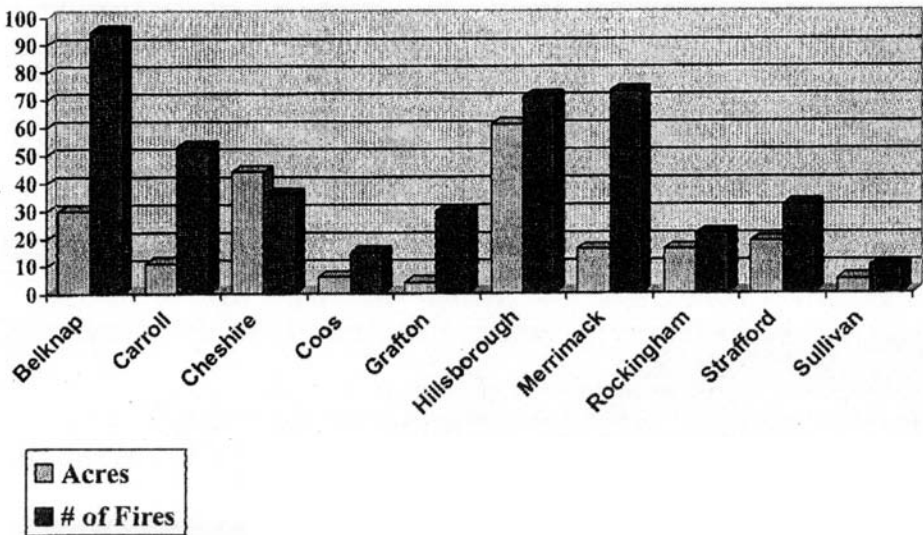
Fire activity was very busy during the spring of the 2007, particularly late April into early May. As the forests and fields greened up in later May the fire danger decreased. However, a very dry late summer created very high fire danger again from August into September, with fire danger reaching very high on Labor Day weekend. Even with the dry conditions, the acreage burned was less than half that of 2006. The largest forest fire during the 2007 season burned approximately 26 acres on the side of Wantastiquet Mountain in Chesterfield during the month of May. Our statewide system of 16 fire lookout towers is credited with keeping most fires small and saving several structures this season due to their quick and accurate spotting capabilities. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2007 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, an maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department and the state's Forest Rangers by being fire wise and fire safe!

## 2007 FIRE STATISTICS

(All fires reported as of November 8, 2007)

(figures do not include fires on the White Mountain National Forest)

COUNTY STATISTICS		
County	Acres	# of Fires
Belknap	30	95
Carroll	11	53
Cheshire	44	36
Coos	6	15
Grafton	4	30
Hillsborough	61	71
Merrimack	16	73
Rockingham	16	22
Strafford	19	32
Sullivan	5	10



### CAUSES OF FIRES REPORTED

			Total Fires	Total Acres
Arson	5	2007	437	212
Debris	197	2006	500	473
Campfire	38	2005	546	174
Children	22	2004	482	147
Smoking	41	2003	374	100
Railroad	5			
Equipment	3			
Lighting	7			
Misc.	*119 (*Misc.: power lines, fireworks, electric fences, etc.)			

**ONLY YOU CAN PREVENT WILDLAND FIRE**

## **LITCHFIELD HIGHWAY DEPARTMENT 2007 ANNUAL REPORT**

The Town of Litchfield Highway Department was actively involved in unprecedented flood damage to Town roads, culverts and the storm drain systems due to the 2007 April floods experienced in New England. Most Highway expenditures were related to these floods for the repairs of damaged structures and systems.

The part-time Highway department has full-time responsibility and at all times operates with the interest of public safety as most important.

I submit the following as 2007 accomplishments:

- The Town of Litchfield qualified for Federal Emergency Management Agency (FEMA) monies for the 2007 floods. As in years past I was instrumental in preparing and submitting the appropriate documents and through many hours of negotiation and sheer tenacity, the Town was reimbursed for expenses incurred during those events.
- The ongoing project of having secured over \$400,000 (80%) from NHDOT Bureau of Municipal Highways for the completion of the Bicycle/Pedestrian Way from Pinecrest Road to Meadowbrook Lane and from Hillcrest Road to Griffin Lane. The remaining 20% of project monies will come from recreation and highway impact fees. This results in no taxpayer impact.
- The engineering for the Corning Road project was completed. Construction is expected to begin in 2008.
- The bid has been awarded for the overlay of Talent Road and Garden Drive as part of the 1 year segment of the 10 year Road Surface Management Program. This work is scheduled to be performed in the Spring of 2008.
- The Brickyard culvert replacement is presently under construction and scheduled to be completed by the end of January 2008.
- Once again, in the interest of public safety the town's main roads were re-line striped.

- Again, many standing dead trees were removed from roadsides to avoid possible accidents or damage to power lines. This resulted in no lost power due to down trees. This is an ongoing annual process.
- The Town of Litchfield Highway Department takes pride in providing safe, clean roads for the transportation of all residents and students. I would like to thank all the people involved with this endeavor especially Gilles Fauteux and Herve Faucher, of the Litchfield Highway Department and all of our contractors:

M.J. Anger Enterprises Inc.  
Mark Anger  
Ron Buxton

Eagle Paving  
Mark Reilly

Digger D's Landscape  
Dan Vaillancourt  
Doug St. Laurent

Keith Pierce

Jonathan Anger

Les Blundon

Jamie Hysette

Eric Reed

These are hard working and conscientious men. The snow removal/winter season would not be possible without their help.

I would like to thank all the departments in the Town for their assistance, including the Town Clerk Theresa Briand and her staff Patricia Gibeault and Claire Croteau. I would also like to thank Police Chief Joseph O'Brion and his department as well as Fire Chief, Tom Schofield and his department, the Town administrative office staff Terry Brodeur and Lori Dogopoulos. I would also like to thank Joan McGibbon from the Planning Board.

Special thanks to Mr. Roland Bergeron and Ms. Cecile Durocher. Both have been valuable assets to the Town of Litchfield and greatly assisted me. They will be greatly missed for their long experience and wisdom.

I have always said working with residents has been the most rewarding part of this position and I appreciate all of their support of the Highway Department.

Respectfully submitted,  
Gerard J. DeCosta  
Road Agent

**HILLCREST CEMETERY ASSOCIATION**  
**NOTES TO FINANCIAL STATEMENT**  
**December 31, 2007**

The Hillcrest Cemetery Association is a non-profit association established on November 11, 1908, to improve and maintain the Hillcrest Cemetery located in Litchfield, New Hampshire.

**CASH/SAVINGS**

Checking Account – St. Mary's Bank	\$ 814.30	
Savings Account – St. Mary's Bank	5,463.88	
Certificate of Deposit – St. Mary's Bank	<u>10,528.68</u>	
		<b>\$16,806.86</b>

**CONTRIBUTIONS**

Town of Litchfield	\$ 400.00	
Sale of Cemetery Lots	<u>800.00</u>	
		<b>\$ 1,200.00</b>

**INTEREST INCOME**

St. Mary's Bank (NOW)	\$ 5.81	
St. Mary's Bank (Savings)	21.81	
St. Mary's Bank (CD)	<u>356.01</u>	
		<b>\$ 383.63</b>

Treasurer's Report  
Litchfield Hillcrest Cemetery Association

Warren W. Adams, Treasurer

**INCOME STATEMENT**  
**(As of December 31, 2007)**

**INCOME**

Contributions	\$ 400.00	
Sale of Cemetery Lots	800.00	
Interest Income	<u>383.63</u>	
		<b>\$ 1,583.63</b>

**OPERATING EXPENSES**

Maintenance	\$1,961.14	
Filing Fees	75.00	
Memorial Day Flowers	<u>49.00</u>	
		<b>\$ 2,085.14</b>

<b>NET INCOME (LOSS)</b>		<b>(\$ 501.51)</b>
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**BALANCE SHEET**

**December 31, 2007**

**ASSETS:**

Cash	\$ 814.30	
Savings	5,463.88	
Certificate of Deposit	10,528.68	
<b>TOTAL ASSETS:</b>	<u>                    </u>	<b>\$16,806.86</b>

**LIABILITIES:**

Current Liabilities	-0-	
Equity		
Principal Fund	\$17,308.37	
Net Income (Loss)	(501.51)	
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u>                    </u>	<b>\$17,806.86</b>

# **LITCHFIELD MOSQUITO CONTROL DISTRICT**

## **2007 ANNUAL REPORT**

To the residents of the Town of Litchfield

The Litchfield Mosquito Control District Committee, a new committee in the town of Litchfield started in September 2007, has been working for the public health of the residents of our town with the help of Selectman Al Raccio and Conservation Vice Chair Joan McKibben. The district had to move quickly in order to get a proposal to the board of selectmen, in time to fund the mosquito control program.

The mosquito control district committee has reached out and will continue to reach out to the conservation commission, the health officer, the school district, recreation commission, business community and more importantly, the residents of Litchfield.

The Mosquito Control District Committee has already made a difference in town by working with Dave Mellen, of the transfer station, and Selectman George Lambert to put tires which were outside and collecting water into a shed, which has eliminated the breeding of thousands of mosquitoes protecting those residents who live around the transfer station and the residents who may dump their waste in the evening. At the end of the day ladies and gentlemen, the mosquito control district will do everything humanly possible to protect the residents of Litchfield from mosquito borne illness. Is this a guarantee? No, but we will leave no stone unturned and have no regret.

Thank you ladies and gentlemen. I wish all of you and your families a safe and happy year.

Respectfully submitted

John Latsha, Chairman  
Al Raccio  
Joan McKibben

## **2007 ANNUAL REPORT OF NRPC ACTIVITIES FOR THE TOWN OF LITCHFIELD**

### **Transportation**

NRPC as the designated Metropolitan Planning Organization (MPO) for the region is responsible for developing and maintaining the region's transportation planning program. This includes soliciting, prioritizing and making recommendations on regional and local transportation projects that are funded through Federal or State sources. NRPC is responsible for developing the region's portion of the State's Transportation Improvement Program (STIP), maintaining the regional traffic model, and performing required air quality analysis. In addition, NRPC MPO funds are used to provide municipal technical assistance on transportation issues.

- ❖ POW/MIA Bridge – This year NRPC has proposed the development of a new roadway and bridge connecting Exit 7 in Nashua across the Merrimack River with NH 3A and NH 102 at the Hudson/Litchfield town line. Traffic studies conducted by NRPC show that this roadway will result in major reductions in the traffic in central Hudson, greatly reducing congestion in the area of the Taylor's Falls/Veteran's Memorial Bridges. The most innovative aspect of this project is a financing plan in which the entire cost of the project would be funded through private financing and then paid off using revenue from tolls. Total cost for this project is expected to be \$120 million.
- ❖ I-93 Community Technical Assistance Program (CTAP) – Calendar year 2007 has been the beginning of the CTAP process in Litchfield. This program has been designed by New Hampshire DOT to help communities address growth and development pressure. So far, the CTAP process has involved several different projects in Litchfield. NRPC staff has worked with the Planning Board and town staff to assess the town's plans and regulations. NRPC has also worked with representatives of the community to assess the town's open space and resource conservation policies and programs and identify future needs. In addition, the NRPC will be working with the town on an economic development assessment and plan.
- ❖ Campbell High School Traffic Analysis – NRPC worked with staff from Campbell High School to complete an analysis of traffic issues at the campus and to suggest alternative solutions for existing traffic bottlenecks.
- ❖ Nashua-Boston Commuter Bus – Following several years of effort by NRPC and with the support of members of the region's legislative delegation, the Nashua-Boston Commuter bus began operation in February 2007. This service, operated by Concord Trailways, provides express service from Exit 8 and Exit 6

in Nashua to Boston South Station and Logan Airport. This project has been an outstanding success with much higher than expected ridership and enthusiastic support by people from throughout the Nashua region.

- ❖ Nashua-Manchester Commuter Rail – 2007 was a very successful year for the Commuter Rail project. In January, Governor Lynch endorsed plans prepared by a task force led by NRPC for commuter rail service to Nashua and Manchester. During the Legislative session, new legislation was passed forming the New Hampshire Rail Transit Authority (NHRTA), the administrative organization for the commuter rail service. This legislation was signed by the Governor in July and the NHRTA had its first meeting in September. Under NRPC's leadership the NHRTA is currently working to negotiate operating agreements for the proposed rail service with the M BTA and Pan Am Railways.
- ❖ Regional Transportation Safety Plan – During 2007 NRPC prepared and adopted the Regional Transportation Safety Plan. This plan analyzed crash data for the entire NRPC region and identified the highest crash locations in the region and in each community. The plan included a thorough analysis of factors associated with each location and proposed approaches that town officials could use in improving motorist safety.
- ❖ Regional Traffic Model – NRPC continued to maintain and update the regional traffic model. This model is now sufficiently detailed that it can be used to analyze the traffic impacts of nearly any type of new development or change in the road network. This capability is available for Litchfield use whenever there is interest, without cost.

## **Land Use and Environmental Planning**

- ❖ Circuit Rider Planner – Under contract, NRPC continued to provide the services of part time circuit rider planner for the town. Services included review of development and subdivision applications, meeting with residents and property owners, development of ordinances and general townwide planning activities.
- ❖ NRPC TV – One of NRPC's most important functions is to inform and educate members of the public about local and regional planning issues. This year, NRPC began producing training and information videos. These videos are produced in high-definition and can be accessed in several different ways. NRPC will distribute copies to local cable access channels for their use. Copies of the videos on DVD will also be distributed to town officials and committees. In addition, the digital videos are also available on NRPC's website.

- ❖ Lower Merrimack River Trails and Access Study – During 2007 NRPC received funding to document all trails and access points along the Merrimack River and to develop plans to improve access to the river. This study will be conducted in close collaboration with the four communities (Hudson, Litchfield, Merrimack and Nashua) as well as the Lower Merrimack River Local Advisory Committee.
- ❖ Lower Merrimack River Watershed Management Plan – Since 2005, NRPC has been working with Litchfield and other communities in the region on the Lower Merrimack River Watershed Management Plan. The plan identifies important land use issues and resource issues that will impact the health of the Merrimack River as well as improvements that can be made to increase public enjoyment and appreciation of the river. The draft of the plan was recently completed and will be adopted by the Lower Merrimack River Local Advisory Committee early in 2008.
- ❖ Water System Mutual Aid Study – During FY07 NRPC completed Phase II of the Water System Mutual Aid Study. This study is designed to improve the security of the water systems in southern New Hampshire by showing how they can work together if any water system should lose part of its water supply through nature or a manmade event. The final report for the study identifies low, moderate and high risk scenarios that might threaten the continuation of water service in each of the participating systems, including Pennichuck East/Litchfield. The report includes specific recommendations and cost estimates that each water system can use to address the identified threats. The plan also includes recommendations for system improvements that will allow water from surrounding systems to be supplied to each water system to sustain service in the case of an extended interruption of water supply.
- ❖ Innovative Land Use Planning Guidelines – NRPC worked with the other NH regional planning commissions and NH DES to develop the Innovative Land Use Planning Guidelines. This document will provide background research and model ordinances for the application of innovative land use techniques in New Hampshire communities.
- ❖ Brownfields – During 2007 NRPC received its second regional brownfield assessment grant. This grant will enable NRPC to conduct Phase I and Phase II brownfields assessments for all hazards. Through this process NRPC staff will work with local officials to identify qualifying brownfields in each of the member communities. NRPC's consultant will then prepare Phase I and Phase II brownfields assessments for each of the sites. NRPC staff will also work with town staff members and affected property owners to provide education on the brown-field process and on potential funding sources for cleanup activities.

- ❖ Stormwater Education – This year, communities in the region affected by the NPDES II Stormwater requirements have funded NRPC to produce educational materials about stormwater for use in the regions schools. These materials include lesson materials and curricula that will be used by teachers to introduce elementary and secondary students to basic stormwater concepts.
- ❖ Regional Plan – During 2007, NRPC continued the development of the updated Regional Plan. During the early part of the year outreach events were held across the region, at which members of the public were asked to identify the most important issues facing the region in the coming 10 years. The NRPC Commission then reviewed input from all the meetings and selected six issues as the most important – Transportation, Water, Energy, Economic Development, Infrastructure and Regional Coordination. During the fall focus group workshops were held using interactive technology to delve more deeply into the issues of Energy, Water and Transportation. During 2008, NRPC will conduct additional focus groups and initiate a small group process to identify regional approaches to these critical issues.
- ❖ Planning Board Training – NRPC conducted four training workshops for Planning Board members during the course of FY07.
- ❖ Regional Resource Conservation Committee – During the year, NRPC conducted six meetings of the Regional Resource Conservation Committee. This group is organized and sponsored by NRPC to provide information and training as well as support for conservation committee members from all NRPC communities.
- ❖ Household Hazardous Waste Program – The Household Hazardous Waste (HHW) Program provides residents of the region with the opportunity to dispose of common household chemicals in an appropriate fashion so that pollution of the region's watersheds and groundwater can be avoided. In addition to collections events in Nashua, NRPC also conducted collection events in Hudson, Merrimack and Milford. An electronics recycler also participates in these events enabling attendees to dispose of high tech items such as old computers, phones, TV's and other appliances that include hazardous materials. A total of eight HHW events were held this year.

## **Geographic Information Systems (GIS)**

The GIS staff at NRPC continues to maintain a diverse collection of spatial databases including local roads, real property parcels, zoning, land use, and environmental conditions. This data is applied extensively to provide mapping and analysis for local and/or regional projects.

- ❖ Updated NRPC Standard Map Library for Litchfield. These four standard maps show the Town's Roads and Town Facilities, Environmental and Conservation Areas, Existing Land Use and an Aerial Image of the Town. Two sets of these maps have been provided to the Town.
- ❖ Provided town volunteers with all the existing GIS data on CD for use on Town projects. This data has been developed and maintained by NRPC and would have cost many thousands of dollars for the Town to develop on its own.
- ❖ Completed regular maintenance tasks and performed updates to the town GIS data which is maintained by NRPC, including digitizing new roads, parcels, protected lands, zoning changes, trails, social service or child care providers, land use and other baseline data.
- ❖ Mapped and analyzed trends relative to real estate transactions for the year to maintain a tool for monitoring sales trends.
- ❖ Addressed numerous mapping requests from the Town officials and the public.
- ❖ Continued to update and expand the regional annotation layers for improved clarity, accuracy and detail in mapping tasks.

**#200Z-40**

**PINECREST CEMETERY ASSOCIATION OF LITCHFIELD, NH**

**BALANCE SHEET**

**DECEMBER 31, 2007**

ASSETS

Current Assets:

Cash	\$ 1,244.73
Savings	20,579.18
Certificates of Deposits	<u>5,418.25</u>

Total Current Assets \$27,242.16

Total Assets \$27,242.16

LIABILITIES & STOCKHOLDERS EQUITY

Current Liabilities: \$ 0.00

Long Term Liabilities: 0.00

Equity:

Principal Fund \$14,603.25

Income Fund \$ (664.99)

Income Fund \$ (850.44)

Net Income (Loss) After Taxes 14,154.34 \$12,638.91

Total Stockholders Equity 27,242.16

Total Liabilities & Stockholders Equity \$27,242.16

**PINECREST CEMETERY ASSOCIATION OF LITCHFIELD, NH**  
**INCOME STATEMENT**  
**FOR TWELVE MONTHS ENDED DECEMBER 31, 2007**

Income		
Contributions	\$ 745.00	
Inheritance	15,000.00	
Interest Income	<u>197.26</u>	\$15,942.26
Operating Expenses:		
Landscaping	\$ 1,155.00	
Professional Fees	235.00	
Flowers	180.00	
Filing Fees	75.00	
Water	<u>142.92</u>	
Total Operating Expenses		<u>\$ 1,787.92</u>
Net Income (Loss) After Taxes		<u><u>\$14,154.34</u></u>

**PINECREST CEMETERY ASSOCIATION OF LITCHFIELD, N.H.**

**NOTES TO THE FINANCIAL STATEMENTS**

**DECEMBER 31, 2007**

Pinecrest Cemetery Association of Litchfield, NH is a non-profit association established to improve and maintain the Pinecrest Cemetery located in Litchfield, NH. It is on the cash basis of accounting with its year-end on December 31st.

CASH

Checkbook	\$ 1,244.73
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SAVINGS

\$20,579.18

CERTIFICATES OF DEPOSITS

<u>Bank</u>	<u>Acct #</u>	<u>Expires</u>	<u>Amount</u>
		03-13-08	\$1,000.00
		09-24-09	4,418.25
			<u>\$5,418.25</u>

CONTRIBUTIONS

Town Trustees	\$345.00
Town of Litchfield	400.00
	<u>\$ 745.00</u>

INHERITANCE

Estate of Donald Kelley	<u>\$15,000.00</u>
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INTEREST INCOME

<u>Type</u>	<u>Amount</u>
Savings/Checking	<u>\$ 197.26</u>

## **2007 Planning Board Annual Report**

The Litchfield Planning Board is made up of volunteers appointed by the Board of Selectmen to serve the town by guiding and making recommendations related to the development of the municipality. This year we welcome three new members and thank them for stepping up to volunteer their time. They are Edward Almeida, Marc Ducharme, and Carlos Fuertes.

The Board attended continuing education seminars presented by the Municipal Association and Nashua Regional Planning Commission. We also take numerous site walks for projects that are before the Board.

We have seen two significant site plans and one subdivision in the commercial areas of town. Although residential growth has slowed somewhat we are asking the voters on the March town warrant to extend the growth ordinance to 2010. This is primarily so the infrastructure of the Town can catch up to the current demand.

In 2007 we have upgraded our mapping capabilities as a resource tool and are now able to see the “whole picture” of development at our meetings. Thank you to Jayson Brennen for his expertise in this area.

The Planning Board meetings are generally the first and third Tuesday of the month at 7:00 p.m. we encourage the public to attend.

Respectfully submitted,	
Steven Perry, Chairman	2008
Jayson Brennen, Vice-Chair	2009
Alison Douglas	2009
Maryann Geist	2008
Leon Barry	2010
Marc Ducharme	2010
Edward Almeida (alternate)	2009
Carlos Fuertes (alternate)	2010
Raymond Peebles Selectmen’s Rep.	

**LITCHFIELD PLANNING BOARD**  
**ZONING AMENDMENT QUESTIONS FOR THE**  
**MARCH 11, 2008 WARRANT ARTICLE**

Article 2. Are you in favor of the adoption of the Zoning Ordinance Amendment No. 1 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

AMEND Growth Management - Section 2106.00, Sunset; to extend the sunset date from 2008 to 2010 by amending the following text. "This Ordinance expires May 1, 2010 unless re-adopted prior to that date"

*This amendment has Planning Board approval.*

**Yes** ☐

**No** ☐

# **LITCHFIELD POLICE DEPARTMENT ANNUAL REPORT 2007**

Litchfield Police Department  
Annual Report 2007

Litchfield Residents  
Honorable members of the Board of Selectman

It is with great pleasure that I submit for your approval the annual report of the police department for the year ending 2007.

This year was active with a number of serious crimes happening in Litchfield. The most notable was a first-degree assault that involved a juvenile and a firearm. This juvenile was pistol-whipped on the streets of your town. I take these acts of crime very serious and placed several officers on this case immediately until arrests were made. The police officers of your town worked relentlessly to solve this crime and executed a search warrant in Kensington, New Hampshire. The subjects involved were known to the Kensington Police Department. This investigation culminated in the arrest of two subjects, and the recovery of a .45 caliber semi-automatic pistol. This crime shocked the quiet neighborhood and sparked debate.

This is not the same quiet Litchfield of 1957, but the more developed town of over 8,000 residents nestled between the larger communities of Manchester, Londonderry, and Hudson. All of these communities have seen the unfortunate increase in crime. We cannot provide the same level of services with the amount of staffing we currently have. I have requested two police officers on a warrant article this year to curb criminal activity. Did you know Litchfield does not have two man 24 hour patrols? This is almost unheard of in southern New Hampshire. Did you know Londonderry Police arrested several subjects in a burglary case to find a map of Litchfield and stolen items from a Litchfield burglary? The criminal element studies the most vulnerable communities and then carries out their nefarious acts. With the addition of these officers we can focus our attention to preventive policing rather than reactionary policing.

The determination I made for needing two police officers was also backed up by the most recent Municipal Resources Inc. (MRI) study. This will be the third attempt with a warrant article to provide adequate safety for the residents of Litchfield. I am asking the residents of this great town to help us prevent crime in this community before crime can take a "foothold". The officers and I take pride in keeping the Town of Litchfield safe and secure.

This year we lost a very intricate part of the police department with the retirement of Sharon Harding Reed. Those of you who know Sharon can appreciate our loss with her vast knowledge, not only the town but our police department. Her hard work and dedication is already missed.

We are currently at full staff with full-time police officers. I would like to welcome Officer Jeffrey LaPorte as a full time police officer along with Officer Anthony Brown. Officer LaPorte was chosen from several candidates as a police officer and has been performing his duties in an exemplary manner. Officer Brown comes to us from the United States military and will be attending the January 2008 police academy.

Part time officer John Dunn also left the police department due to a new position in his full time career. We would like to welcome aboard Officer Thomas Groulx of Litchfield as a part time police officer.

We were chosen by Project 54 this year to have 5 of our cruisers outfitted with advanced technology. This being new laptop computers and voice activated lights, sirens, and other equipment that in the past required an officer to take his hands from the steering wheel and eyes off the road. This will ensure the safety of your police officers.

In conclusion I would like to thank the citizens of Litchfield for their unwavering faith in the police department. The officers and staff are very much appreciative. I would also like to thank the officers and staff of the police department for all the hard work that was completed under less than desirable conditions.

Respectfully,  
Joseph E. O'Brion, Jr.  
Chief of Police

Arrests	2006	2007		2006	2007
Adult	215	176	Kidnapping	1	0
Juvenile	56	24	Loitering	1	0
Protective Custody	18	17	Lost Property	18	13
			Medical Emergency	90	109
Abandoned 911 Calls	83	96	Missing Person	7	9
Alarms	171	146	Misusing Absentee Ballot	1	0
Alcohol, Prohibited Sales	4	0	Murder, Attempt to Commit	1	0
Alcohol, Unlawful Possession	28	6	Neighbor Dispute	12	9
Animal Involved Incidents	54	57	Noise Complaint	30	39
Arson	4	2	Obstructing Report of a Crime	2	4
Assaults (All)	50	55	Open Door/Unsecured Building	28	31
Attempt to locate	1	0	Paperwork Service	217	149
Attempted Suicide	2	2	Pawn Shop Sales	6	23
Bench Warrant	2	2	Personal Property, Seizure of	3	0
Burglary	17	11	Pistol Permit Application	93	72
Burglary, Attempt to Commit	4	2	Police Information	220	265
Bylaws as to Non Attendance, School	1	0	Police Service	308	223
Child Abuse-Non Violent	2	0	Pornography, Child	6	0
Child Neglect	0	0	Pornography, Computer Prohibited	1	0
Civil Standby	46	30	Pornography, Internet	1	0
Computer Related Crime	0	2	Practicing Medicine without a License	1	0
Contributing to the Delinquency of a Minor	0	0	Receiving Stolen Property	1	2
Criminal Liability for Conduct of Another	1	1	Recovered Property	33	12
Criminal Mischief	123	114	Resisting Arrest	7	4
Criminal Threatening	22	24	Robbery	2	0
Criminal Trespass	53	18	Robbery, Armed	1	1
Custody, Interference with	2	0	Robbery, Armed, Conspiracy to Commit	1	0
Deceptive Business Practices	0	0	Runaways, Habitual	11	12
Default/Breach of Bail Conditions	2	1	Selling Air Rifles to Young Persons	1	2
Department Assist	118	58	Sex Offenders, Registration of	12	10
Destruction, Attempt to Commit	1	2	Shoplifting	1	0
Detaining Books, Overdue matter	2	0	Shots Fired	5	10
Disturbance in School	0	3	Stalking	3	1
Dog Control/Running at Large	64	55	Suicide	1	1
Dog a Menace, Nuisance/Vicious	13	13	Suspicious Activity	135	105
Dog, License required	1	2	Suspicious Persons	54	32
Domestic Disturbance	53	51	Suspicious Vehicles	3	25
Drug Law Violation	49	4	Theft	43	21
Duty of Parent/School Attendance	0	0	Theft by Deception	3	2
Endangering Welfare of a Child	1	2	Theft by Unauthorized Taking	18	12
Extortion, Attempt to Commit	0	0	Theft from a Motor Vehicle	27	26
False Information	0	0	Theft of Services	4	3
False Personation	0	0	Theft of a Motor Vehicle	4	5
False Report to Law Enforcement	4	0	Tobacco Violations	9	8
False Swearing	0	0	Town Ordinance Violation	14	12
Felon/Possession of Dangerous Weapon	2	1	Trespassing on School Property	1	0
Fire	19	21	Truancy	1	0
Fire Code Violations	1	0	Unlawful Activities (Littering)	6	5
Fireworks, Display of	3	0	Unruly Juvenile	7	9
Fireworks, Possession of	0	0	Unsworn Falsification	2	0
Forgery	4	0	Untimely Death	3	3
Found Property	2	1	Unwanted Person	1	0
Fraud, Attempt to Commit	3	2	Vehicle Repossession	0	0
Fraudulent Use of Credit Card	6	2	Violation of Probation/Parole	0	1
Handgun, Carrying W/O Permit	0	0	Violation of Protective Order	5	9
Harassment	48	37	Welfare Check	27	47
Hindering Apprehension	1	0	Wire Fraud, Attempt to Commit	1	1
Identity Fraud	10	3	Witness Tampering	0	0
Illegal Night Hunting	10	0			
Indecent Exposure/Lewdness	1	2			
Infernal Machine, Possession of	1	0			
Insurance Fraud	0	0			
Involuntary Emergency Admission	6	0	Business Checks	14,075	16,899
Issuing Bad Checks	13	10			

## 2007 Motor Vehicle Statistics and Summonses

	2006	2007
Motor Vehicle Accidents	59	54
Accident, Conduct after	15	8
Accident, False Report	1	0
Accident, Police Report Required	4	17
Abandoning a Vehicle	8	1
Alcohol, Transporting	13	8
Alcohol, Transporting by a Minor	0	1
Allowing an Improper Person to Operate	3	1
Approaching Emergency Vehicles	4	0
Assist Motorist	55	60
Checkups	48	60
Child Passenger Restraints Required	0	1
DWI	64	39
Defective Equipment	3	8
Disobeying a Police Officer	10	6
Disorderly Conduct	13	14
Failure to Dim	0	5
Failure to Signal	0	1
Failure to Yield	0	2
Following too Close	2	1
Habitual Offender	1	2
Headlights, Failure to Turn on	1	2
Highway Markings	0	4
License, Fail to Obtain	2	0
License, Name, Address Change	4	1
License, Possession of	13	19
License Prohibitions	0	2
Littering	1	2
Misuse of Plates	2	9
Motorcycles, Riding upon	1	0
Negligent Driving	6	5
Obstruction of Driver's View	2	0
OHRV Complaints	30	40
OHRV, Unregistered	1	0
Operating after Suspension/Revocation	28	10
Operating without a Valid License	0	1
Passing on the Right	2	0
Probationary License	6	4
Reckless Conduct	2	0
Reckless Driving	3	6
Registration, Address, Name Change	1	0
Registration, Possession of	19	13
Registration, Suspended	0	14
Road Hazard	28	20
Road Rage	2	1
School Bus Violation	1	0
Speed	151	163
Stop Sign	10	16
Tinted Glass	2	4
Turn Signal Required	5	3
Uninspected	32	74
Unauthorized Use of a Propelled Vehicle	1	0
Unregistered	0	4
Unsafe Tires	0	0

## 2007 Warnings

	2006	2007
Allowing an Improper Person to Operate	0	2
Approaching Emergency Vehicles	3	0
Avoidance of Traffic Sign	1	0
Bicycle, Headlamp required at night	1	0
Boundary Dispute	0	1
Child Restraints Required	0	1
Criminal Trespass	0	10
Defective Equipment	740	666
Driving on Sidewalks	1	0
Driving on Divided Ways	0	0
Emergency Lights Prohibited	1	1
Eye Protection	0	2
Failure to Dim	51	56
Failure to Yield	0	4
Failure to Signal	0	22
Following too Close	17	16
Highway Markings	165	172
Lamp or Flag on Projection from Vehicle	0	1
License, Name/Address Change	9	7
License Required	19	13
Littering	4	8
Misuse of Plates	152	162
Motorcycle License Required	0	1
Muffler Noise	0	3
Negligent Driving	0	2
OHRV Operation	2	1
OHRV, Unregistered	4	0
Operating after Suspension	0	0
Overtaking on the Left	1	1
Protective Eye & Face Gear	0	1
Protective Head Gear (motorcycle)	0	1
Reckless Driving	3	8
Registration Required	20	10
Restricted Access	1	0
Restricted License	2	1
School Bus Violation	0	1
Speed	580	589
Speed, Minimum Required	3	0
Stop Sign	61	61
Stopping, Standing, Parking Prohibited	0	30
Suspicious Activity	0	1
Tinted Windows	6	6
Turn Signal Required	88	43
Unattended Vehicle	1	0
Unregistered	0	14
Uninspected	81	87
Unsafe Backing Up	0	1
Vehicle Entering from Driveway	4	2
Wrecker, Special Lighting Required	0	0
Yellow Line	165	8

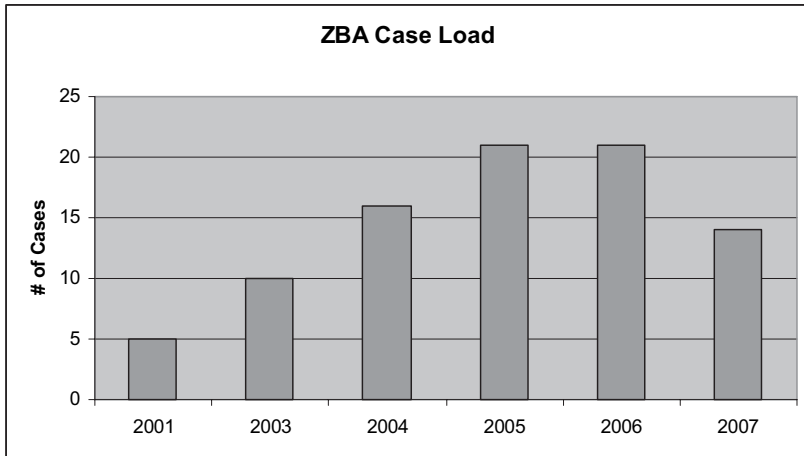
## 2007 COMMUNICATIONS CENTER STATISTICS

	2006	2007
<b>Radio Communications</b>	17,549	15,334
<b>Telephone Communications</b>	15,631	12,922
<b>911 Calls</b>	181	202
<b>Walk In Service</b>	2,432	1,798

## Litchfield Zoning Board of Adjustment Annual Report for 2007

The Litchfield Zoning Board of Adjustment (ZBA) has 5 members appointed by the Board of Selectmen. The Board meets once a month to hear requests from applicants to appeals administrative decisions and requests to grant variances, special exceptions or equitable waivers.

In 2007 the Board heard testimony and made decisions on 14 cases. One case has been continued into 2008. We weren't quite as busy as we have been in past years, however, the cases that were decided required a lot of time and some late nights.



Of the total case load heard in 2007:

- 9 were requests for Variance (6 approved, 1 dismissed, 1 withdrawn, 1 continued to 2008 )
- 1 was a request for Special Exception ( Approved )
- 3 were requests for Appeal of Administrative Decision (1 upheld, 2 over ruled)
- There were no requests for Equitable Waivers
- There was 1 request for a rehearing

Of the total case load heard,

- 6 were wetlands related
- 2 cases were brought to Superior Court (no decision )
- 1 of the 14 cases was withdrawn by the applicant

The ZBA meets 1 night per month at the town hall. With pressing work schedules we are often faced with less than a 5 member board and could use help from Litchfield residents. There were no changes in the make up of the Board this year. There are

currently 5 members and 3 alternates on the Board. The law allows for 5 alternates which means that there's room for 2 more. If you would like to participate as an alternate, please join us at the town hall on the 2<sup>nd</sup> Wednesday of each month at 7pm and make your interest known to the chair or any member.

I'd like to thank the Board members for the time they spent this past year performing this important service for the town; especially for those few midnight meetings, (yes we always seem to have a few of those), where the Board persevered. I'd also like to thank Robin Gann, our recording secretary, who took our minutes this year.

Respectfully submitted,

Greg Lepine, Chairman  
Laura Gandia, Vice Chairman  
John Regan  
Richard Riley, Clerk  
Albert Guilbeault

Eric Cushing, Alt  
John Devereaux, Alt  
Tom Cooney, Alt

**Election / Ballot Voting Results**  
**Town of Litchfield**  
**March 13, 2007**

Moderator John Regan led poll workers in the Pledge of Allegiance to the American flag and declared the polls officially open in the Campbell High School gymnasium at 7:00 a.m. Ballot clerks on duty were Joan McKibben, Bertha Mieczkowski, Patricia Regan and Corlyn Yusuf. Assistant Moderator Philip Reed assisted throughout the day. The polls were declared closed at 7:00 p.m., when the last voter had completed voting.

Twenty-Three(23) new voters registered through the course of the day, bringing the checklist up to five thousand, four hundred twenty seven (5,427). One thousand, three hundred eighty four (1,407) ballots were cast, including thirty three (33) absentees.

Results follow:

**Municipal Votes**

Article 1, Election of Officers:

Selectmen, three-year term:

Andrew M. Santom	756 elected
George Lambert	838 elected

Budget Committee, two three-year terms:

Brent Lemire	977 elected
John Harte	814 elected

Budget Committee, one one-year term:

P. Parker	10 write-in elected
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Fire Chief, one three-year term:

Thomas B. Schofield	943 elected
Timothy J. Hebert	385

Road Agent, one two-year term:

Gerard J. DeCosta	829 elected
Roderick W. Jones	399

Library Trustees, two three-year terms:

Marilyn Soraghan	14 write-in elected
Kristen Robert	10 write-in elected

Library Trustees, one two-year term

Gail Musco

3 write-in elected

Trustee, Town Trust Funds, two-year term:

Sheryl Hartling

5 write-in elected

Trustee, Town Trust Funds, three-year term

Linda Peebles

3 write-in elected

Article 2. Are you in favor of the adoption of the Zoning Ordinance Amendment No. 1 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

ADD new section 407.00, Building Foundation or Slab Location and Elevations; to prohibit new dwelling or building construction as part of subdivision or site plan approval, after March 13, 2007 within the FEMA Flood Insurance Rate Map (FIRM) 100-year Flood Hazard Zone. In addition, to require, for construction outside the 100-year Flood Hazard Zone, that the lowest floor elevation (basement or slab) shall be a minimum of one (1) foot above the FIRM 100-year Flood Hazard Zone elevation or six (6) inches above the Estimated Seasonal High Water Table (ESHW) elevation, whichever is higher. If a professional hydrologic/hydrogeologic study shows no groundwater impact to a proposed structure, a Conditional Use Permit may be granted for relief from the ESHWT requirement. The intent is to significantly reduce wet basements and reduce property loss due to flooding.

Yes 1049 carried

No 286

Article 3. Are you in favor of the adoption of the Zoning Ordinance Amendment No. 2 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

ADD subsection "a", Building Envelope/Buildable Area, to section 502.01, Area, of Residential Lot Requirements; to require lots created after March 13, 2007 to have a minimum contiguous buildable area that is unencumbered by FIRM 100-year Flood Hazard Zone, any setbacks, any right-of-ways, or any restrictive easements, of 0.4 acres (17,424 ft<sup>2</sup>) for single family residences and 0.8 acres (34,848 ft<sup>2</sup>) for duplexes and two-family residences. This does not affect the existing minimum lot requirements (section 502.01, Area) of one acre contiguous dry for single family and 1.5 acres for duplexes and two-family lots. The intent is to allow sufficient area for the principal dwelling and accessory structures, porches, patios, additions, garages, pools, etc.

Yes 987 carried

No 349

Article 4. Are you in favor of the adoption of the Zoning Ordinance Amendment No. 3 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

AMEND section 1100.00, Floodplain Conservation District; to maintain compliance with the National Flood Insurance Program (NFIP).

As part of the FEMA Map Modernization Program, members of the NFIP (Litchfield) must be fully compliant when new flood maps are adopted by the Selectmen later this year. The proposed changes ensure compliance. Failure to adopt this amendment will bring suspension from the NFIP and jeopardize federal funds for flood assistance and grants.

Yes 1139 carried

No 195

Article 5. Are you in favor of the adoption of the Zoning Ordinance Amendment No. 4 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

AMEND section 1300.00, Public Capital Facilities Impact Fees, subsections 1302.00 (c) and ADD a new section 1309.01, Cost Escalator (Inflation Factor); to allow impact fees for capital projects to be adjusted annually for inflation or deflation of construction costs since original fees were adopted. The cost escalation factor will not apply to completed capital projects (E.g. Campbell HS).

The Impact Fee Schedule, separate from this ordinance, will be adjusted annually following procedures set forth in a report titled "Impact Fee Cost Escalator", September, 2006. Engineering News Record (ENR) Construction and Building Cost Indexes are the basis for annual escalation factors applied to applicable individual impact fees. Assessment will still be at the time of plan approval.

Yes 901 carried

No 405

Article 6. Are you in favor of the adoption of the Zoning Ordinance Amendment No. 5 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

AMEND section 1400.00, Public School Facilities Impact Fee, subsections 1402.00 (c), and ADD a new section 1410.01, Cost Escalator (Inflation Factor); to allow impact fees for capital projects to be adjusted annually for inflation or deflation of construction costs since original fees were adopted. The cost escalation factor will not apply to completed capital projects (E.g. Campbell HS). AMEND 1404.00 (a); to clarify what funds from impact fees may be used for.

The Impact Fee Schedule, separate from this ordinance, will be adjusted annually following procedures set forth in a report titled "Impact Fee Cost Escalator", September, 2006. Engineering News Record (ENR) Construction and Building Cost Indexes are the basis for annual escalation factors applied to applicable individual impact fees. Assessment will still be at the time of plan approval.

Yes 867 carried

No 437

Article 7. Are you in favor of the adoption of the Zoning Ordinance Amendment No. 6 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

AMEND section 1804.00, Fines and Penalties; to remove specific text affected by amendments to the statutes, and simply refer to the appropriate Title (Title LXIV, Planning and Zoning), or RSA, as amended.

Yes 910 carried

No 352

Article 8. Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$ 4,077,493.00. Should this article be defeated, the default budget shall be \$ 3,987,833.00 which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA § 40:13,X and XVI, to take up the issue of a revised operating budget only. Recommended by the Selectmen and the Budget Committee.

“NOTE: This warrant article (operating budget) does not include appropriation in ANY other warrant article.”

AMENDED Article 8. Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$ 4,318,493.00. Should this article be defeated, the default budget shall be \$ 3,987,833.00 which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA § 40:13,X and XVI, to take up the issue of a revised operating budget only. Recommended by the Selectmen and the Budget Committee.

“NOTE: This warrant article (operating budget) does not include appropriation in ANY other warrant article.”

“NOTE: Article 8 was amended at the deliberative session to increase budget line item no. 01-4312.20-575, Highways & Streets, from \$255,000.00 to \$466,000.00, representing an increase of \$241,000.00 which increase is to be funded with existing Highway Block Grant monies and will not otherwise increase the tax impact of the operating budget.”

Yes 765 carried

No 554

Article 9. To see if the Town will vote raise and appropriate the sum of \$28,250.00 to hire a full-time police officer effective July 8, 2007. The cost for the period of July 8, 2007 to December 31, 2007 is \$28,250.00 of which \$18,834.00 is for salary

and \$9,416.00 is for benefits and equipment of the officer. The annual cost for said officer will be \$52,901.00 of which \$37,669.00 will be for salary and \$15,232.00 will be for benefits and equipment. Recommended by the Selectmen and the Budget Committee.

Yes 529

No 846 defeated

Article 10. To see if the Town will vote to raise and appropriate the sum of \$34,652.00 to hire a full-time staffer for the selectmen's office effective May 6, 2007. The cost for the period of May 6, 2007 to December 31, 2007 is \$34,652.00 of which \$21,674.00 is for wages and \$12,978.00 is for benefits. The annual cost for said staffer will be \$53,173.00 of which \$31,837.00 is for salary and \$21,336.00 is for benefits. Recommended by the Selectmen and the Budget Committee.

Yes 366

No 1006 defeated

Article 11. To see if the town will vote to hire, raise and appropriate the sum of \$85,000.00 (eighty five thousand dollar) for salary, benefits and taxes per a year for a full time Town Administrator, (who has a minimum of two years experience as a town administrator), and to further raise \$750.00 (seven hundred and fifty dollars) for advertising for the position. By Petition. Not recommended by the Selectmen and the Budget Committee.

Yes 243

No 1128 defeated

Article 12. To see if the Town will vote to authorize the establishment of a Police Special Detail Revolving Fund pursuant to RSA §91:95-h, I (c). The money received from fees, charges or other income derived from police special details or other activities and services outside of ordinary police details shall be deposited in the Fund, allowed to accumulate from year to year, and shall not be considered part of the Town's general surplus. The Town Treasurer shall have custody of all moneys in the fund, and shall pay out the same only upon order of the Board of Selectmen (no further town meeting approval required). These funds may be expended only for police special details and associated operating and administrative purposes. Recommended by the Selectmen and the Budget Committee.

Yes 740 carried

No 630

Article 13. To see if the Town will vote to discontinue the Police Special Detail Expendable Trust established by the Town at the March 12, 2002 Annual Town Meeting, contingent upon the passage of the Article establishing a Police Special Detail Revolving Fund; and to raise and appropriate an amount up to \$5,700.00, representing the balance of the funds currently in the Police Special Detail

Expendable Trust, with accumulated interest to date of withdrawal, which shall be transferred to the Police Special Detail Revolving Fund. Recommended by the Selectmen and the Budget Committee.

Yes 813 carried

No 533

Article 14. "Shall we modify the Elderly Exemptions from property tax in the town of Litchfield, based on assessed value for qualified taxpayers, to be as follows: for a person 65 years of age up to 74 years, exemption of \$65,000.00; for persons 75 years of age up to 79 years, exemption of \$85,500.00; for persons 80 years of age and older, exemption of \$135,000.00. To qualify the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition the taxpayer must have a net income of not more than \$40,000.00 or, if married a combined net income of less than \$50,000.00; and own net assets not in excess of \$350,000.00 excluding the value of the persons residence. By Petition. Not Recommended by the Selectmen.

Yes 591

No 772 defeated

Article 15. To see if the Town will vote to establish, pursuant to RSA § 430:13, I, a Mosquito Control District. Once established, the Mosquito Control District shall cover the same area as the boundaries of the Town of Litchfield. The Mosquito Control District will be governed by the Mosquito Control District Committee, consisting of 3 voters domiciled in the Town of Litchfield, appointed by the Board of Selectmen, one each for an initial term of 1, 2 and 3 years and thereafter for terms of 3 years. The duties of the Mosquito Control district Committee involve making recommendations relative to mosquito control and abatement to the Board of Selectmen and the state committee on mosquito control. For a specific list of the duties of the Mosquito Control District Committee, please refer to RSA § 430:16. By Petition. Not Recommended by the Selectmen.

Yes 747 carried

No 634

A true record of business conducted at the Deliberative Session, attest:

Theresa L. Briand  
Town Clerk

# 2007 TOWN OFFICERS AND EMPLOYEE EARNINGS

DEPARTMENT	PERSONNEL	EARNINGS
SELECTMEN'S OFFICE: (The secretarial and clerical personnel also serve as staff to the Building, Health, and Highway Departments, Zoning Board and various committees)	Jewett, Marilyn P.	1,896.00
	Peoples Jr, Raymond	1,896.00
	Raccio, Alfred C.	1,896.00
	George Lambert	1,500.00
	Andrew Santom	1,500.00
	Pinciari, John E.	396.00
	Williams, Cecil A.	396.00
	Howard L. Dilworth, Jr.	7,830.40
	Durocher, Cecile G.	66,372.57
	Brodeur, Theresa S.	41,841.80
	Dogopoulos, Lorraine E.	45,857.04
	McKibben, Joan	72.00
		171,453.81
TOWN CLERK/TAX COLLECTOR'S OFFICE:	Briand, Theresa L.	46,879.68
	Textor, Patricia A.	40,316.00
	Crôteau, Claire L.	24,528.45
		111,724.13
TOWN TREASURER:	Seymour III, Horace W.	6,102.00
		6,102.00
TRUSTEES OF TOWN TRUST FUNDS:	Hartling, Sheryl M.	86.68
	Peoples, Linda	65.01
		151.69
VOTER REGISTRATION & ELECTIONS:	Regan, John G.	173.88
	Reed, Philip M.	152.15
	Lepine, Christine E.	323.40
	Redding, Robert M.	323.40
	Reed, Shirley-Ann	323.40
	McKibben, Joan A.	157.44
	Mieckowski, Bertha A.	161.88
	Regan, Patricia	153.01
	Yusuf, Corlyn A.	121.96
		1,890.52

TOWN HALL, LIBRARY AND TALENT  
HALL CUSTODIANS AND GROUNDSKEEPER:

Wonson, Arthur R.	12,501.32
Dexter, Martha D.	2,221.43
Seymour IV, Horace W.	9,494.08
	24,216.83

PLANNING BOARD:

McKibben, Joan A.	11,930.60
	11,930.60

POLICE DEPARTMENT:  
(Includes Special Detail Wages  
and Uniform Allowances)

O'Brien Jr., Joseph E.	73,998.32
Gaudet, James R.	20,676.62
Millette, Gerard A.	69,183.96
Brown, Anthony	4,890.11
Costa, Jeffrey S.	51,842.42
Donnelly, David A.	80,390.37
Gott, Gary L.	57,026.22
Hartley III, Russell	60,651.48
LaPorte, Jeffrey W.	47,568.64
Savage, Heath H.	67,300.01
Whelan, Daniel B.	49,790.88
Bennett, Robert D.	28,896.75
Dunn, John R.	1,014.28
Harris, Steve P.	7,888.99
Jones, Frank E.	14,252.65
O'Donaghue, Timothy	4,206.76
Bessette, Carol A.	37,552.44
Diviny, Paula J.	39,222.89
Harding-Reed, Sharon A.	20,185.35
	736,539.14

FIRE DEPARTMENT:

Schofield, Thomas B.	17,094.21
Nicoll, Douglas M.	67,172.35
Rea Jr., James E.	42,495.38
Adams, Warren W.	1130.22
Allard, Paul	3,643.35
Barton, Steven J.	681.04
Bavaro, James T.	610.00
Blundon, Leslie W.	2,861.99

Bourque, Kevin C.	5,257.38
Cady, David M.	5,011.66
Charpentier, J	728.45
Croteau, Michael G.	3,598.28
Davis, S	122.32
Desmond Jr., Robert	5,363.07
Engwer, A	196.80
Farnham, E	862.13
Frink, Norman J.	2,952.08
Garand, Pierre J.	2,598.37
Gaumont, Glenn C.	7,687.55
Glancy, Edward C.	8,092.22
Griffin, Albert F.	3,535.58
Jack III, Roy W.	680.88
Jones, Roderick W.	477.60
Kearns, Timothy F.	633.50
Labonte, K	98.40
Lang, David M.	429.88
Lang, Ryan W.	1,244.68
Lenay, Mark T.	152.90
Martell, Joseph J.	6,549.70
McInerney, William J.	3,886.86
Newell, Jeffrey A.	5,244.33
Nolan, Gregory J.	246.57
Pelletier, Joseph A.	98.40
Perrin III, Leslie R.	3,789.84
Pinard, Normand J.	1,810.74
Ricard, Jason	3,231.42
Richardson, Timothy	5,537.29
Rumrill, Larry O.	1,567.77
Schofield, Brian T.	8,339.42
Shea, Matthew J.	359.76
Shelley, M	49.20
Todd, R	134.62

BUILDING DEPARTMENT:	Travis Jr., John F.	2,557.44	
	Welch II, Robert W.	1152.39	229,968.02
HIGHWAY DEPARTMENT:	Bergeron, Roland E.	65,047.64	
	Lynch, Kevin	6,565.00	71,612.64
SOLID WASTE DISPOSAL:	DeCosta, Gerard J.	29,130.94	
	Fauteux, Gilles J.P.	25,926.51	
	Faucher, Herve G.	1,508.40	
	Blundon, Leslie W.	8,813.46	
	Worster, Joshua D.	610.88	65,990.19
	Mellen, David L.	39,206.10	
	Worster, David E.	23,040.58	
	Faucher, Herve G.	20,335.39	
	Shepherd, James R	4,851.26	
HEALTH DEPARTMENT:	Worster, Joshua D.	17,119.43	104,552.76
	Lynch, Kevin A	1,331.00	1,331.00
ANIMAL CONTROL OFFICER: (Includes mileage allowance)	Pilon, Gerald F.	12,278.26	12,278.26
LIBRARY:	Varick, Vicki L.	28,556.28	
	Bois, Kelly E.	2,333.62	
	Curren, S	778.44	
	McKillop, Ann M.	25,361.19	
	Mun, Alyssa H.	2,578.16	
	Pace, Carrie-Ann	24,997.89	
	Robinson, Alexandra	15,567.42	100,173.00
		1,649,914.59	1,649,914.59

# RESIDENT MARRIAGES – 2007

Groom's Name	Groom's Residence	Bride's Name	Bride's Residence	Town of Issuance	Place of Marriage	Date of Marriage
LAMOTHE, JEFFREY S	LITCHFIELD, NH	DUPONT, ANGELA R	LITCHFIELD, NH	LITCHFIELD	NASHUA	01/20/2007
ATHERTON, DEREK M	LITCHFIELD, NH	DILLON, SARAH B	LITCHFIELD, NH	KEENE	KEENE	01/20/2007
THOMPSON, THEODORE F	LITCHFIELD, NH	CAMPAGNA, DAWN M	LITCHFIELD, NH	LITCHFIELD	MANCHESTER	01/28/2007
WRIGHT, WAYNE A	LITCHFIELD, NH	CUMMINGS, BONNIE L	LITCHFIELD, NH	LITCHFIELD	NEWMARKET	03/24/2007
BENOIT, STEVEN J	LITCHFIELD, NH	SMART, JILLIAN M	NASHUA, NH	NASHUA	NASHUA	04/09/2007
SHEPARD, PHILIP R	BEDFORD, NH	HILL, LOUISE M	LITCHFIELD, NH	NASHUA	LITCHFIELD	04/14/2007
PHILCRANTZ, BRIAN N	LITCHFIELD, NH	MURRAY, BETH A	LITCHFIELD, NH	NASHUA	NASHUA	04/14/2007
MENDES, ANTHONY P	LITCHFIELD, NH	MCHUGH, KRYSTAL M	LITCHFIELD, NH	LITCHFIELD	PORTSMOUTH	04/28/2007
HEWSON, CHRISTOPHER S	PELHAM, NH	HARLOW, KANDICE M	LITCHFIELD, NH	LITCHFIELD	LITCHFIELD	05/25/2007
JOHNSON, JAMES A	LITCHFIELD, NH	DIPRIMA, PHYLLIS P	DERRY, NH	LITCHFIELD	HUDSON	05/26/2007
RECCO, ALAN E	LITCHFIELD, NH	TANGUAY, NANCY M	EXETER, NH	LITCHFIELD	HUDSON	05/26/2007
DIENER, JEFFREY S	LITCHFIELD, NH	LAWRENCE, JENNIFER M	LITCHFIELD, NH	LITCHFIELD	WINDHAM	06/01/2007
SHEUCHENKO, CHRISTOPHER J	LITCHFIELD, NH	GIUSTINO, NICOLE	LITCHFIELD, NH	LITCHFIELD	DERRY	06/09/2007
MANGO, KENNETH M	LITCHFIELD, NH	SMITH, NICOLE S	MANCHESTER, NH	MANCHESTER	LITCHFIELD	06/10/2007
MCPHAIL, JUSTIN M	CHICHESTER, NH	HORROCKS, LAURIE B	LITCHFIELD, NH	CONCORD	CONCORD	06/11/2007
LAWSON, STEPHEN R	MERRIMACK, NH	KUHLMAN, SHAUNA L	LITCHFIELD, NH	MERRIMACK	MANCHESTER	06/15/2007
ZIMMER, MICHAEL T	LITCHFIELD, NH	ROGERS, PHILIPPA J	LITCHFIELD, NH	LITCHFIELD	LONDONDERRY	06/23/2007
CORONA, PETER J	LITCHFIELD, NH	DIBASIO, PHYLLIS L	JOHNSTON, RI	LITCHFIELD	LITCHFIELD	07/03/2007
CHARTIER, MICHAEL E	LITCHFIELD, NH	DUMONT, COLLEEN J	LITCHFIELD, NH	LITCHFIELD	NASHUA	07/07/2007
PERRY, ERIC R	LITCHFIELD, NH	BOSCO, JANELLE L	MANCHESTER, NH	MANCHESTER	MANCHESTER	08/11/2007
HYNES, SCOTT E	LITCHFIELD, NH	PROVENCAL, MICHELLE E	LITCHFIELD, NH	LITCHFIELD	NASHUA	08/31/2007
ROBSON, STEVEN E	LITCHFIELD, NH	BERNIER, KYLE L	LITCHFIELD, NH	NASHUA	SOMERSWORTH	09/16/2007
MENEC, JERAMY E	LITCHFIELD, NH	TIRRELL, AMY S	LITCHFIELD, NH	LITCHFIELD	HUDSON	09/16/2007
FLANAGAN, JOSEPH P	LITCHFIELD, NH	RICHARD, BETHANN	LITCHFIELD, NH	HUDSON	HUDSON	09/22/2007
ST PIERRE, KEVIN P	GOFFSTOWN, NH	KAAD, KATHY L	LITCHFIELD, NH	LITCHFIELD	SALEM	10/01/2007
HARDMAN, ROBERT E	LITCHFIELD, NH	BURNS, LINDA M	HUDSON, NH	LITCHFIELD	NASHUA	10/14/2007
GORDON, STEVEN J	HUDSON, NH	CORCORAN, CRISTLE S	LITCHFIELD, NH	HUDSON	LITCHFIELD	10/20/2007
BALLUM, JONATHAN G	LITCHFIELD, NH	BRIGHT, DANIELLE J	WALDPORT, OR	LITCHFIELD	LITCHFIELD	11/13/2007

Total number of records 28

# RESIDENT BIRTHS – 2007

Child's Name	Date Of Birth	Place Of Birth	Father's Name	Mother's Name
LITCHFIELD, KARLIE ANNE	01/02/2007	NASHUA, NH	LITCHFIELD, ROBERT	LITCHFIELD, KARRIE
GEDDES-MILANO, ADRIANNA LEIGH	01/23/2007	NASHUA, NH	GEDDES, STEVEN	MILANO, NICOLE
MINER, DAWSON ISIAH	01/24/2007	NASHUA, NH	MINER, CHRISTOPHER	MINER, JESSICA
ALLEN, JOSEPH THOMAS	01/26/2007	MANCHESTER, NH	ALLEN, JASON	ALLEN, LAURA
REGAN, AYL A MARIE	02/19/2007	DERRY, NH	REGAN, MATTHEW	PROCTOR, STACIE
SMITH, ALLIE MARIE	02/24/2007	MANCHESTER, NH	SMITH, JASON	SMITH, CHRISTINA
BERGERON, TIMOTHY JOSEPH	03/01/2007	NASHUA, NH	BERGERON, MICHAEL	BERGERON, JESSICA
JACK-CILLO, LEAH PAMELA	03/02/2007	NASHUA, NH	CILLO, CHRISTOPHER	JACK, AMANDA
ARRUDA, ANTHONY MARCUS	04/03/2007	NASHUA, NH	ARRUDA, KEITH	RICARD, DANIELLE
POULIN, ZACHARY STEPHEN	04/04/2007	NASHUA, NH	POULIN, STEPHEN	POULIN, JULIE
CENSABELLA, ZOE ROSE	04/10/2007	NASHUA, NH	CENSABELLA, JAMES	CENSABELLA, LYNN
BOWEN, LEAH MARIE	04/13/2007	NASHUA, NH	BOWEN, MARTIN	BOWEN, WENDY
BLAIS, NATHAN BERTRAND	04/19/2007	MANCHESTER, NH	BLAIS, JASON	BLAIS, BEATRICE
YEO, DANIEL JOSEPH	05/02/2007	NASHUA, NH	YEO, DANIEL	YEO, AMY
JOY, CAMERON SCOTT	05/03/2007	NASHUA, NH	JOY, KEVIN	JOY, CARRIE
ROBINSON, ISABELLE NICOLE	05/11/2007	NASHUA, NH	ROBINSON, ROBERT	BRICKLEY, KAYLEIGH
HEBERT, HALEY JEAN	05/22/2007	NASHUA, NH	HEBERT, TIMOTHY	MORIN, SARA
MOORE, RYLIE JEAN	06/09/2007	NASHUA, NH		JOHNSON, RHONDA
SMALL, CALEB CHARLES	06/20/2007	NASHUA, NH	SMALL, MICHAEL	SMALL, ANDREA
DAIGLE, NOAH CHRISTIAN DAWSON	07/03/2007	NASHUA, NH	DAIGLE, WARREN	DAIGLE, LEAH
JENSEN, AIDEN PHILIP	07/05/2007	NASHUA, NH	JENSEN, KURT	JENSEN, JENNIFER
MEHMETI, ALDRIN	07/11/2007	NASHUA, NH		MEHMETI, ALBERTA
FERRIS, BRAYDEN MICHAEL	07/22/2007	DERRY, NH	FERRIS, MICHAEL	FERRIS, SHANNON
ODUM, PIPER ANNMAE	07/26/2007	NASHUA, NH	ODUM, BRYAN	ODUM, HEIDI
LEONGUERRERO, RILEY BURKHART	07/31/2007	NASHUA, NH	LEONGUERRERO, MATTHEW	LEONGUERRERO, MARGARET
HIDALGO, BRIDGETTE SOPHIA	08/10/2007	NASHUA, NH	HIDALGO, JEFFERY	HIDALGO, DEBRA
RICE, LOGAN MATTHEW	08/10/2007	NASHUA, NH	RICE, JAMES	RICE, DEBRA
ROLLINS, CHRISTOPHER RON-ALEXANDER	08/11/2007	NASHUA, NH	ROLLINS, KEITH	FERRY, DENA
ROY, BELMIRA ROSE	09/05/2007	NASHUA, NH	ROY, DANIEL	CROTTY, KASSANDRA
POWERS, ELLA PATRICIA	09/11/2007	EXETER, NH	POWERS, DEAN	POWERS, MARYBETH
DAWSON-CARTER, SAMUEL LESTER	09/11/2007	NASHUA, NH	CARTER, MATTHEW	DAWSON, CHRISTINA
FARNHAM, EMMA KATHERINE SUSAN	10/03/2007	DERRY, NH	FARNHAM, EDWARD	FARNHAM, LAURA
RIEL, ALYSSA ANN	10/16/2007	NASHUA, NH	RIEL, JONATHAN	RIEL, KIMBERLY
SEYMOUR, JONATHAN RAYMOND	10/18/2007	NASHUA, NH	SEYMOUR, RAYMOND	SEYMOUR, TRICIA
WHITE, BRAYDON PATRICK	10/23/2007	NASHUA, NH	WHITE, ROBERT	NEALE, JENNIFER
HOULE, SKYLA REESE	10/26/2007	NASHUA, NH	HOULE, TIMOTHY	HOULE, MARY DAWN
ANGIUNONI, CAMDEN JOY	10/29/2007	NASHUA, NH	ANGIUNONI, MARK	ANGIUNONI, MELISSA

# RESIDENT BIRTHS – 2007

Child's Name	Date Of Birth	Place Of Birth	Father's Name	Mother's Name
SANTOM, ABIGAIL ROSE	11/04/2007	NASHUA, NH	SANTOM, ANDREW	SANTOM, KAREN
PATRY, AUSTIN PATRICK	11/07/2007	NASHUA, NH	PATRY, RICKY	PATRY, DIANE
RECHKEMMER, ABBIGAIL FAITH	11/11/2007	MANCHESTER, NH	RECHKEMMER, CHRISTOPHER	RECHKEMMER, KIMBERLY
MILLER, LOGAN JAMES	11/13/2007	NASHUA, NH	MILLER, JOEL	MILLER, JENNIFER
LEDUC, BRONSON	12/08/2007	NASHUA, NH	LEDUC, GREGORY	LEDUC, CYNTHIA
BENOIT, BRADY JOSEPH SCOTT	12/12/2007	NASHUA, NH	BENOIT, STEVEN	SMART, JILLIAN
LAMBERT, DOMINIC THOMAS	12/20/2007	NASHUA, NH	LAMBERT, JUSTIN	SILVER, STACIE
Total number of records 44				

## RESIDENT DEATHS – 2007

Decedent's Name	Death Date	Death Place	Father's Name	Mother's Maiden Name	Military
HEYL, DAVID	01/01/2007	NASHUA	HEYL, WALTER	HOLBROOK, MILDRED	N
SLAALIEN, KIM	01/02/2007	MANCHESTER	SHIKRALLAH, ROY	RICHARD, YVONNE	N
DALZELL, DENIS	01/05/2007	LITCHFIELD	DALZELL, JOHN	MCCORMACK, ELLEN	Y
PARR JR, RICHARD	01/06/2007	NASHUA	PARR SR, RICHARD	RING, LOIS	N
HALL, BARBARA	01/10/2007	BEDFORD	SPARKS, HAROLD	ELLIOT, NELLIE	N
GILCREAST SR, MARK	02/01/2007	LITCHFIELD		CHAPLIN, MAY	N
HINCKLEY, BURTON	03/05/2007	MERRIMACK	HINCKLEY, PERCY	MANNING, GERTRUDE	Y
DIONNE, ALBERT	03/14/2007	MANCHESTER	DIONNE, STANISLAS	BILODEAU, MARIE	N
QUINT, GLORIA	03/25/2007	LITCHFIELD	QUINT, ROGER	GODING, FANNIE	N
LAINE, LIONEL	04/07/2007	LITCHFIELD	LAINE, ALEXANDER	CHAMBERLAIN, ARMINA	N
RODIER, CURTIS	04/22/2007	HUDSON	RODIER, ROLAND	QUINT, HELEN	N
GIBSON, BEVERLY	05/05/2007	MERRIMACK	SHEPPARD, WILSON	MATTHEWS, LENORE	N
BORGES, LUIS	05/14/2007	LITCHFIELD	BORGES, MARCOLINO	ARRUDA, MARIA	N
MINER, LAURETTE	05/15/2007	MANCHESTER	MILLER, WILFRED	GAGNON, MALVINA	N
SIMPSON JR, RICHARD	06/05/2007	LITCHFIELD	SIMPSON SR, RICHARD	SERAFINI, EVONNE	N
CYR, WILLIAM	06/14/2007	MANCHESTER	CYR, ALFRED	LAPLANTE, GABRILLE	N
ROUSSEAU, HENRY	06/24/2007	LITCHFIELD	ROUSSEAU, CHARLES	ADRIEN, EVA	Y
BISSETT, JUSTIN	06/26/2007	LITCHFIELD	BISSETT, JEFFREY	TURNER, DARLENE	N

## RESIDENT DEATHS – 2007

Decedent's Name	Death Date	Death Place	Father's Name	Mother's Maiden Name	Military
GILL, JOHN	06/30/2007	CONCORD	GILL, RUSSELL	FENSKE, ELSIE	Y
EATON, ARTHUR	08/22/2007	NASHUA	EATON, MERTON	MORRILL, LENNIE	N
MCCARRON, JAMES	08/25/2007	MERRIMACK	MCCARRON, TIMOTHY	LONG, MARY	Y
POIRIER, PIERRE	08/27/2007	MERRIMACK	POIRIER, ANTONIO	MASSON, CLAIRE	N
HORMAN, GEORGE	08/28/2007	LITCHFIELD	HORMAN, JOHN	CASSIN, FRANCES	N
LANDER, KIRBY	09/02/2007	NASHUA	MUNRO, GREGORY	WARREN, ALTA	N
INNES SR, SCOTT	09/10/2007	NASHUA	INNES II, JOSEPH	YOUNG, KATHERINE	N
NICHOLAS, PAUL	09/18/2007	MANCHESTER	NICHOLAS, WILLIAM	SPAULDING, IDA	Y
MOORE SR, RAYMOND	10/17/2007	MANCHESTER		DUFFY, JOSEPHINE	Y
MACKEY, JEAN	10/18/2007	LITCHFIELD	DEFORMATO, FRANCISCO	SABIA, CARMELLA	Y
BREEN JR, VINCENT	10/23/2007	NASHUA		JENNINGS, CATHERINE	N
BERNDT, CLAUDETTE	11/07/2007	LITCHFIELD	GENEST, ERNEST	AYOTTE, RUTH	N
ZIARKO, VIOLA	12/10/2007	GOFFSTOWN	LAJOIE, ARTHUR	SULLIVAN, LILLIAN	N

Total number of records 31